

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
April 16, 2024

Regular Meeting – 5:30 P.M.
Doors Open at 5:15 PM

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

THE OSBORN DISTRICT OFFICE
1226 WEST OSBORN RD.
PHOENIX, AZ 85013

The Governing Board will hold this meeting through technological access. Members of the public may attend in person, via Youtube Livestream. Access to the livestream is found [here](#).

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public on the Google Meets Hangout. An individual wishing to address the Governing Board must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, April 16, 2024

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Rd., Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to ARS 38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

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- I. **Call to Order**
 - II. **Pledge of Allegiance/Land Acknowledgement/ School Presentation**
Montecito.
 - III. **District Celebrations**
Montecito Spread LOVE awards
 - IV. **Consent Agenda – Approval of Items since March Meeting**
 - A. Ratification of Accounts Payable Vouchers
 - B. Ratification of Payroll Vouchers
 - C. Board Minutes
 - 1. March 19, 2024 Regular Meeting
 - 2. April 2, 2024 Work Study
 - D. Approval of Personnel Items
 - 1. New Employees
 - 2. Extra Duty Contracts
 - 3. Employment Changes/Additions
 - 4. Resignations
 - 5. Terminations
 - 6. Retirements
 - 7. Leaves of Absence

- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal of Equipment
- I. Renewal of IGA including First Amendment with the Arizona Assessment Collaborative (AzAC)
- J. Approval of Renewal of the IGA with Greater Phoenix Educational Management (GPEMC) and Arizona Management Council (AZEMC) for 2023-2028
- K. Recommendation to approve the revised job description for Director of Student Services
- L. Approval of out of state travel for Cory Alexander and Kayla LaLone to attend the School Nutrition Association Annual National Conference July 13-17 in Boston Massachusetts.
- M. Approval of Renewal of Lease Renewal with Sounds Academy
- N. Approval of IGA with the MCSS Office for Election Services
- O. Recommendation to approve the revised job description for Special Education Master Teacher
- P. Approval of Job Description of Preschool Master Teacher
- Q. Approval of new position - Anticipated - Foundational Literacy Coach (grant-funded)

V. Call to the Public

Citizens are provided time to make statements to the Board. Those wishing to make a statement should complete a "REQUEST TO ADDRESS THE GOVERNING BOARD" form and return it to the Board secretary.

VI. Board Presentation

Sam Garcia- Maintenance/Transportation

VII. Administrative Reports

- A. Administrative Reports—Principals and district office administrators submit progress reports on work completed in their school/department as well as upcoming events. Principal reports are also sent to parents to improve communication. Board members may comment.
- B. Suspension Report
- C. Student Absence Report for the month of March
- D. Substitute Teacher Report for month of March
- E. Enrollment Report
- F. Budget Committee Update

VIII. Action Items

A. Approval of first review of ASBA Policy Revisions:

BEDB	Agenda
BGC-R	Policy Revision and Review
BGE	Policy Communications and Feedback
BGE-R	Policy Communications and Feedback
CCB-R	Line and Staff Relations
CFD	School Based Management
EB-R	Environmental and safety Program
EBAA	Reporting of Hazards/Warning Systems
EBC	Emergencies
ECB	Building and Grounds Maintenance
EEAA	Walkers and Riders
EEAE-R	Bus Safety Program
GBEF	Staff Use of Digital Communications and Electronic Devices
GDC	Support Staff Leaves and Absences
IHA	Basic Instructional Program
IKF	Graduation Requirements

IMA	Teaching Methods
IMA-R	Teaching Methods
JFABDA	Admission of Students in Foster Care
JH	Student Absences and Excuses
JHD	Exclusions and Exemptions from School Attendance
JIH	Student Interrogations, Searches and Arrests
JJE	Student Fund-Raising Activities
JK-EA	Student Discipline
KB-EB	Parental Involvement in Education
KEC	Public Concerns/Complaints about Instructional Resources

- B. Approval of E-rate Vendor Selection 2024
- C. Approval of initiation of performance pay to preschool employees for Quality First formal assessment outcomes.
- D. Reduction in Force Support Staff
- E. Approval of Issuance of classified exempt and classified notices of appointment
- F. To Consider and, if Deemed Advisable, to Adopt a Resolution Authorizing the Issuance and Sale of School Improvement Bonds of the District.

Information/Discussion Items

IX. Board Development

- A. 10th Annual Teacher Leadership Summit June 19-20, 2024

X. Reflections/Feedback on Meeting

Reflections on the business of this meeting. Governing Board members may comment on how reflections align to Board goals.

XI. Future Agenda Items

XII. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – I/II

Agenda Item

Call to Order

Pledge of Allegiance/School Presentation/Land Acknowledgement

For Board: Action Discussion Information

Osborn School District Land Acknowledgement

Arizona is home to 22 tribal nations. Osborn School District is situated on the homelands of the Akimel O’odham and Piipaash People. Osborn School District recognizes the original inhabitants of these lands and recognizes they still reside throughout the City of Phoenix. We recognize their wisdom, impact, and generosity toward us. Osborn School District is surrounded by the original Salt River canals that were constructed by the ancestral Sonoran Desert people, the Huhugam. These canals created a livelihood for the people and are still in use today. We acknowledge the modern indigenous people that inhabited this area as well as their Sonoran Desert ancestors, the Huhugam.

[Osborn Land Acknowledgement Video](#)

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – III

Agenda Item

District Celebrations and Announcements

For Board: Action Discussion Information

Background –

Montecito staff and students will share what is unique and special about our school. The presentation will begin with a short video highlighting our Montessori learning program followed by student ambassadors who will share what they love about being a Monarch.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-A

Agenda Item

Ratification of Accounts Payable Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of FY24 Accounts Payable Vouchers from March 1 through March 31, 2024.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
Summary of FY24 Accounts Payable Vouchers Processed
3/1/24 through 3/31/24

Fund Title	Fund #	Total
M & O	1	306,697.29
P301 Base Pay	11	0.00
P301 Performance Payout	12	0.00
Instructional Improvement fund	20	0.00
Title I	100	12,199.61
Title I	101	0.00
Title I Targeted Support & Improvement	115	0.00
Title I Targeted Support & Improvement	116	0.00
Title IIA - Improving Teacher Quality	140	14,329.23
Title IIA - Improving Teacher Quality	141	0.00
TITLE IV-SAFE & DRUG FREE BASIC	160	20,863.77
Title IV- Safe & Drug free basic	161	0.00
21st Century (Enc, Sol)	162	3,600.93
21st Century (CL, LV, OMS)	163	4,998.18
Title III	190	386.92
Title III	191	0.00
Emergency Immigrant Funding	196	0.00
Title VII - Indian Ed	200	0.00
Idea - Basic	220	16,182.67
ARRA - IDEA BASIC	221	0.00
Idea - Preschool Grant	222	0.00
Idea Edisa	223	0.00
Idea Edisa-1 Implementation	224	0.00
ARP-Idea Preschool	227	0.00
ARP- IDEA BASIC	228	0.00
JOHNSON-O'MALLEY	230	0.00
JOHNSON-O'MALLEY	231	0.00
Education for Homeless Children	280	0.00
Education for Homeless Children	281	0.00
ARRA-ED For Homeless	283	0.00
ARP-Homeless I	284	0.00
Medicaid Reimb	290	0.00
PRE School Dev GRANT	320	0.00
Pre School Dev - Start - Up	322	0.00
ESSER CARES	326	0.00
Acceleration Academy Grant	327	0.00
ENROLLMENT STABILIZATION GRANT	328	0.00
HQEL	333	12,116.26
ESSER/CARES ROUND II	336	0.00
ACCELERATION ACADEMIES	337	0.00
ESSER ROUND III	346	2,460.00
TIF GRANT - ASU	352	0.00
FED ED INNOVATION RESEARCH GRANT	364	0.01
Scoppes - Counseling Grant	376	0.00

Arts in Education	377	0.00
ARP - HOMELESS II ENTITLEMENT	383	0.00
ARP - Homeless I Grant	384	0.00
Race To The Top	396	0.00
GIFTED	450	0.00
RESULT BASED FUNDING	457	1,000.00
AZ Transportation Modernization	465	0.00
EARLY LITERACY GRANT	472	0.00
OIE RISE GRANT	475	500.00
VW BUS SETTLEMENT	476	0.00
FEMININE HYGIENE	478	0.00
Safe Schools	480	0.00
School Emergency Readiness	485	0.00
Sch PI-Sales/Leas Over 1 YR	500	0.00
School Plant Sales	502	0.00
School Plant 1 Year/Less	505	0.00
Food Service	510	102,897.78
Civic Center	515	0.00
Community School	520	100.00
Community School Montessori	521	353.60
Auxiliary Operations	525	0.00
Extra Curr Tax Fees CR	526	4,340.00
Gift and Donations	530	11,559.37
Fingerprint	540	40.00
Insurance Proceeds	550	0.00
Textbooks	555	0.00
LITIGATION RECOVERY	565	0.00
Indirect Costs	570	4,230.00
Unemployment Insurance	575	0.00
Insurance Refund	585	0.00
Unrestrict Capital Outlay	610	39,299.87
Bond Building funds	630	60,783.44
Energy & Water Savings	665	0.00
SFB BUILDING RENEWAL	691	0.00
Student Activities	850	595.15
Employee Insurance Fund	855	197,529.62
		<u>\$817,063.70</u>

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-B

Agenda Item

Ratification of Payroll Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects payroll warrants processed through the County Treasurer for employee salaries and payroll liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of 2023/24 Payroll Vouchers processed from March 1 through March 31, 2024.

Moved _____ Seconded _____ P/F

Osborn School District No. 8

Summary of Payroll Vouchers 3/1/24 thru 3/31/24

Fund Title	Fund	Total
Maintenance & Operation	001	1,217,202.92
Proposition 301	011	139,987.49
Proposition 301	012	0.00
Instructional Improvement Fund	020	5,183.78
	71	0.00
Title I Disadvantaged Grant	100	64,732.45
	101	0.00
	115	0.00
	116	0.00
Title I Focus School	117	0.00
Title IIA	140	311.13
	141	0.00
	160	987.20
	161	0.00
	162	14,495.52
21st CCLC Grant	163	10,477.57
Title III	190	4,023.87
Title III	191	0.00
Title VII-Indian Ed	200	4,317.79
IDEA - General Entitlement Grant	220	59,837.71
	221	0.00
IDEA-Preschol Grant	222	2,004.80
	223	0.00
AZ Tech Assistive Technology	227	0.00
	228	0.00
Johnson O'Malley	230	2,878.56
	231	0.00
McKinney Vento	280	0.00
	281	0.00
	283	0.00
Medicaid Reimbursement Fund	290	18,247.09
Preschool Developmental Year 1	320	0.00
	326	0.00
	327	0.00
	333	25,693.16
	336	0.00
	335	0.00
	337	0.00
	346	183,292.30
ASU - TIF Grant	352	0.00
	364	114.59

SCOPPEs-Counseling Grant	376	0.00
Arts in Education Grant	377	0.00
	387	0.00
	457	9,246.54
	472	6,312.49
	475	0.00
	478	0.00
	480	39,699.51
	482	0.00
	483	0.00
Plant Fund	505	0.00
Food Service Fund	510	85,396.79
Civic Center	515	7,077.78
Community Schools	520	11,656.56
	521	17,277.68
Auxiliary Operations	525	0.00
Extra Curr Tax Fees	526	209.12
Gifts & Donations	530	20,795.29
Indirect Costs Fund	570	23,728.14
Intergovernmental Agreement	955	0.00
	610	0.00
	630	0.00
		<u>\$ 1,975,187.83</u>

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-C-1-2

Agenda Item

Approval of Governing Board Minutes

For Board: Action Discussion Information

Background –

Approval is requested for the minutes of the following meetings:

1. March 19, 2024 Regular Meeting
2. April 2, 2024 Work Study

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved _____ Seconded _____ P/F

The Regular Meeting of the Osborn School District Governing Board was called to order at 5:38 PM by Board President Ed Hermes.

Edward Hermes, Board President
Luis Peralta, Board Clerk
Violeta Ramos, Board Member
Leanne Greenberg, Board Member
Rhiannon Ford, Board Member
Dr. Michael Robert, Superintendent

Pledge of Allegiance/School Presentation/Land Acknowledgement

Land acknowledgement led by President Hermes followed by the pledge which was led by Encanto Sofia.

Principal Carranza introduced Encanto student Darlena who led members through a breathing exercise students do to begin their day. She explained that this is how students begin their school day bringing themselves into the green zone so they are ready to learn.

Mrs. Greenberg arrived at 5:41PM.

Encanto student Oswaldo then led members in positive affirmations.

Principal Carranza then presented a slideshow sharing the process of being named an A+ Excellence and invited all present to join in the upcoming celebration.

Mr. Murray from the Amazing Arts program then introduced himself and students. Encanto students Jade, Sofia Oswaldo, Claire, Darlena and William along with Clarendon students Charlotte, Luna, Eben and Dominika shared what they like about being in the program. Mr. Murray shared that the program has grown to 77 students and expressed his thanks for supporting the program that helps bring art to all students.

District Celebrations and Announcements

Principal Carranza recognized Spread L.O.V.E. award recipients:

Equity - Mae Jauregui- not here
Joy - Mathew Hernandez
Growth - Magdalena Bailon
Integrity - Jodi Enriquez
Relationships - Negin Yaqubi

Mrs. Sotomayor congratulated and introduced Longview student Damien on his winning design for the RISE Program t-shirt contest.

Dr. Robert shared that as a result of the district's participation in MSAN the group visited both Osborn and Isaac school districts in October. One of the districts that visited in October was from a public school district in Canton Ohio. The superintendent along with two others from the district returned to visit Osborn's dual language program. Dr. Robert shared that the group visited 12 classrooms and were so inspired they will be re-visiting with a delegation of core teachers who plan to launch their dual language program in the 25-26 school year. Dr. Robert

expressed his enjoyment of sharing Osborn with others and the learning the visit provided for both Osborn and the Canton Ohio district.

Dr. Robert acknowledged Principal Carranza for his work in being named an A+ school and thanked Mr. Murray for his work with the Amazing Arts program.

A short break was called at 6:17 PM.

The meeting resumed at 6:27 PM.

Consent Agenda – Approval of Items Since October Meeting

- A. Ratification of Accounts Payable Vouchers
- B. Ratification of Payroll Vouchers
- C. Board Minutes
 - 1. February 20, 2024 Regular Meeting
 - 2. March 5, 2024 Work Study
- D. Approval of Personnel Items
 - 1. New Employees
 - 2. Extra Duty Contracts
 - 3. Employment Changes/Additions
 - 4. Resignations
 - 5. Terminations
 - 6. Retirements
 - 7. Leaves of Absence
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
 - I. Out of state travel to attend the Arizona Association of School Business Officials Spring Conference in Laughlin, Nevada in April 3-5, 2024
- J. Renewal of Cox E-rate Contract- Year 5
- K. Approval of Gift Agreement with Northern Arizona University Foundation
- L. Recommendation to approve the Teach for America Data Sharing Agreement and District Educational Professional Services Agreement

Mrs. Greenberg motioned to approve. Mr. Peralta seconded. Motion carried 5-0

Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ramos aye
Mr. Hermes aye
Mrs. Ford aye

Call to the Public

There were no requests submitted.

Action Items

Recommendation to Approve 2024/25 Employee Fringe Benefit Plans

Kairos representative Jennifer Sherman provided an overview of Kairos explaining that Kairos consists of a pool of 71 entities, is membership owned and governed, and believes in financial transparency and provides comprehensive coverage for Governing Board Member and

active/retired employees. She said that United Healthcare Choice Plus has about 1.2 million providers nationwide, 6400 hospitals, and easy to understand plan designs.

Providing an overview of Osborn offerings Ms. Sherman shared a summary of UMR plans offered as well as ancillary offerings. She said that although Osborn's rate history has been at or below average that due to increased costs Osborn will see an increase of 5%, still lower than increases experienced by most.

Following a short discussion Dr. Robert thanked Ms. Sherman for the presentation adding that Osborn is fortunate to be able to continue offering health benefit options at no cost to the employee at a time when other districts have no longer been able to cover these costs.

Mrs. Ramos motioned to approve. Mrs. Ford seconded. Motion carried 5-0

Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ramos aye
Mr. Hermes aye
Mrs. Ford aye

Board Presentation
Technology Department

Mr. Dana began by explaining that because technology is behind every department in the district response time to help tickets is a priority. Mr. Dana presented data for the school year showing the department has not only improved response times but has met its goal of keeping average response times to less than 2 hours.

Providing a summary of projects completed this year he said accomplishments include providing a stable network, new switches and Wi-Fi and a new firewall reprogram. Upcoming projects include school fiber replacement and network closet renovation, enhanced cybersecurity technology, installation of new uninterruptible power supplies and an evaluation of other communication systems.

He then shared that techs are also provided PD opportunities allowing them to learn new skills and proficient in their roles.

Admin Reports

No comments.

Action Items

Recommendation to Approve 2024/25 Employee Fringe Benefit Plans

Approval of First Review of ASBA Policy Revisions:

BEDB	Agenda
BGC-R	Policy Revision and Review
BGE	Policy Communications and Feedback
BGE-R	Policy Communications and Feedback
CCB-R	Line and Staff Relations
CFD	School Based Management

EB-R	Environmental and Safety Program
EBAA	Reporting of Hazards/Warning Systems
EBC	Emergencies
ECB	Building and Grounds Maintenance
EEAA	Walkers and Riders
EEAE-R	Bus Safety Program
GBEF	Staff Use of Digital Communications and Electronic Devices
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IHA	Basic Instructional Program
IKF	Graduation Requirements
IMA	Teaching Methods
IMA-R	Teaching Methods
JFABDA	Admission of Students in Foster Care
JH	Student Absences and Excuses
JHD	Exclusions and Exemptions from School Attendance
JIH	Student Interrogations, Searches and Arrests
JJE	Student Fund-Raising Activities
JK-EA	Student Discipline
KB-EB	Parental Involvement in Education
KEC	Public Concerns/Complaints about Instructional Resources

Dr. Robert shared that most of the revisions are legislative driven and as indicated on the summary sheet, recommends approval with the exception of policy IKF which pertains to graduation and is not applicable to Osborn.

After a short discussion about policy JFABDA, Mrs. Greenberg requested revising language in the policy that refers to other schools making an effort to provide records to the requesting district within 2 days stating that the district doesn't have control over what the other schools do. Dr. Robert agreed to work with counsel and bring the policy back where it could be adopted with the changes at the next meeting.

Mr. Peralta motioned to approve excluding policy IKF. Mrs. Ramos seconded. Motion carried. 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ramos aye
Mrs. Ford aye

Approval of Audit Report 2024

Mrs. Toscano stated that she had nothing further to share to the information provided at the Work Study.

Mrs. Ford moved to approve. Mrs. Ramos seconded. Roll call vote was taken. Motion carried 5-0.

Mr. Hermes aye

Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Madison Ramos aye
Mrs. Ford aye

Support for Establishment of City Year Phoenix in Osborn

Dr. Robert shared that this item provides a formal move of the Osborn's support of City Year Phoenix in Osborn. He said he will soon be meeting with City Year representatives to discuss funding and moving forward next year and starting at Solano. Mrs. Greenberg noted concern with pay by the program and asked that a push for better pay or possibly a supplement by the district be considered. Mr. Peralta shared his agreement with Mrs. Greenberg's concern.

Mrs. Greenberg moved to approve. Mr. Peralta seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ramos aye
Mrs. Ford aye

Information/Discussion Items **FY23 School District Spending Report**

Mrs. Toscano shared slides to provide an overview of the 22-23 spending report explaining that the report compares the district to ourselves and our peer groups. She shared that overall the district spends just over 68% in the classroom, and with just over \$700 per student and lower administration costs, Osborn outperformed peer groups. Mrs. Toscano noted the district's high transportation costs are due in part to the location of the district and the number of families in transition. Discussion related to the high efficiency busses took place with Mrs. Toscano informing that when the savings are seen from those busses as the vehicles are received within the next couple of years, the savings will be seen in fuel costs only as the majority of costs are people.

Board Development

Governing Board Member Discussion of the Governance Core Chapters 8 and 9

President Hermes noted the time it takes to process so much information. Dr. Robert shared the benefit of members receiving packets with time to review so that questions can be not only asked but answered in the public meeting, better serving the community.

Noting the 21st Century Clubs, student driven clubs, and utilizing interpreters to prevent language barriers Mrs. Ford said that when looking at what Osborn does to be culturally responsive there are many incredible examples of the important work being done for both students and staff.

Dr. Robert noted that in addition to what Mrs. Ford said the celebration of community is also evident with the land acknowledgement and staff celebrations that take place at the start of meetings, and it provides public acknowledgement of district values. He said that although there may be areas of disagreement this is about building rapport and the work is for the community.

Mrs. Greenberg said the Board models how to communicate when there are disagreements in the Osborn community. Providing an example from an experience in working on a committee

she shared that there were many voices at the table but through open communication they were able to come to consensus.

Mrs. Ramos said she appreciates that members of the Board are approachable and seen as open to the community.

President Hermes shared that he would like to see student involvement from some of the older students. Referring to aesthetics he expressed his appreciation of the murals recently painted at Encanto and the welcoming environment it provides. He said he would like to bring that same aesthetic to all the schools making the campuses welcoming and a place kids want to be.

Mr. Peralta expressed appreciation for the focus on the story or the qualitative work that goes along with the quantitative work provided with data.

President Hermes said he and Dr. Robert will discuss options for the next book and hopefully will bring an option forward to the next meeting.

NALEO Annual Conference June 18-20 (Early Bird Registration Ends April 5, 2024)

Reflections

Thanking Principal Carranza for the opportunities presented to students, Mrs. Ford shared how she made the decision to have her child attend Encanto after a conversation with Principal Carranza, who explained what education would look like for her child. She also enjoyed the Read Across America and reading picnics at the schools and thanked Mrs. Montoya at Longview for her work on those events at Longview.

Offering congratulations, Mrs. Ramos enjoyed hearing about the Encanto A+ process and remembered her experience while working at a district that also achieved A+. She also enjoyed seeing Damien's pride as he was recognized for his t-shirt design. She is also proud of the district's strong dual language program and doing what is right for students.

Mrs. Greenberg expressed excitement about seeing the t-shirt design. Thanking those involved, she stated her support of the Amazing Arts program.

Mr. Peralta shared his support of the Amazing Arts program and the benefit of arts for students.

Mr. Hermes shared his family's experience of choosing Osborn and the dual language opportunity the district would afford his children. He thanked Ms. Montoya and Mr. Hendricks for their roles in Read Across America noting his appreciation of the work Principal White is doing at Longview.

Dr. Robert looks forward to celebrating Encanto receiving the A+ label. He also enjoyed having campuses open for the Reading picnic and the 130 families that attended the Solano event. He also thanked Mr. Dana for the opportunity for professional development for his crew.

Future

Mrs. Greenberg

- Discuss revision of policy GCCA

Adjournment

President Hermes declared the meeting adjourned at 8:21 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Luis Peralta, Board Clerk

The Special Meeting of the Osborn School District Governing Board was called to order at 6:00 PM by Board President Hermes.

Present:

Edward Hermes, Board President
Luis Peralta, Board Clerk – absent
Violeta Ramos, Board Member
Leanne Greenberg, Board Member
Dr. Michael Robert, Superintendent

Action Items

Approval of Personnel Items

1. **New Employees**
2. **Extra Duty Contracts**
3. **Employment Changes/Additions**
4. **Resignations**
5. **Terminations**
6. **Retirements**
7. **Leaves of Absence**

Referring to resignations, Mrs. Ford asked whether staff were interviewed to find out why they are leaving. Mrs. Toscano confirmed that although not required, Dr. Woodland interviews staff that resign and speaks to each of them personally. Mrs. Toscano said that she and Dr. Woodland could bring additional information around the topic back at a later date. Mrs. Greenberg then received confirmation that the information shared by staff is confidential.

Mrs. Ramos motioned to approve. Mrs. Greenberg seconded. Motion carried 4-0.

Mrs. Greenberg aye
Mr. Hermes aye
Mrs. Ramos aye
Mrs. Ford aye

Approval of Canopy for Kids Grant Agreement between the City of Phoenix and the Osborn School District to receive grant funds for tree planting projects at Solano and Montecito schools

Dr. Robert said that approval will formalize the agreement with the City of Phoenix.

Mrs. Ford motioned to approve. Mrs. Ramos seconded. Motion carried 4-0.

Mrs. Greenberg aye
Mr. Hermes aye
Mrs. Ramos aye
Mrs. Ford aye

Discussion/Information Items

Bond Financing Presentation

Mike Lavelle from Stifel provided an overview of the history of assessed values sharing that values in the district have had two solid years of growth. Mr. Lavelle said that the hope is the tax rate will be about \$1.69. He said approval of the bond sale that will be brought for approval at

the April meeting and will delegate authority to staff to complete the process which is anticipated to close by May 28 making the funds available to spend on projects.

Disaggregated Discipline Data

Mrs. Robinson provided a handout showing data for both in school and out of school suspensions as well as demographics of students involved. She also shared data on minor incidents broken into grade levels explaining that although numbers may seem high the information provides valuable documentation for staff to better support students.

Members then broke into groups with principals to have further discussion about specifics at each site.

Adjournment

President Hermes declared the meeting adjourned at 7:41 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant to the
Superintendent and Governing Board

Luis Peralta, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-D-1-7

Agenda Item

Approval of Personnel Items

For Board: Action Discussion Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one’s own personal illness or injury or a close family members’ illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Pinon, Luz	Custodian	MT	4/8/2024	\$20.19

NEW EMPLOYEES: CLASSIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
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RATIFY ADDENDUM TO CONTRACT

NAME

PROGRAM

AMOUNT

PRE-APPROVAL ADDENDUM TO CONTRACT

NAME

PROGRAM

AMOUNT

ADDITIONAL ASSIGNMENTS

NAME POSITION LOCATION DATE RATE OF PAY

CHANGE OF ASSIGNMENT

<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>RATE OF PAY</u>
Wilhelmy, Danielle	Reading Specialist	Resource Teacher	CLA	7/30/2024	\$69,791.00
Herrera Silva, Luis	Educational Asst Resource	6th Grade Dual Language Teacher	LNV	7/23/2024	\$50,000.00

NEW YEAR CLASSIFIED ASSIGNMENTS

NAME POSITION LOCATION DATE RATE OF PAY

NEW YEAR SUBSTITUTES ASSIGNMENTS

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Feuhsahrens, Mary	SLP	Student Services	4/12/2024

TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
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RETIREMENTS

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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LEAVE OF ABSENCES:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Kelly-Hatcher, Mariah	FMLA (Intermittent)	DO	2/13/24-6/9/24

MILITARY LEAVE:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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NAME

PROGRAM

AMOUNT

PRE-APPROVAL ADDENDUM TO CONTRACT

NAME

PROGRAM

AMOUNT

Brodth, Matthew	Tutoring-Teacher 11/27/23-4/26/24	\$1,000.00
Elias Ulloa, Rosie	Student Council Mentor/Teacher 8/7/23-5/23/24	\$1,500.00
Hernandez, Daniela	Student Council Mentor/Teacher 8/7/23-5/23/24	\$1,500.00
Valles, Guillermina	Student Council Mentor/Teacher 8/7/23-5/23/24	\$1,500.00

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-F

Agenda Item

Expenditure and Revenue Report

For Board: Action Discussion Information

Background –

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.”*

Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”

Legal

A.R.S. 15-905

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only

Moved _____ Seconded _____ P/F

Osborn School District

Board Exp & Revenue Report

From Date: 3/1/2024

To Date: 3/31/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$510,767.63)	(\$7,736,585.22)	\$7,736,585.22	\$0.00	\$7,736,585.22	0.00%
001.000.0000.2000.000.000.0000	Undesignated	\$0.00	(\$8.64)	\$511.99	(\$511.99)	\$0.00	(\$511.99)	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$734,928.27)	(\$6,831,908.83)	\$6,831,908.83	\$0.00	\$6,831,908.83	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$22,667,985.48	\$1,487,100.43	\$13,780,233.74	\$8,887,751.74	\$6,052,262.00	\$2,835,489.74	12.51%
	FUND: MAINTENANCE AND OPERATION - 001	\$22,667,985.48	\$241,395.89	(\$787,748.32)	\$23,455,733.80	\$6,052,262.00	\$17,403,471.80	76.78%
010.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$165,960.87)	(\$1,493,647.83)	\$1,493,647.83	\$0.00	\$1,493,647.83	0.00%
	FUND: CLASSROOM SITE FUND - 010	\$0.00	(\$165,960.87)	(\$1,493,647.83)	\$1,493,647.83	\$0.00	\$1,493,647.83	0.00%
011.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$5,754.27)	(\$56,329.41)	\$56,329.41	\$0.00	\$56,329.41	0.00%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$2,408,799.00	\$132,811.47	\$1,168,968.73	\$1,239,830.27	\$558,595.70	\$681,234.57	28.28%
	FUND: P301 BASE PAY - 011	\$2,408,799.00	\$127,057.20	\$1,112,639.32	\$1,296,159.68	\$558,595.70	\$737,563.98	30.62%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$2,263,684.00	\$0.00	\$0.00	\$2,263,684.00	\$0.00	\$2,263,684.00	100.00%
	FUND: P301 PERFORMANCE PAY - 012	\$2,263,684.00	\$0.00	\$0.00	\$2,263,684.00	\$0.00	\$2,263,684.00	100.00%
020.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$215.52)	(\$2,121.82)	\$2,121.82	\$0.00	\$2,121.82	0.00%
020.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$88,639.36)	\$88,639.36	\$0.00	\$88,639.36	0.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$130,000.00	\$4,334.14	\$42,098.33	\$87,901.67	\$20,813.16	\$67,088.51	51.61%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$130,000.00	\$4,118.62	(\$48,662.85)	\$178,662.85	\$20,813.16	\$157,849.69	121.42%
100.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$484,402.29)	\$484,402.29	\$0.00	\$484,402.29	0.00%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$1,153,863.70	(\$38,160.10)	\$551,008.47	\$602,855.23	\$245,046.04	\$357,809.19	31.01%
	FUND: TITLE I - 100	\$1,153,863.70	(\$38,160.10)	\$66,606.18	\$1,087,257.52	\$245,046.04	\$842,211.48	72.99%
101.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$641,043.55)	\$641,043.55	\$0.00	\$641,043.55	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$1,454,410.95	\$0.00	\$108,787.76	\$1,345,623.19	\$0.00	\$1,345,623.19	92.52%
	FUND: TITLE I - 101	\$1,454,410.95	\$0.00	(\$532,255.79)	\$1,986,666.74	\$0.00	\$1,986,666.74	136.60%
110.000.0000.6000.000.000.0000	EXPENDITURES	\$1,707.92	\$0.00	\$0.00	\$1,707.92	\$0.00	\$1,707.92	100.00%
	FUND: TITLE ID - NEGLECTED OR DELINQUENT - 110	\$1,707.92	\$0.00	\$0.00	\$1,707.92	\$0.00	\$1,707.92	100.00%
115.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,572.00)	\$2,572.00	\$0.00	\$2,572.00	0.00%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$50,106.66	\$0.00	\$0.00	\$50,106.66	\$0.00	\$50,106.66	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$50,106.66	\$0.00	(\$2,572.00)	\$52,678.66	\$0.00	\$52,678.66	105.13%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
140.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$83,254.56)	\$83,254.56	\$0.00	\$83,254.56	0.00%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$143,776.29	\$14,640.36	\$110,512.38	\$33,263.91	\$24,962.73	\$8,301.18	5.77%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$143,776.29	\$14,640.36	\$27,257.82	\$116,518.47	\$24,962.73	\$91,555.74	63.68%
141.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$140,979.18)	\$140,979.18	\$0.00	\$140,979.18	0.00%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$346,486.37	\$0.00	(\$4,776.51)	\$351,262.88	\$0.00	\$351,262.88	101.38%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$346,486.37	\$0.00	(\$145,755.69)	\$492,242.06	\$0.00	\$492,242.06	142.07%
160.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$29,768.63)	\$29,768.63	\$0.00	\$29,768.63	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$95,886.60	\$21,850.97	\$54,950.71	\$40,935.89	\$24,240.29	\$16,695.60	17.41%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$95,886.60	\$21,850.97	\$25,182.08	\$70,704.52	\$24,240.29	\$46,464.23	48.46%
161.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$83,882.15)	\$83,882.15	\$0.00	\$83,882.15	0.00%

Osborn School District

Board Exp & Revenue Report

From Date: 3/1/2024

To Date: 3/31/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
161.000.0000.6000.000.000.0000	EXPENDITURES	\$184,629.38	\$0.00	\$18,626.83	\$166,002.55	\$0.00	\$166,002.55	89.91%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$184,629.38	\$0.00	(\$65,255.32)	\$249,884.70	\$0.00	\$249,884.70	135.34%
162.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$34,644.41)	(\$332,202.14)	\$332,202.14	\$0.00	\$332,202.14	0.00%
162.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$18,111.05	\$109,873.28	\$190,126.72	\$29,033.27	\$161,093.45	53.70%
	FUND: 21ST CENTURY (ENC, SOL) - 162	\$300,000.00	(\$16,533.36)	(\$222,328.86)	\$522,328.86	\$29,033.27	\$493,295.59	164.43%
163.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$328,701.60)	\$328,701.60	\$0.00	\$328,701.60	0.00%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$420,000.00	\$15,475.75	\$136,107.97	\$283,892.03	\$42,670.07	\$241,221.96	57.43%
	FUND: 21ST CENTURY (CL, LV, OMS) - 163	\$420,000.00	\$15,475.75	(\$192,593.63)	\$612,593.63	\$42,670.07	\$569,923.56	135.70%
190.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$18,583.69)	\$18,583.69	\$0.00	\$18,583.69	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$70,747.77	\$4,410.79	\$43,779.50	\$26,968.27	\$16,147.80	\$10,820.47	15.29%
	FUND: TITLE III - 190	\$70,747.77	\$4,410.79	\$25,195.81	\$45,551.96	\$16,147.80	\$29,404.16	41.56%
191.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$10,529.74)	\$10,529.74	\$0.00	\$10,529.74	0.00%
191.000.0000.6000.000.000.0000	EXPENDITURES	\$111,426.45	\$0.00	\$0.00	\$111,426.45	\$0.00	\$111,426.45	100.00%
	FUND: TITLE III - 191	\$111,426.45	\$0.00	(\$10,529.74)	\$121,956.19	\$0.00	\$121,956.19	109.45%
200.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$27,303.32)	\$27,303.32	\$0.00	\$27,303.32	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$35,595.00	\$4,317.79	\$35,757.62	(\$162.62)	\$18,862.22	(\$19,024.84)	-53.45%
	FUND: TITLE VII - INDIAN ED - 200	\$35,595.00	\$4,317.79	\$8,454.30	\$27,140.70	\$18,862.22	\$8,278.48	23.26%
220.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$556,422.65)	(\$556,422.65)	\$556,422.65	\$0.00	\$556,422.65	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$1,130,009.75	\$76,865.22	\$637,216.81	\$492,792.94	\$270,377.58	\$222,415.36	19.68%
	FUND: IDEA - BASIC - 220	\$1,130,009.75	(\$479,557.43)	\$80,794.16	\$1,049,215.59	\$270,377.58	\$778,838.01	68.92%
221.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$641,786.01)	\$641,786.01	\$0.00	\$641,786.01	0.00%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$1,075,132.01	\$0.00	\$0.00	\$1,075,132.01	\$0.00	\$1,075,132.01	100.00%
	FUND: IDEA BASIC - 221	\$1,075,132.01	\$0.00	(\$641,786.01)	\$1,716,918.02	\$0.00	\$1,716,918.02	159.69%
222.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$19,751.05)	(\$19,751.05)	\$19,751.05	\$0.00	\$19,751.05	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$29,517.50	\$2,004.80	\$20,307.44	\$9,210.06	\$6,990.56	\$2,219.50	7.52%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$29,517.50	(\$17,746.25)	\$556.39	\$28,961.11	\$6,990.56	\$21,970.55	74.43%
223.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$9,818.64)	\$9,818.64	\$0.00	\$9,818.64	0.00%
223.000.0000.6000.000.000.0000	EXPENDITURES	\$29,886.42	\$0.00	\$0.00	\$29,886.42	\$0.00	\$29,886.42	100.00%
	FUND: IDEA EDISA - 2 Training - 223	\$29,886.42	\$0.00	(\$9,818.64)	\$39,705.06	\$0.00	\$39,705.06	132.85%
226.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$23,922.39)	\$23,922.39	\$0.00	\$23,922.39	0.00%
	FUND: ESS- High Cost Claims - 226	\$0.00	\$0.00	(\$23,922.39)	\$23,922.39	\$0.00	\$23,922.39	0.00%
227.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,745.75)	\$8,745.75	\$0.00	\$8,745.75	0.00%
227.000.0000.6000.000.000.0000	EXPENDITURES	\$11,872.68	\$0.00	\$2,695.46	\$9,177.22	\$0.00	\$9,177.22	77.30%
	FUND: ARP- IDEA PRESCHOOL - 227	\$11,872.68	\$0.00	(\$6,050.29)	\$17,922.97	\$0.00	\$17,922.97	150.96%
228.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$104,896.29)	\$104,896.29	\$0.00	\$104,896.29	0.00%
228.000.0000.6000.000.000.0000	EXPENDITURES	\$110,067.72	\$0.00	\$39,454.31	\$70,613.41	\$0.00	\$70,613.41	64.15%
	FUND: ARP- IDEA BASIC - 228	\$110,067.72	\$0.00	(\$65,441.98)	\$175,509.70	\$0.00	\$175,509.70	159.46%
230.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$14,483.99)	\$14,483.99	\$0.00	\$14,483.99	0.00%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$30,469.26	\$2,878.56	\$28,979.77	\$1,489.49	\$12,574.88	(\$11,085.39)	-36.38%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2023-2024

From Date: 3/1/2024 To Date: 3/31/2024

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: JOHNSON-O'MALLEY - 230	\$30,469.26	\$2,878.56	\$14,495.78	\$15,973.48	\$12,574.88	\$3,398.60	11.15%
231.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$6,144.78)	\$6,144.78	\$0.00	\$6,144.78	0.00%
231.000.0000.6000.000.000.0000	EXPENDITURES	\$28,238.78	\$0.00	\$0.00	\$28,238.78	\$0.00	\$28,238.78	100.00%
	FUND: JOHNSON-O'MALLEY - 231	\$28,238.78	\$0.00	(\$6,144.78)	\$34,383.56	\$0.00	\$34,383.56	121.76%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
281.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$6,328.49)	\$6,328.49	\$0.00	\$6,328.49	0.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$31,676.78	\$0.00	\$4,483.49	\$27,193.29	\$0.00	\$27,193.29	85.85%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$31,676.78	\$0.00	(\$1,845.00)	\$33,521.78	\$0.00	\$33,521.78	105.82%
283.000.0000.6000.000.000.0000	EXPENDITURES	\$60,261.77	\$0.00	\$0.00	\$60,261.77	\$0.00	\$60,261.77	100.00%
	FUND: ARRA - EDUCATION FOR HOMELESS CHILDREN - 283	\$60,261.77	\$0.00	\$0.00	\$60,261.77	\$0.00	\$60,261.77	100.00%
284.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
	FUND: ARP - HOMELESS I - 284	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
290.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$17,725.18	\$187,771.66	(\$187,771.66)	\$0.00	(\$187,771.66)	0.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$26,758.19)	\$26,758.19	\$0.00	\$26,758.19	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$18,247.09	\$196,721.60	(\$196,721.60)	\$61,139.62	(\$257,861.22)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	\$35,972.27	\$357,735.07	(\$357,735.07)	\$61,139.62	(\$418,874.69)	0.00%
321.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$152,255.58	\$152,255.58	(\$152,255.58)	\$96,334.39	(\$248,589.97)	0.00%
	FUND: AZ PRIME grant - 321	\$0.00	\$152,255.58	\$152,255.58	(\$152,255.58)	\$96,334.39	(\$248,589.97)	0.00%
326.000.0000.6000.000.000.0000	EXPENDITURES	\$102,163.82	\$0.00	\$0.00	\$102,163.82	\$0.00	\$102,163.82	100.00%
	FUND: ESSER CARES - 326	\$102,163.82	\$0.00	\$0.00	\$102,163.82	\$0.00	\$102,163.82	100.00%
333.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$147,668.00)	\$147,668.00	\$0.00	\$147,668.00	0.00%
333.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$37,809.42	\$304,385.16	(\$304,385.16)	\$203,403.73	(\$507,788.89)	0.00%
	FUND: HQEL - 333	\$0.00	\$37,809.42	\$156,717.16	(\$156,717.16)	\$203,403.73	(\$360,120.89)	0.00%
336.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,890,146.78)	\$2,890,146.78	\$0.00	\$2,890,146.78	0.00%
336.000.0000.6000.000.000.0000	EXPENDITURES	\$4,751,065.08	\$0.00	\$1,206,702.14	\$3,544,362.94	\$0.00	\$3,544,362.94	74.60%
	FUND: ESSER / CARES ROUND II - 336	\$4,751,065.08	\$0.00	(\$1,683,444.64)	\$6,434,509.72	\$0.00	\$6,434,509.72	135.43%
337.000.0000.6000.000.000.0000	EXPENDITURES	\$54,291.14	\$0.00	\$0.00	\$54,291.14	\$0.00	\$54,291.14	100.00%
	FUND: ACCELERATION ACADEMIES GRANT - 337	\$54,291.14	\$0.00	\$0.00	\$54,291.14	\$0.00	\$54,291.14	100.00%
346.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$211,288.56	\$1,834,570.40	(\$1,834,570.40)	\$733,554.88	(\$2,568,125.28)	0.00%
	FUND: ESSER ROUND III - 346	\$0.00	\$211,288.56	\$1,834,570.40	(\$1,834,570.40)	\$733,554.88	(\$2,568,125.28)	0.00%
364.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$114.60	\$114.60	(\$114.60)	\$953.02	(\$1,067.62)	0.00%
	FUND: FED ED INNOVATION RESEARCH GRANT - 364	\$0.00	\$114.60	\$114.60	(\$114.60)	\$953.02	(\$1,067.62)	0.00%
383.000.0000.6000.000.000.0000	EXPENDITURES	\$74,142.66	\$0.00	\$412.67	\$73,729.99	\$218.60	\$73,511.39	99.15%
	FUND: ARP - HOMELESS II ENTITLEMENT GRANT (FOR FUND 283) - 383	\$74,142.66	\$0.00	\$412.67	\$73,729.99	\$218.60	\$73,511.39	99.15%
384.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$23,619.91)	\$23,619.91	\$0.00	\$23,619.91	0.00%
384.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$277.88	\$40,794.92	\$0.00	\$40,794.92	99.32%

Osborn School District

Board Exp & Revenue Report

From Date: 3/1/2024

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Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: ARP - HOMELESS I GRANT (FORMELY FUND 284) - 384	\$41,072.80	\$0.00	(\$23,342.03)	\$64,414.83	\$0.00	\$64,414.83	156.83%
387.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
	FUND: Dyslexia Grant - 387	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
	FUND: GIFTED - 450	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
457.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$735.29)	(\$7,896.45)	\$7,896.45	\$0.00	\$7,896.45	0.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$10,246.54	\$96,320.94	(\$96,320.94)	\$38,835.13	(\$135,156.07)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$9,511.25	\$88,424.49	(\$88,424.49)	\$38,835.13	(\$127,259.62)	0.00%
465.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$2,773.09)	(\$29,780.88)	\$29,780.88	\$0.00	\$29,780.88	0.00%
465.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$1,816,728.37	(\$1,817,728.37)	0.00%
	FUND: AZ TRANSPORTATION MODERNIZATION GRANT - 465	\$0.00	(\$2,773.09)	(\$28,780.88)	\$28,780.88	\$1,816,728.37	(\$1,787,947.49)	0.00%
472.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$429.77)	(\$4,615.38)	\$4,615.38	\$0.00	\$4,615.38	0.00%
472.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$94,497.85)	\$94,497.85	\$0.00	\$94,497.85	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$6,312.49	\$69,570.85	(\$69,570.85)	\$21,560.08	(\$91,130.93)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$5,882.72	(\$29,542.38)	\$29,542.38	\$21,560.08	\$7,982.30	0.00%
475.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$11,553.54)	\$11,553.54	\$0.00	\$11,553.54	0.00%
475.000.0000.6000.000.000.0000	EXPENDITURES	\$60,313.51	\$500.00	\$21,901.01	\$38,412.50	\$477.37	\$37,935.13	62.90%
	FUND: OIE RISE GRANT - 475	\$60,313.51	\$500.00	\$10,347.47	\$49,966.04	\$477.37	\$49,488.67	82.05%
478.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$6,940.00	\$10,304.00	\$0.00	\$10,304.00	59.75%
	FUND: FEMININE HYGIENE GRANT - 478	\$17,244.00	\$0.00	\$6,940.00	\$10,304.00	\$0.00	\$10,304.00	59.75%
480.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$127,264.82)	\$127,264.82	\$0.00	\$127,264.82	0.00%
480.000.0000.6000.000.000.0000	EXPENDITURES	\$476,565.00	\$39,699.51	\$284,744.44	\$191,820.56	\$100,735.63	\$91,084.93	19.11%
	FUND: SAFE SCHOOLS - 480	\$476,565.00	\$39,699.51	\$157,479.62	\$319,085.38	\$100,735.63	\$218,349.75	45.82%
483.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$16,865.05	(\$16,865.05)	\$0.00	(\$16,865.05)	0.00%
	FUND: STATE TUTORING - 483	\$0.00	\$0.00	\$16,865.05	(\$16,865.05)	\$0.00	(\$16,865.05)	0.00%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$762.53)	(\$22,391.87)	\$22,391.87	\$0.00	\$22,391.87	0.00%
500.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	(\$66.00)	\$66.00	\$0.00	\$66.00	0.00%
500.000.0000.6000.000.000.0000	EXPENDITURES	\$495,000.00	\$0.00	\$0.00	\$495,000.00	\$0.00	\$495,000.00	100.00%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$495,000.00	(\$762.53)	(\$22,457.87)	\$517,457.87	\$0.00	\$517,457.87	104.54%
502.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$143.99)	(\$1,417.47)	\$1,417.47	\$0.00	\$1,417.47	0.00%
502.000.0000.6000.000.000.0000	EXPENDITURES	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	100.00%
	FUND: SCHOOL PLANT SALES - 502	\$80,000.00	(\$143.99)	(\$1,417.47)	\$81,417.47	\$0.00	\$81,417.47	101.77%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$4,078.47)	(\$50,637.02)	\$50,637.02	\$0.00	\$50,637.02	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$227,856.11)	(\$1,304,893.74)	\$1,304,893.74	\$0.00	\$1,304,893.74	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$190,691.43	\$1,492,796.65	\$1,257,203.35	\$488,528.85	\$768,674.50	27.95%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	(\$41,243.15)	\$137,265.89	\$2,612,734.11	\$488,528.85	\$2,124,205.26	77.24%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$11,695.24)	(\$48,040.65)	\$48,040.65	\$0.00	\$48,040.65	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$120,000.00	\$7,077.78	\$69,406.89	\$50,593.11	\$23,157.22	\$27,435.89	22.86%
	FUND: CIVIC CENTER - 515	\$120,000.00	(\$4,617.46)	\$21,366.24	\$98,633.76	\$23,157.22	\$75,476.54	62.90%

Osborn School District

Board Exp & Revenue Report

Fiscal Year: 2023-2024

From Date: 3/1/2024 To Date: 3/31/2024

Subtotal by Collapse Mask
 Include pre encumbrance
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 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
520.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$85.89)	(\$3,895.49)	\$3,895.49	\$0.00	\$3,895.49	0.00%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$206,393.60	\$11,867.52	\$134,898.58	\$71,495.02	\$49,638.57	\$21,856.45	10.59%
	FUND: COMMUNITY SCHOOL - 520	\$206,393.60	\$11,781.63	\$131,003.09	\$75,390.51	\$49,638.57	\$25,751.94	12.48%
521.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$2,172.00)	(\$26,453.50)	\$26,453.50	\$0.00	\$26,453.50	0.00%
521.000.0000.6000.000.000.0000	EXPENDITURES	\$235,899.64	\$17,631.28	\$167,747.83	\$68,151.81	\$84,587.87	(\$16,436.06)	-6.97%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$235,899.64	\$15,459.28	\$141,294.33	\$94,605.31	\$84,587.87	\$10,017.44	4.25%
525.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$89.62)	(\$28,863.86)	\$28,863.86	\$0.00	\$28,863.86	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$3,831.81	\$26,168.19	\$2,500.00	\$23,668.19	78.89%
	FUND: AUXILIARY OPERATIONS - 525	\$30,000.00	(\$89.62)	(\$25,032.05)	\$55,032.05	\$2,500.00	\$52,532.05	175.11%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$991.81)	(\$12,101.00)	\$12,101.00	\$0.00	\$12,101.00	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$4,549.12	\$12,223.00	\$287,777.00	\$1,015.35	\$286,761.65	95.59%
	FUND: EXTRA CURR TAX FEES CR - 526	\$300,000.00	\$3,557.31	\$122.00	\$299,878.00	\$1,015.35	\$298,862.65	99.62%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$57,483.86)	(\$309,301.93)	\$309,301.93	\$0.00	\$309,301.93	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$250,000.00	\$32,354.66	\$518,884.11	(\$268,884.11)	\$189,835.49	(\$458,719.60)	-183.49%
	FUND: GIFTS AND DONATIONS - 530	\$250,000.00	(\$25,129.20)	\$209,582.18	\$40,417.82	\$189,835.49	(\$149,417.67)	-59.77%
540.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$18.63)	(\$783.38)	\$783.38	\$0.00	\$783.38	0.00%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$10,500.00	\$40.00	\$1,222.00	\$9,278.00	\$1,228.00	\$8,050.00	76.67%
	FUND: FINGERPRINT - 540	\$10,500.00	\$21.37	\$438.62	\$10,061.38	\$1,228.00	\$8,833.38	84.13%
550.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$57.44)	(\$565.44)	\$565.44	\$0.00	\$565.44	0.00%
550.000.0000.6000.000.000.0000	EXPENDITURES	\$30,500.00	\$0.00	\$0.00	\$30,500.00	\$0.00	\$30,500.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$30,500.00	(\$57.44)	(\$565.44)	\$31,065.44	\$0.00	\$31,065.44	101.85%
555.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$32.00)	(\$314.98)	\$314.98	\$0.00	\$314.98	0.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$16,500.00	\$0.00	\$0.00	\$16,500.00	\$228.20	\$16,271.80	98.62%
	FUND: TEXTBOOKS - 555	\$16,500.00	(\$32.00)	(\$314.98)	\$16,814.98	\$228.20	\$16,586.78	100.53%
565.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$0.05)	(\$0.47)	\$0.47	\$0.00	\$0.47	0.00%
	FUND: LITIGATION RECOVERY - 565	\$0.00	(\$0.05)	(\$0.47)	\$0.47	\$0.00	\$0.47	0.00%
570.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$1,603.16)	(\$15,782.04)	\$15,782.04	\$0.00	\$15,782.04	0.00%
570.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	(\$22,578.00)	\$22,578.00	\$0.00	\$22,578.00	0.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$560,000.00	\$27,958.14	\$410,589.50	\$149,410.50	\$118,287.21	\$31,123.29	5.56%
	FUND: INDIRECT COSTS - 570	\$560,000.00	\$26,354.98	\$372,229.46	\$187,770.54	\$118,287.21	\$69,483.33	12.41%
575.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$45.62)	(\$449.04)	\$449.04	\$0.00	\$449.04	0.00%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$20,000.00	\$10,000.00	33.33%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$30,000.00	(\$45.62)	(\$449.04)	\$30,449.04	\$20,000.00	\$10,449.04	34.83%
585.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$6.25)	(\$61.53)	\$61.53	\$0.00	\$61.53	0.00%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	(\$6.25)	(\$61.53)	\$3,061.53	\$0.00	\$3,061.53	102.05%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$76,525.60)	(\$1,105,208.88)	\$1,105,208.88	\$0.00	\$1,105,208.88	0.00%
610.000.0000.2000.000.000.0000	Undesignated	\$0.00	(\$1.63)	\$95.17	(\$95.17)	\$0.00	(\$95.17)	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$5,629,709.00	\$38,877.52	\$514,811.11	\$5,114,897.89	\$513,868.26	\$4,601,029.63	81.73%

Osborn School District

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 Include pre encumbrance
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$5,629,709.00	(\$37,649.71)	(\$590,302.60)	\$6,220,011.60	\$513,868.26	\$5,706,143.34	101.36%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$1,500,000.00	\$60,783.44	\$320,886.25	\$1,179,113.75	\$561,468.36	\$617,645.39	41.18%
	FUND: BOND BUILDING - 630	\$1,500,000.00	\$60,783.44	\$320,886.25	\$1,179,113.75	\$561,468.36	\$617,645.39	41.18%
665.000.0000.6000.000.000.0000	EXPENDITURES	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$305,379.95)	(\$3,825,713.88)	\$3,825,713.88	\$0.00	\$3,825,713.88	0.00%
700.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,952,950.00	\$0.00	\$0.00	\$6,952,950.00	\$0.00	\$6,952,950.00	100.00%
	FUND: DEBT SERVICE - 700	\$6,952,950.00	(\$305,379.95)	(\$3,824,713.88)	\$10,777,663.88	\$0.00	\$10,777,663.88	155.01%
850.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$73.48)	(\$3,568.06)	\$3,568.06	\$0.00	\$3,568.06	0.00%
850.000.0000.6000.000.000.0000	EXPENDITURES	\$30,500.00	\$595.15	\$2,032.15	\$28,467.85	\$7,651.00	\$20,816.85	68.25%
	FUND: STUDENT ACTIVITIES - 850	\$30,500.00	\$521.67	(\$1,535.91)	\$32,035.91	\$7,651.00	\$24,384.91	79.95%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$118,715.38)	(\$1,811,887.13)	\$1,811,887.13	\$1,040.00	\$1,810,847.13	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$2,500,000.00	\$197,269.62	\$1,867,618.03	\$632,381.97	\$858,519.49	(\$226,137.52)	-9.05%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$2,500,000.00	\$78,554.24	\$55,730.90	\$2,444,269.10	\$859,559.49	\$1,584,709.61	63.39%
	Grand Total:	\$61,874,258.50	(\$9,674.31)	(\$4,955,357.38)	\$66,829,615.88	\$13,318,070.99	\$53,511,544.89	86.48%

End of Report

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-G

Agenda Item

Student Activities Statement of Revenue and Expenditures

For Board: Action Discussion Information

Background –

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

Legal

A.R.S. §15-1123.A

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify the 2023/24 Statement of Revenues and Expenditures for the Student Activities Fund from March 1 through March 31, 2024.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT No. 8
Statement of Revenues and Expenditures
For Student Activities Fund
Activity from March 1, 2024 to March 31, 2024

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	4,024.90			4,024.90
OMS	13,030.39		595.15	12,435.24
Solano	10,499.15			10,499.15
Longview	9,976.64			9,976.64
	<u>\$ 37,531.08</u>	<u>\$ -</u>	<u>\$ 595.15</u>	<u>36,935.93</u>

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-H

Agenda Item

Disposal of Equipment

For Board: Action Discussion Information

Background –

See attached list

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend approval of disposal of equipment as listed.

Moved _____ Seconded _____ P/F

Request For Disposal Form

School: OMS

Date: 3/28/24

Department: Library

Reason For Disposal: Outdated fiction and nonfiction.

Disposal Description: Sent to DO

Signature: Carol Hayes

Fixed Asset Items (Over \$1000)

Asset #:

Description:

Serial #:

Recorded Value:

Present Value:

Board Approval:

Signature:

Asset #:

Description:

Serial #:

**Recorded
Value:**

Present Value:

**Board
Approval:**

Signature:

--

Share this form with:

Lisa Nye lnye@osbornsd.org, Sam Garcia ssgarcia@osbornsd.org,

List of Items to Dispose:

See attached

Title	Quantity	Price	Total
A Love So Strong	1	\$1.00	\$1.00
A Million Locks and Keys	1	\$1.00	\$1.00
A Most Extraordinary Cat	1	\$1.00	\$1.00
My Book of Rocks and Minerals - Hardcover By Dennie, Devin	1	\$1.00	\$1.00
A Wrinkle in Time by L'Engle, Madeleine	1	\$1.00	\$1.00
Earth Science Activities for Grades 2-8, Book III	1	\$1.00	\$1.00
African American Woman	1	\$1.00	\$1.00
After the Goat Man (Puffin Story Books) - Paperback By Byars, Betsy	1	\$1.00	\$1.00
Afternoon of the Elves by Lisle, Janet Taylor; Lisle	1	\$1.00	\$1.00
Albie's First Word: A Tale Inspired by Albert Einstein's Childhood by Tourville, Jacquelin	1	\$1.00	\$1.00
Alligator Baby - Paperback By Munsch, Robert	1	\$1.00	\$1.00
Amusement Park Physics: A Teacher's Guide by Unterman, Nathan A.	1	\$1.00	\$1.00
World Encyclopedia of Animals by Marcon, Elena by Marcon, Elena	6	\$1.00	\$6.00
Any Small Goodness: A Novel of the Barrio by Johnston, Tony	5	\$1.00	\$5.00
April Morning	1	\$1.00	\$1.00
Astronomy	1	\$1.00	\$1.00
Automobiles	1	\$1.00	\$1.00
Baby Sisters	1	\$1.00	\$1.00
Bad Boy: A Memoir -Walter Dean Myers	1	\$1.00	\$1.00
Beat the Turtle Drum by Greene, Constance C.	1	\$1.00	\$1.00
Blue Heron	1	\$1.00	\$1.00
Book of Mammals	1	\$1.00	\$1.00
Bottle Biology	1	\$1.00	\$1.00
Brother Of The Wolves ~ Jean Thompson	1	\$1.00	\$1.00
Candy Experiments - Paperback By Leavitt, Loralee	1	\$1.00	\$1.00
Chen Shing Wu	1	\$1.00	\$1.00
Chickens In Your Backyard: A Beginner's Guide	2	\$1.00	\$2.00
Child of Mine by Lewis, Beverly; Lewis, David	2	\$1.00	\$2.00

Title	Quantity	Price	Total
Class Meetings That Matter: A Year's Worth of Resources for Grades K-5 Opens in a new window or tab by Vicki Crocker Flerx	1	\$1.00	\$1.00
Collegiette Dictionary	1	\$1.00	\$1.00
Coment	1	\$1.00	\$1.00
Cooperative Learning	1	\$1.00	\$1.00
Cows	1	\$1.00	\$1.00
Cracker Jackson (Puffin Story Books) - Paperback By Byars, Betsy	2	\$1.00	\$2.00
Days of the Blackbeard	1	\$1.00	\$1.00
Deep Sea	1	\$1.00	\$1.00
Desert Animals	1	\$1.00	\$1.00
Desert Animals	14	\$1.00	\$14.00
The Differentiated Instruction Book of Lists, Hoffman, Whitney	1	\$1.00	\$1.00
Digging Up Dinosaurs	2	\$1.00	\$2.00
Dinosaurs	1	\$1.00	\$1.00
James Gurney: The World of Dinosaurs: A North American Selection	1	\$1.00	\$1.00
Dinosaurs, Asteroids and Superstars by Franklyn M. Branley	1	\$1.00	\$1.00
Don't Make Me Smile - 0375815554, Barbara Park,	2	\$1.00	\$2.00
Dracula (Wordsworth Classics) by Bram Stoker	1	\$1.00	\$1.00
Dynamic Earth	1	\$1.00	\$1.00
Earth in the Hot Seat	1	\$1.00	\$1.00
Earth Science	5	\$1.00	\$5.00
Earth, Sun, Moon	1	\$1.00	\$1.00
Edgar Allen Poe's Pie:Math Puzzlers In Classic Poems - J. Patrick Lewis	1	\$1.00	\$1.00
Elana's Serenade	1	\$1.00	\$1.00
Encyclopaedia Britannica Interactive Science Book: Space	1	\$1.00	\$1.00
Endangered Animals: Golden Guide by Fichter, George S.	1	\$1.00	\$1.00
Exploring Earth's Treasures Hardcover Joseph, Olson	1	\$1.00	\$1.00
Extreme Rocks & Minerals! Q&A; Smiths- paperback, Melissa Stewart	1	\$1.00	\$1.00
Eyes in the Fishbowl by Zilpha Keatley Snyder	1	\$1.00	\$1.00
Facts About Minerals	1	\$1.00	\$1.00

Title	Quantity	Price	Total
Famous Stories for Performance	1	\$1.00	\$1.00
Feathers for Lunch - Paperback By Ehlert, Lois	1	\$1.00	\$1.00
Finding the Moon - Delta Science Reader by Delta Education	1	\$1.00	\$1.00
Fire and floods	1	\$1.00	\$1.00
Flood	1	\$1.00	\$1.00
Flying Solo - Paperback By Fletcher, Ralph	1	\$1.00	\$1.00
Forest Animals	8	\$1.00	\$8.00
Forgas of Nature	1	\$1.00	\$1.00
Fort Mose	1	\$1.00	\$1.00
Geology	1	\$1.00	\$1.00
Grasslands	1	\$1.00	\$1.00
Guinness World Records	1	\$1.00	\$1.00
Haiku : The Poetry of Zen Hardcover	1	\$1.00	\$1.00
Harriet the Spy by Louise Fitzhugh	1	\$1.00	\$1.00
Harris and Me - Paperback By Paulsen, Gary	1	\$1.00	\$1.00
How Butter Bees Came to Bee	1	\$1.00	\$1.00
How Things Work	1	\$1.00	\$1.00
How To Eat Fried WormsBy Rockwell, Thomas	2	\$1.00	\$2.00
How to Know the Amphibions and Reptiles	9	\$1.00	\$9.00
Humbug Mountain [Sid Fleischman]	1	\$1.00	\$1.00
I Am Regina by Keehn, Sally	5	\$1.00	\$5.00
I, Columbus : My Journal :1492-1493 - Paperback By Peter Roop	1	\$1.00	\$1.00
I Funny TV: A Middle School Story - Hardcover By Patterson, James	1	\$1.00	\$1.00
I Have Lived a Thousand Years: Growing up in the Holocaust	1	\$1.00	\$1.00
NEW LISTING! Heard the Owl Call My Name by Craven, Margaret	1	\$1.00	\$1.00
Incredible Captures - Mass Market Paperback By Morgan, Bill	1	\$1.00	\$1.00
Isabelle Shows Her Stuff by Constance C. Greene	1	\$1.00	\$1.00
Journey Home by Carroll, Lee	1	\$1.00	\$1.00
Journey to JoBurg: A South African Story - Paperback By Beverley Naidoo	1	\$1.00	\$1.00
A Journey to the Center of the Earth by Verne, Jules	1	\$1.00	\$1.00

Title	Quantity	Price	Total
Junior High	1	\$1.00	\$1.00
Just Us Women (Reading Rainbow Books) by Caines, Jeannette	1	\$1.00	\$1.00
Killer Spiders - Alex Woolf	1	\$1.00	\$1.00
Lakes and Rivers - Hardcover By Taylor, Richard	1	\$1.00	\$1.00
Letters from Rifka - Paperback By Hesse, Karen	1	\$1.00	\$1.00
Letters To Allie, Jackie Gould,	1	\$1.00	\$1.00
Life-Size Dinosaurs (Life-Size Series) - Hardcover By Bergen, David	1	\$1.00	\$1.00
Lily and the Lost Boy - Paperback By Fox, Paula	1	\$1.00	\$1.00
Lives of the Athletes	1	\$1.00	\$1.00
Living in Space - Hardcover By Bowman, Lucy	1	\$1.00	\$1.00
Lunch Boxes: Level 2 (Easy-to-Read, Puffin) - Paperback, by Ehrlich Fred	1	\$1.00	\$1.00
Mandie and the Jumping Juniper	1	\$1.00	\$1.00
Mars by Murray, Stuart A. P.	1	\$1.00	\$1.00
Merriam Webster School Dictionary	1	\$1.00	\$1.00
Minerals of the World - Hardcover By Schumann, Walte	1	\$1.00	\$1.00
Mission Trip Prep Kit Leaders Guide - Paperback By Johnson, Kevin	1	\$1.00	\$1.00
Misty of Chincoteague by Henry, Marguerite	1	\$1.00	\$1.00
Monkey Island by Fox, Paula	2	\$1.00	\$2.00
My Side of the Mountain - Paperback By Jean Craighead George	1	\$1.00	\$1.00
My Teacher Is an Alien 3-Books-In-1!: by Coville, Bruce	1	\$1.00	\$1.00
No Place Like Home - Hardcover By Bird, James	1	\$1.00	\$1.00
Nobody's Dog Lynn Hall Illus Joseph Cellini1	1	\$1.00	\$1.00
Nubious Clouds	1	\$1.00	\$1.00
Number the Stars	4	\$1.00	\$4.00
Ocean Animals	4	\$1.00	\$4.00
Odyssey of the Mind	1	\$1.00	\$1.00
Oil Spill!; Let's-Read-and-Find-Out Scienc- Melvin Berger	1	\$1.00	\$1.00
Old Yeller	1	\$1.00	\$1.00
Old Yeller	5	\$1.00	\$5.00
One Hundred Hungry Ants	1	\$1.00	\$1.00

Title	Quantity	Price	Total
One Potato, Two Potato - Hardcover By DeFelice, Cynthia	1	\$1.00	\$1.00
Our Solar System	1	\$1.00	\$1.00
Our Solar System	1	\$1.00	\$1.00
Our Solar System: An Exploration of Planets, Moons, Asteroids, and Other... by Reichley, Lisa	1	\$1.00	\$1.00
Out From this Place	1	\$1.00	\$1.00
Path of the Pale Horse	2	\$1.00	\$2.00
Phoenix Then and Now	1	\$1.00	\$1.00
Piestart	1	\$1.00	\$1.00
Pigs	1	\$1.00	\$1.00
Prairie Dogs Burrow	5	\$1.00	\$5.00
Prentices Hall Science Explorer	3	\$1.00	\$3.00
Protecting the Sea's	16	\$1.00	\$16.00
Radiation	1	\$1.00	\$1.00
Rainforest Animals	16	\$1.00	\$16.00
Rascal	1	\$1.00	\$1.00
RASCALS	4	\$1.00	\$4.00
Raven Rocks	1	\$1.00	\$1.00
Reading in the Content Areas Science	1	\$1.00	\$1.00
Reading Smarter	1	\$1.00	\$1.00
Rimshots: Basketball Pix, Rolls, and Rhythms (Picture Puffin Books)	1	\$1.00	\$1.00
Rocks and Minerals	19	\$1.00	\$19.00
Roget's 21st Century	1	\$1.00	\$1.00
Roll of Thunder, Hear My Cry - Paperback By Taylor, Mildred D	1	\$1.00	\$1.00
Roller Skates by Ruth Sawye	1	\$1.00	\$1.00
Romeo and Juliet	1	\$1.00	\$1.00
Runda by William Etheridge III	1	\$1.00	\$1.00
Sammy Sosa	1	\$1.00	\$1.00
Science Insights	1	\$1.00	\$1.00
Science Verse	1	\$1.00	\$1.00
Seven Blind Mice (Caldecott Honor Book) - Hardcover By Young, Ed	1	\$1.00	\$1.00

Title	Quantity	Price	Total
Sharks	1	\$1.00	\$1.00
Sheep by Brady, Peter	1	\$1.00	\$1.00
Simple Machines (Starting with Science) - Paperback By Hodge, Deborah	1	\$1.00	\$1.00
Sir Cumference and All the King's Tens: A Math Adventure by Cindy Neuschwander	1	\$1.00	\$1.00
The Solar System (Usborne Beginners) by Bone, Emily	1	\$1.00	\$1.00
Stars and Galaxies	1	\$1.00	\$1.00
Streams to the Sea	1	\$1.00	\$1.00
SVU	1	\$1.00	\$1.00
Taking Care of You	1	\$1.00	\$1.00
Tales from Beyond	1	\$1.00	\$1.00
Team Building	1	\$1.00	\$1.00
Terrible Things	1	\$1.00	\$1.00
The animal, the vegetable, and John D Jones - Byars, Betsy	1	\$1.00	\$1.00
Historical Atlas of the Medieval World AD 600 - 1492 by Haywood, John	1	\$1.00	\$1.00
The Baby Sitters Club	1	\$1.00	\$1.00
The Barn	1	\$1.00	\$1.00
The Best Book of Volcanoes - Paperback By Adams, Simon	1	\$1.00	\$1.00
The Botany Colony Book	1	\$1.00	\$1.00
The Boxcar Children	1	\$1.00	\$1.00
The California Gold Rush: An Interactive History Adventure	1	\$1.00	\$1.00
The Call Of The Wind - Jack London	6	\$1.00	\$6.00
The Care of Reptiles	6	\$1.00	\$6.00
The Challengers	1	\$1.00	\$1.00
The Cricket in Times Square - Paperback By Selden, George	1	\$1.00	\$1.00
The Earth and Beyond, Gottlieb, Joan S.	3	\$1.00	\$3.00
The Egypt Game - Paperback By Snyder, Zilpha Keatley	1	\$1.00	\$1.00
The Family Man by Lipman, Elinor	1	\$1.00	\$1.00
The Goat	1	\$1.00	\$1.00
The Great Brain (Great Brain, Book 1) - Paperback By Fitzgerald, John D.	2	\$1.00	\$2.00
The Great Gilly Hopkins - paperback, Katherine Paterson	3	\$1.00	\$3.00

Title	Quantity	Price	Total
The Great Karpok Tree	1	\$1.00	\$1.00
The Hidden Folk: Stories of Fairies, Dwarves, Selkies, and Other Secret Being by Lunge-Larsen, Lise	1	\$1.00	\$1.00
The Human Evolution Coloring Book - Paperback By Adrienne L. Zihlman	1	\$1.00	\$1.00
The Human Evolution Coloring Book - Paperback By Adrienne L. Zihlman	1	\$1.00	\$1.00
The Insect Guide	1	\$1.00	\$1.00
The Kid Who Ran for President	2	\$1.00	\$2.00
The Lion the Witch and the Wardrobe	1	\$1.00	\$1.00
The Marine Biology	2	\$1.00	\$2.00
The New Solar System	1	\$1.00	\$1.00
The Phantom of five Chimneys	1	\$1.00	\$1.00
The Picture of Dorian Gray	3	\$1.00	\$3.00
The Reluctant Dragon	1	\$1.00	\$1.00
The Reptiles	1	\$1.00	\$1.00
The Secret Garden	1	\$1.00	\$1.00
The Side of Evil	1	\$1.00	\$1.00
The Stowaway Solution	12	\$1.00	\$12.00
The Time of the Ghost	1	\$1.00	\$1.00
The Time Warp Trio	1	\$1.00	\$1.00
The Truth About Animals	1	\$1.00	\$1.00
The Unbreakable	1	\$1.00	\$1.00
The Uplesantness at the Belona Club	1	\$1.00	\$1.00
The War with Mr. Wizzle	1	\$1.00	\$1.00
The Watsons Go To Birmingham	1	\$1.00	\$1.00
The Westing Game (Puffin Modern Classics) - Paperback By Raskin, Ellen	1	\$1.00	\$1.00
The Winter of the Little Brown Bat	6	\$1.00	\$6.00
The Zoology Colony Book	2	\$1.00	\$2.00
Think Pair Shape	1	\$1.00	\$1.00
Time Cat	1	\$1.00	\$1.00
To the Summit	1	\$1.00	\$1.00
Tunnel of Bones	1	\$1.00	\$1.00

Title	Quantity	Price	Total
Voices After Midnight	1	\$1.00	\$1.00
Volcanoes	2	\$1.00	\$2.00
Volcanoes and Earthquakes	1	\$1.00	\$1.00
Weather	2	\$1.00	\$2.00

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-I

Agenda Item

Renewal of IGA including First Amendment with the Arizona Assessment Collaborative (AzAC)

For Board: Action Discussion Information

Background –

The Arizona Assessment Collaborative Intergovernmental Agreement (AzAC) is comprised of school districts that work together in the area of assessment to accomplish collaboratively what none of them can do alone. For example, the group has developed standards based assessments that are aligned to state assessments to provide additional data points throughout the school year. These assessments are formative in nature and they support teacher and districtwide decision making. The group was founded in 1997 with Osborn being one of the original members. There are currently seventeen other districts participating in this collaborative effort. Osborn renewed the five-year working agreement in the Spring of 2022. This item is the renewal of the IGA for the continuation of collaboration and sharing of information and resources.

AzAC's current projects and what our teachers are using is listed below:

Reading: Since 2000, the Collaborative has developed select thematic texts and revised comprehension questions aligned to the ELA standards. Currently, our teachers in grade 2-8 are using the ELA created items for formative assessments.

Writing: Currently teachers in grades 2-8 are using the AzAC writing tasks which are paired to grade level reading passages.

Mathematics: AzAC has created a bank of calculator items to align with the mathematics standards that are formatted similarly to the ASAA test items.

English Language Development: AzAC is currently creating language development assessments to support and guide instruction for language learners.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

**GUST
ROSENFELD**
100 YEARS · 1921-2021

■ ONE E. WASHINGTON, SUITE 1600 ■ PHOENIX, ARIZONA 85004-2553 ■ TELEPHONE 602-257-7422 ■ FACSIMILE 602-254-4878 ■

Carrie O'Brien
602-257-7414
cobrien@gustlaw.com

February 2, 2022

Dr. Michael Robert
Superintendent
Osborn School District
1226 W. Osborn Road
Phoenix, AZ 85013
mrobert@osbornsd.org

Re: Waiver of Potential Conflict of Interest
Arizona Assessment Collaborative IGA

Dear Dr. Robert:

Gust Rosenfeld P.L.C. (the "Firm") has represented and currently represents Osborn School ("Osborn") and Madison Elementary School District ("Madison") in general legal matters. Osborn and Madison now wish to enter into an IGA for the Arizona Assessment Collaborative which allows the participating Districts to work together to provide quality, cost-effective assessment programs and professional development opportunities to improve instruction in their classrooms (the "Agreement"). Osborn has asked the Firm to review the proposed Agreement to determine if it is proper in form. The Firm assisted in drafting the proposed Agreement on behalf of Madison. Dr. Kenneth Baca, Superintendent of Madison, has already approved and waived any potential conflict with respect to the other participants of the IGA. The Firm has already approved the form of the agreement with respect to Madison as well.

Waiver of Conflict of Interest

You acknowledge that I have informed you that the Firm has been asked to represent Osborn with respect to the above-referenced Agreement. By signing this letter, you approve and waive any conflict that might be advanced by such representation.

If a dispute involving the Agreement arises in the future between Osborn and Madison, the Firm would not represent either party in connection with that dispute. In fact, while Osborn and Madison are both clients of the Firm, Gust Rosenfeld will not represent Osborn and Madison against the other in any dispute. In the event of any such dispute, each party would

Dr. Michael Robert

-2-

February 2, 2022

have to retain separate counsel, although we could continue to represent each of you in separate matters unrelated to each other.

If this letter accurately states your understanding and agreement as to the terms and possible limitations on our services, then please execute this letter and return it to me via email and place the original signed letter in the mail. Please call me if you have any questions. Thank you for your assistance in this matter.

Very truly yours,

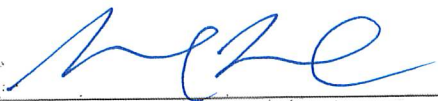


Carrie L. O'Brien
For the Firm

CO/lb

AGREED AND ACCEPTED:

OSBORN SCHOOL DISTRICT

By: 

Dr. Michael Robert., Superintendent

Arizona Assessment Collaborative

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (“**Agreement**”) forming the Arizona Assessment Collaborative (“AzAC”) is by and among the Madison Elementary School District No. 38, Avondale Elementary School District No. 44, Buckeye Elementary School District No. 33, Creighton Elementary School District No. 14, Fowler Elementary School District No. 45, Glendale Elementary School District No. 40, Liberty Elementary School District No. 25, Litchfield Elementary School District No. 79, Osborn Elementary School District No. 8, Pendergast Elementary School District No. 92, Roosevelt Elementary School District No. 66, Phoenix Elementary School District No. 1, Cartwright Elementary School District No. 83, Saddle Mountain Elementary School District No. 90, Nadaburg Unified School District No. 81 and Wilson Elementary School District No. 7 (“**Participating Districts**”).

RECITALS:

A. WHEREAS, the Western Maricopa Collaborative was formed in the fall of 1997, comprised of twelve school districts in western and central Phoenix and;

B. WHEREAS, the parties desire to work together in assessment and related professional development related to provide quality, cost-effective assessment programs and professional development opportunities to allow participating districts to make informed decisions to improve instruction in their classrooms in order to provide high-quality education to all students.

C. WHEREAS, the parties hereto desire to provide joint and cooperative services to member District in order to improve the effectiveness of assessments, conserve resources and reduce procurement cost; and

D. WHEREAS, Madison Elementary School District has the capacity and willingness to serve as the fiscal agent for the AzAC; and

E. WHEREAS, the joint and cooperative purchasing by the AzAC will serve both of those ends and is entered into pursuant to A.R.S. § 11-952, A.R.S. § 15-342 and A.R.S. § 15-213 and A.A.C. R7-2-1191;

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result therefrom, the parties agree as follows:

AGREEMENT:

1. Purpose. The Arizona Assessment Collaborative is comprised of a group of school districts who work together in the areas of assessment and professional development to accomplish collaboratively what none of them can do alone. The collaborative is committed to provide quality cost-effective assessment programs and professional development opportunities which allow participating districts to make informed decisions to improve instruction in their

classrooms. These programs and opportunities are imperative to providing high-quality education to all students. The purpose of this agreement is to provide for the joint and cooperative services to the member school districts. These joint and cooperative services include, but are not limited to, the following:

- Development of high quality, technically sound assessments based on the Arizona Academic Standards;
- Production of test materials and score reports;
- Provision of data analysis, including the generation and use of assessment results to monitor the curriculum to improve teaching and learning;
- Implementation of professional development;
- Procurement of materials, supplies, equipment, consulting and contracted services;
- Establishment of program budget to facilitate the activities of the collaborative; and,
- Employment of temporary or part-time personnel

2. Governance. AzAC will establish a Board called the AzAC Executive Board (hereinafter "Board").

- a. The Board will consist of designated representative(s) from each district, and each district will be entitled to one vote. Issues will be decided by majority vote of the Board. Other educational and governmental agencies may attend meetings, but will have no voting rights.
- b. The Board will select a Chairperson. The Chairperson will be responsible for establishing meetings, schedules, agenda and necessary record keeping.
- c. Under the auspices of this agreement, the Board shall approve all programs and activities prior to implementation and shall approve all expenditures incurred for all contracted services to accomplish the goals established by the Board. The Board shall exercise all decision making powers regarding the implementation of this agreement.
- d. The Board will adopt a revenue budget and a fee schedule.

3. Services. The Madison Elementary School District ("Madison" or "fiscal agent") and shall assume the role of fiscal agent for the AzAC and shall assume the responsibility for

procuring services and goods for the AzAC in accordance with the School District Procurement Code (A.C.C. R7-2-1001, *et seq.*)

4. Payment. Madison Elementary School District will pay for services and bill each of the Participating Districts the amounts as set forth in Exhibit D. Such amounts shall be paid to Madison within 30 days of receipt of the invoice.

5. Payments for Goods and Services. Madison will make timely payments for procured goods and services received in accordance with the terms and conditions of such procurements.

6. Remedies.

- a. The exercise of any rights or remedies by the Fiscal Agent shall be at the election of the Fiscal Agent and be the exclusive obligation of the Fiscal Agent.
- b. As required by A.A.C. R7-2-1192.2, the exercise of any rights or remedies by a school district under this Agreement shall be the exclusive obligation of such school district.
- c. As required by A.A.C. R7-2-1192.4, failure of an eligible procurement unit to secure performance or goods in accordance with the terms and conditions of this Agreement does not necessarily require any other school district to exercise its own rights or remedies.

7. Duration. This agreement commences on July 1, 2022 and terminates on June 30, 2026. The commitments and obligations of the district members are intended to be in effect for the entire period during each year in which this agreement is in effect.

8. Termination. If a Participating District terminates its participation, the Agreement shall terminate as to the terminating school district only. Any party may terminate this Agreement by giving sixty (60) days' written notice to Madison and paying all amounts owned by the terminating school district under this Agreement. If a Participating District fails to comply with the terms of this Agreement, the other parties to this Agreement may terminate this Agreement, provided that all parties must pay the amounts on Exhibit A.

9. Finance and Budget of AzAC.

- a. The parties shall contribute funds to the operational fund in accordance with Appendix C, a copy of which shall always be available to the office of the fiscal agent. Appendix C lists contributions by member schools for each year as determined by annually by the Board.

- b. Madison agrees to be responsible for all accounting, audit and contracted services required by this agreement including the following duties and responsibilities:
 - i. Establishment of an operational fund to equal \$500 base membership fee plus \$ 00.20 per student based on ADM, per previous year 100th day ADM in grades K – 8 for each member school (hereinafter “operational fund”).
 - ii. Preparation and distribution of normal and customary financial reports and provide copies of the same to the Board.
 - iii. Control of all accounting functions and activities including maintenance of records, revenue and disbursements.
 - iv. Administration of all bidding and purchasing of supplies and equipment in conformity with all applicable statutes and regulations governing such activities.
- c. Parties to this agreement authorize Madison to retain 3.5% of the total yearly operational fund (dues collected for that fiscal year) for reimbursement for serving as fiscal agent of AzAC.
- d. Yearly disposition of cash balance shall be calculated as follows:
 - i. Cash balance may be expended in a manner consistent with purpose of this Intergovernmental Agreement upon approval of the Board.
 - ii. The districts shall receive their pro-rata share of the remaining cash or be credited for the next fiscal year, after all encumbrances and obligations have been paid, using the same percentage of the total revenue that was contributed by each district. Upon approval of the Board, the remaining cash balance may also be carried forward to the next fiscal year.
- e. Fulfillment of Financial Obligations. A major advantage of Collaborative membership is the reduction of costs for the group’s projects and professional development events. Each district pays for its costs directly to the vendor. The cost of the product or service by all participating districts in the Collaborative is dependent on each district meeting its financial obligations in a timely matter. The financial obligations of members include:
 - i. Periodic in-kind sharing of costs for participating in voluntary professional development activities;

- ii. The district agrees to share the costs of the Collaborative's projects. These costs shall not exceed the amount each district contributes to the operational fund of the Collaborative.
- iii. The district agrees to fulfill its financial obligations in a timely manner.

10. Dissolution of the AzAC. The Collaborative may be dissolved at any time by a majority vote of the Board. Dissolution shall have the effect of terminating this agreement with regard to all parties. Dissolution shall not be effective until all existing financial obligations are satisfied. If the Board votes to dissolve the Collaborative, all real and personal property (e.g. Intellectual Property) shall be promptly sold according to the procedures set forth in the School District Procurement Rules and any funds remaining after all financial obligations are satisfied shall be returned to the member Districts in proportion to each District's financial contribution during the fiscal year in which dissolution occurs.

11. Withdrawal from the AzAC. A member District may withdraw from the Collaborative and cease to be a party to this agreement at the end of any fiscal year, provided that written notice of a District's intention to do so is provided to Madison at least sixty (60) days prior to the end of the fiscal year. A member District that withdraws from the Collaborative shall not be entitled to a return of any funds it has contributed, except that if a cash balance remains at the end of the fiscal year in which the District withdraws and that balance is disbursed to member Districts, the withdrawing District shall receive its pro-rata share of such disbursement.

12. Addition of new Districts into the AzAC. A District may join the Collaborative and become a Participating District at the beginning of any fiscal year through the remaining term of the IGA upon execution of an amendment to the IGA. The new Participating District shall provide notice to Madison at least sixty (60) days prior to the beginning of the fiscal year with approval of the Board and execution of an amendment to the IGA. The addition of any new Districts into the AzAC will not extend the term of the IGA.

13. Commitment of Districts Participating in AzAC. Districts participating in the AzAC pledge the commitment and support of the Superintendent and District Coordinator(s).

- a. **District Superintendent and AzAC Coordinator(s).** The commitment and support of the districts' superintendents as well as the districts' AzAC coordinators (i.e., Director of Curriculum and Instruction, and/or Assessment) are critical to the functioning, effectiveness, and quality of the products, activities, and professional development events of the AzAC. Districts may wish to select two representatives to serve as Coordinators to provide for continuity of participation in AzAC when transitions occur in the district.
- b. **Commitment of Teachers, Support Personnel, and Facilities.** In pursuing the priorities indicated above the commitment of each district of

important participants, support, and facilities is crucial to the work of the Collaborative.

- c. The district commits to the involvement of the following in the assessment development and production processes:
 - i. teachers to assist in the development process;
 - ii. other participants, e.g., technical, secretarial/clerical support personnel;
 - iii. use of facilities such as meeting rooms, computer labs for meetings and workshops.
- d. The district assumes the responsibility of developing participant awareness of and support for the AzAC's efforts related to the projects in which it participates.
- e. The district agrees to provide the release time needed for full participation in the Collaborative's projects and events. The district coordinator(s) will attend all Collaborative meetings; teachers will attend all project development sessions and complete the assigned tasks.
- f. The district further agrees to provide teacher stipends or other means for remunerating participants as needed.

14. Collaborative Assessments and Access to Assessments.

- a. Since the fall of 2000, the Collaborative has developed several assessments. AzAC members shall have access to Collaborative products including test booklets, teacher test administration manuals in English and Spanish, answer sheets and AzAC Item Banks which are accessible through the AzAC designated cloud-based storage. These products include:
 - i. English Language Arts Assessments based on the Arizona College and Career Ready Standards ("AZ CCR")
 - 1. 2nd through 8th Grade Form A and B based on AZ CCR Standards
 - 2. Reading Testlets (NON-SECURE) based on AZ CCR Standards
 - 3. Writing Assessments (NON-SECURE) Text Dependent Written Response

- ii. Mathematics Assessments based on the Arizona College and Career Ready Standards
 - 1. Summative Tests (SECURE) for grades 2, 4, 6 and 7 in English and Spanish
 - 2. Formative Testlets (NON-SECURE) for grades 2 through 8 in English
 - 3. Form A and B based on AZ CCR Standards for grades 2 through 8

- iii. Science
 - 1. Number of items per performance objective, grades four to eight.
 - 2. FORM A, grades four to eight.

- iv. AZACELLA. AZELLA Clone based on ELP Standards
 - 1. Preliteracy Booklets
 - 2. Primary Booklets
 - 3. Elementary Booklets
 - 4. Middle School Booklets

- v. Arizona History and Social Science Assessment Item Bank— Performance Assessment Items based on Arizona College and Career Ready Standards
 - 1. Grades 3-5 Performance Assessment Items (NON-SECURE)
 - 2. Grades 6-8 Performance Assessment Items (NON-SECURE)

- b. **Access to Collaborative Products.** The Collaborative has focused its assessment development work in the areas of reading, mathematics, writing, science and English language acquisition. Collaborative District agrees to use the assessment materials according to the assessment purposes and testing conditions for which the tests were designed.

Collaborative District agrees to contribute its assessment results to the Collaborative's database. Development contributions have included one or more of the following:

- i. The involvement of teachers and district curriculum consultants in the assessment development process (basic requirement);
 - ii. The cost of the development of score reports and other testing materials;
 - iii. The production of camera-ready tests for printing booklets.
- c. **Use of the Assessments and Materials.** The assessments and administration materials were designed to be used for the summative, formative, and diagnostic purposes indicated. They should be used for these purposes and administered under the testing conditions for which they were designed. AzAC intends to continue to create new assessments in the future and reserves the right to provide those assessments to participating AzAC Districts. Participating Districts shall also have access to general assessment support resources and other similar written materials.
- d. **Test Security.** The same test security procedures used for the State assessments will be observed.
- i. The district and participants agree to maintain the security of the tests indicated above. Security expectations and procedures akin to those for the State assessments will be observed. In particular, the following measures are required:
 1. All test booklets will be accounted for and stored in a secured district facility;
 2. Administrators will sign a test security oath;
 3. Teachers will keep the test booklets in a secure place in the classroom during the administration when booklets are not being used.
- e. **Collaborative Database.** To help develop assessment achievement benchmarks, the Collaborative has developed a database that includes all districts that administer the assessments. The data are analyzed and results are reported only for the group as a whole. The Collaborative will not release assessment results by district or for district comparisons. If districts wish to share their results with other districts, it must be done independently.

- f. The district agrees to contribute its assessment results to the Collaborative's database.

15. Each Participating District designates its AzAC District Coordinators as a person with authority for their District to determine whether certain personally identifiable information may be released in accordance with the Family Education Rights and Privacy Act to the AzAC. AzAC shall use aggregate and de identified student data whenever possible. Any disclosure of personally identifiable information will be subject to a separate data sharing agreement written in accordance with the best practices of the United States Department of Education's Privacy Technical Assistance Center. AzAC Districts agree to maintain the confidentiality of personally identifiable student information as required by state and federal law. More specifically, AzAC Districts agree:

- a. To properly maintain personally identifiable student data in accordance with the AzAC District's policy governing Student Records.
- b. To share findings of research projects that utilize AzAC data in a manner that does not disclose personally identifiable student information.
- c. To acknowledge the AzAC in publications that utilize AzAC data.
- d. Not to further disclose the AzAC data or to transmit the data to third parties.
- e. To provide reasonable notice of any suspected breach of the AzAC data.

16. Data Privacy and Security. All participating Districts agree to ensure the adequate physical security, network/machine security and application security of any Personally Identifiable Information provided or maintained under this Agreement. To effectuate these provisions, participating Districts agrees to limit access to the data provided under this Agreement only to those authorized persons who have a legitimate interest in the data and maintain all data received pursuant to this Agreement in a secure manner, separate from all other data files, and not copy, reproduce, or transmit data obtained pursuant to this Agreement.

17. Assignments. No part of this Agreement may be assigned to any agency not a party to this Agreement without the written consent of all parties.

18. Entire Agreement. This Agreement contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made only in writing and signed by the parties to this Agreement. This Agreement may be signed individually by each participating school district in separate counterparts and such signatures shall be construed so as to include the entire Agreement among and between the parties.

19. Severability. The parties agree that should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect and shall be binding on the parties.

20. Conflict of Interest Cancellation. As required by A.R.S. § 38-511, the parties acknowledge and agree that either party may, within three years after its execution, cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of either party is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

21. Governing Law. This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing the intergovernmental agency agreements and mandatory contract provisions of state agencies required by statute or executive order.

22. Resolution. If there is a dispute, which is the subject of mandatory arbitration provisions of A.R.S. § 12-133, the parties shall submit the matter to binding arbitration in compliance with A.R.S. § 12-1518.

23. Conflict Waiver. The parties to this Agreement acknowledge that they are aware that the same attorney, may be chosen as the attorney for other parties to this Agreement. The signing party acknowledges that it is aware of a potential conflict of interest, which may arise by virtue of these attorneys' representation of other parties to this Agreement and waives such potential conflict. The parties employing the same attorney or firm understand and agree that should an actual conflict arise out of the terms of this Agreement, that the attorney and firm shall be unable to represent either party in the dispute.

24. E-verify, Records and Audits. To the extent applicable under A.R.S. § 41-4401, the parties and their respective subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). The parties each retain the legal right to randomly inspect the papers and records of the other parties and the other parties' subcontractors who work under this Agreement to ensure that the other parties and their subcontractors are complying with the above-mentioned warranty. The parties warrant to keep their respective papers and records open for random inspection during normal business hours by the other parties. Each party and its respective subcontractors shall cooperate with the other parties' random inspections including granting the inspecting party entry rights onto their respective properties to perform the random inspections and waiving their respective rights to keep such papers and records confidential.

25. No Boycott of Israel. By entering into this contract, the parties certify that they are not currently engaged in, and agree for the duration the Agreement to not engage in, a boycott of Israel.

26. Indemnification. Each party (as “Indemnitor”) agrees to defend, indemnify, and hold harmless the other party (as “Indemnitee”) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney’s fees) (hereinafter collectively referred to as “Claims”) arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

27. Notices. All notices under this Agreement shall be in writing and shall be sent to the designated representative of the parties at the addresses set forth in Attachment A, and shall be deemed to have been duly given on the date of service if sent facsimile (provided a hard copy is sent in one of the manners specified herein), or on the day following service if sent by overnight courier service with next day delivery and with written confirmation of delivery, or five (5) days after mailing if sent by first class, registered or certified mail, return receipt requested.

28. Workers’ Compensation. An employee of either party shall be deemed to be an “employee” of both public agencies while performing pursuant to this Agreement solely for the purposes of A.R.S. § 23-1022 and the Arizona Workers’ Compensation laws. The primary employer shall be solely liable for any workers’ compensation benefits which may accrue.

Each party shall post a notice pursuant to the provisions of A.R.S. § 23-1022 in substantially the following form:

“All employees are hereby further notified that they may be required to work under jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona, to be employees of both public agencies for the purposes of workers’ compensation.”

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below.

Osborn School District:

[Signature]
Superintendent

3-23-22
Date

INTERGOVERNMENTAL DETERMINATION

In accordance with A.R.S. § 11-952, the foregoing Agreement has been reviewed by the undersigned attorneys who have determined that said Agreement is in proper form and is within the powers and authority granted to the public body represented by their respective attorneys.

Date
Attorney for the School District

AZAC uses social media as outlined in Appendix D (facebook, twitter, etc) to advertise the accomplishments and strategies it employs with its member districts. Districts may choose to elect NOT to have their specific Districts or students mentioned in the publications by executing as follows:

_____ Member district gives permission for AZAC to use the District's name as a part of any publication on social media or otherwise.

_____ Member district DOES NOT give permission for AZAC to use the District's name as a part of any publication on social media or otherwise.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below.

Osborn Elementary School District:

Superintendent

Date

INTERGOVERNMENTAL DETERMINATION

In accordance with A.R.S. § 11-952, the foregoing Agreement has been reviewed by the undersigned attorneys who have determined that said Agreement is in proper form and is within the powers and authority granted to the public body represented by their respective attorneys.



Carrie O'Brien
Attorney for the School District

March 7, 2022
Date

AZAC uses social media as outlined in Appendix D (facebook, twitter, etc) to advertise the accomplishments and strategies it employs with its member districts. Districts may choose to elect NOT to have their specific Districts or students mentioned in the publications by executing as follows:

_____ Member district gives permission for AZAC to use the District’s name as a part of any publication on social media or otherwise.

_____ Member district DOES NOT give permission for AZAC to use the District’s name as a part of any publication on social media or otherwise.

Appendix A

**Arizona Assessment Collaborative
District Members List as of July 1, 2022**

Avondale Elementary School District
Buckeye Elementary School District
Cartwright Elementary School District
Creighton Elementary School District
Fowler Elementary School District
Glendale Elementary School District
Liberty Elementary School District
Litchfield Elementary School District
Madison Elementary School District
Osborn Elementary School District
Pendergast Elementary School District
Phoenix Elementary School District
Roosevelt Elementary School District
Saddle Mountain Unified School District
Nadaburg Unified School District
Wilson Elementary School District

Appendix B

Criteria for Data Sharing

Requested Data Sets: Please list or describe in detail the data sets containing student-identifiable information being requested followed by a description of the elemental data items necessary to conduct the proposed study.

Data Set: _____

Data Elements	Description

Data Set: _____

Data Elements	Description

(Attach additional sheets and descriptions as necessary)

Data Processing: Please describe below the types of data processing activities that will be performed with regard to the requested student-identifiable information.

Reporting: Please describe how information from this study will be reported, utilized, or otherwise disseminated?

Disposition of Student-Identifiable Information: At the completion of the proposed project or at the date that this agreement is terminated, please describe the process and conditions under which the student-identifiable information will be either returned or destroyed.

Data Confidentiality: Please describe the procedures, methods, locations, and/or safeguards that will be employed to prevent the unauthorized disclosure of student-identifiable information.

Appendix C
Data Custodians

List below all persons (custodians) who will have access to, utilize, or otherwise come in contact with the requested student-identifiable information. Each custodian must provide a signature testifying that they have read and understand all terms and conditions specified under this Agreement and warrant their acceptance of all stipulations.

Name	Title/Agency	Signature
1.		
2.		
3.		
4.		
5.		
6.		

Appendix D

Member Contributions for 202__-202__
Based on 100th day counts to be determined in April or May of each
year

Member:

Contribution:

Avondale Elementary School District

Buckeye Elementary School District

Cartwright Elementary School District

Creighton Elementary School District

Fowler Elementary School District

Glendale Elementary School District

Liberty Elementary School District

Litchfield Elementary School District

Madison Elementary School District

Osborn Elementary School District

Pendergast Elementary School District

Phoenix Elementary School District

Roosevelt Elementary School District

Saddle Mountain Unified School District

Nadaburg Unified School District

Wilson Elementary School District

Appendix E

AZAC Social Media Policy and Guidelines

This policy governs the publication of and commentary on social media by members of the Arizona Assessment Collaborative and its related member districts (“AzAC”). For the purposes of this policy, social media means any facility for online publication and commentary, including without limitation blogs, wiki’s, social networking sites such as Facebook, LinkedIn, Twitter, Flickr, and YouTube. This policy is in addition to and complements any existing or future policies regarding the use of technology, computers, e-mail and the internet. AzAC Members are not allowed to publish or comment via social media in any way that suggests they are doing so in connection with AzAC. AzAC members who serve as Social Media Committee Members are free to publish or comment via social media in accordance with this policy. Such members are subject to this policy to the extent they identify themselves as an AzAC member and use (other than as an incidental mention of place of employment in a personal social media on topics unrelated to AzAC). Before engaging in work related social media, employees must obtain the permission of the Social Media Committee Coordinator. Publication and commentary on social media carries similar obligations to any other kind of publication or commentary.

Social Media Coordinator Roles and Responsibilities

- Collaborate with AzAC Board to conduct social media activities
- Serve as the primary facilitator of the AzAC social media committee
- Establish, revise, and utilize current AzAC social media post submittal procedures
- Inventory social media posting proposals and approve postings
- Ensure postings are approved by the Social Media Coordinator and one other social media committee member
- Work with AzAC membership to create and maintain a social media presence that will effectively leverage the AzAC collaborative resources

Social Media Committee Members

- The AzAC Social Media Committee will consist of elected AzAC Board Members
- AzAC Social Media Committee Members will assist the Social Media Coordinator in the execution of the Social Media Coordinator’s roles and responsibilities
- AzAC Social Media Committee Members will utilize district member resources to perform duties.
- AzAC Social Media Committee members will obtain prior AzAC Board approval for any and all reimbursable expenditures related to the execution of AzAC Social Media Committee duties.

Social Media Post Creation Procedures

- AzAC members will submit proposed posting to Social Committee Members
- AzAC members will acquire photo releases when appropriate

- At minimum, the Social Media Coordinator and one other Social Committee Member will edit, deny, or approve the proposed posting based on AzAC Social Media Guidelines
- AzAC Social Media postings will only be placed on social media locations approved by the AzAC Board
- Social media postings will be limited to topics that are directly related to AZAC work. IE: AZMERIT blueprints and relation to AZAC Testlets blueprints

Guidelines for the Creation of All AzAC Social Media Communications

AZAC will use social media (facebook, twitter, etc) to advertise the accomplishments and strategies it employs with its member districts. Districts may choose to elect NOT to have their specific Districts or member participants mentioned in the publications by executing the opt-out clause contained in the IGA. AzAC postings will be limited to content that meets one or all of the provide Guidelines for creating social media communications.

- Communicate Mission of AzAC and Membership Benefits
- Communicate Progress and Purpose of AzAC Projects and Accomplishments
- Communicate AzAC Research Findings
- Recognize Member Participation in AzAC Projects
- Recognize AzAC Membership
- Recognize recent informational publications that are directly related to AzAC projects
- Recognize recent informational publications of education affiliated organizations directly related to AzAC projects

Setting up Social Media

Social media identities, logon ID's and user names may not use AzAC's name without prior approval from the Social Media Committee Project Leadership. Official AzAC graphics will be used for all AzAC profiles.

Confidential Information

Confidential information includes things such as unpublished details about AzAC or Member district software, products of current projects, financial information, confidential research, and trade secrets. AZAC member districts will not be cited or obviously referenced in social media platforms without opting into AzAC social media policies. AzAC social media postings will not identify a member district, member, or project participant by name without permission and never discuss confidential details of AzAC products or member district information. It is acceptable to discuss general details about the kinds of projects so long as the information provided does not violate any non-disclosure agreements that may be in place with the member districts.

Privacy Protection

Privacy settings on social media platforms will be set to allow anyone to see profile information similar to what would be on the AzAC website. Other privacy settings that might allow others to post information or see information that is personal will be set to limit access.

Copyright Laws

It is critical that AzAC social media postings show proper respect for the laws governing copyright and fair use or fair dealing of copyrighted material owned by others, including AzAC own copyrights and brands. You should never quote more than short excerpts of someone else's work, and always attribute such work to the original author/source. It is good general practice to link to others' work rather than reproduce it. When posting, the AzAC Social Media Committee will respect the copyright and intellectual property rights of others and always site proper credit for their work and be sure to acquire the right to use something with attribution before publishing.

AzAC Posting Errors

If AzAC postings are made in error, AzAC will correct the mistake quickly. If AzAC chooses to modify an earlier post, revisions will be clearly noted. If someone accuses AzAC of posting something improper (such as their copyrighted material or a defamatory comment about them), AzAC will resolve the matter quickly by removing the information quickly to decrease the possibility of a legal action.

Equal Opportunities Policy

AzAC does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

**GUST
ROSENFELD**
ATTORNEYS SINCE 1921 P.L.C.

■ ONE E. WASHINGTON, SUITE 1600 ■ PHOENIX, ARIZONA 85004-2553 ■ TELEPHONE 602-257-7422 ■ FACSIMILE 602-254-4878 ■

JENNIFER N. MACLENNAN
602-257-7475
FAX: 602-340-1538
maclennan@gustlaw.com

October 14, 2022

Lisa Nye
Osborn School District No. 8
1226 W. Osborn Road
Phoenix, AZ 85013

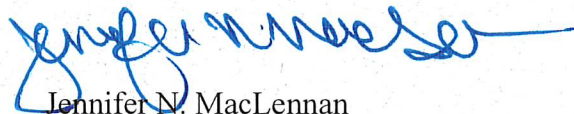
Re: *Arizona Assessment Collaborative IGA – First Amendment*

Dear Lisa:

Enclosed is a fully executed original and two signed signature pages of the above-referenced agreement.

Please be advised that this law firm represents Madison Elementary School District and assisted in the drafting and revising of the IGA. We also represent other parties to the agreement and may be asked to approve the IGA for them. If you have any questions regarding our representation, please contact me.

Very truly yours,



Jennifer N. MacLennan
For the Firm

JNM:pjs
Enclosure
1549352.7
019221-00399

**FIRST AMENDMENT
TO
INTERGOVERNMENTAL AGREEMENT
FOR
ARIZONA ASSESSMENT COLLABORATIVE
TO ADD AS A PARTICIPATING DISTRICT THE
DYSART UNIFIED SCHOOL DISTRICT NO. 89**

This First Amendment to the Intergovernmental Agreement for the Arizona Assessment Collaborative (“AzAC IGA”) (this “Amendment”) is made and to be effective as of **July 1, 2022** by and among Madison Elementary School District No. 38, Avondale Elementary School District No. 44, Buckeye Elementary School District No. 33, Creighton Elementary School District No. 14, Fowler Elementary School District No. 45, Glendale Elementary School District No. 40, Liberty Elementary School District No. 25, Litchfield Elementary School District No. 79, Osborn Elementary School District No. 8, Pendergast Elementary School District No. 92, Roosevelt Elementary School District No. 66, Phoenix Elementary School District No. 1, Cartwright Elementary School District No. 83, Saddle Mountain Elementary School District No. 90, Nadaburg Unified School District No. 81 and Wilson Elementary School District No. 7 (collectively “Participating Districts”) and Dysart Unified School District No. 89 (“Dysart”).

RECITALS

WHEREAS, the Participating Districts entered into an Intergovernmental Agreement for the Arizona Assessment Collaborative effective July 1, 2022 (the “Agreement”) to enable the Districts to work together in assessment and professional development.

WHEREAS, Dysart desires to join the Arizona Assessment Collaborative effective July 1, 2022 and intends to be bound to the same obligations contained in the Agreement.

WHEREAS, the Participating Districts and Dysart desire to enter into this Amendment to add Dysart to the Arizona Assessment Collaborative..

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Participating Districts and Dysart, hereby agree as follows:

1. **Adding Dysart as a Participating District.** The Dysart Unified School District No. 89 is hereby added to the Arizona Assessment Collaborative as a Participating District effective July 1, 2022. The Agreement is attached and incorporated herein as Exhibit 1. Dysart agrees to be bound by the terms of the Agreement in the same manner as other members of the Arizona Assessment Collaborative.

2. **Funding.** Dysart shall be responsible for payments outlined in the AzAC IGA at Exhibit D payable to fiscal agent Madison Elementary School District.

3. Notices. Notices required under the AzAC IGA shall be delivered to Dysart at:

Superintendent
Dysart Unified School District No. 89
15802 N. Parkview Place
Surprise, AZ 85374

4. Effect of Amendment. In all other respects, the Agreement is affirmed and ratified and, except as expressly modified herein, all terms and conditions of the Agreement shall remain in full force and effect.

5. Conflicting Terms. In the event that any inconsistency, conflict or ambiguity among the terms of this Amendment and the Agreement, this Amendment shall control.


6. Counterparts. This Amendment may be executed in counterpart originals, each of which when duly executed and delivered shall be deemed an original and all of which when taken together shall constitute one instrument.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Avondale Elementary School District

By: 

Its: Mark Gonzales, Governing Board President

Date: October 6, 2022

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:

By: _____

Name: _____

Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Buckeye Elementary School District No. 33

By: Jane Hunt

Its: _____

Date: 11/7/2022

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:
GUST ROSENFELD

By: Carrie O'Brien

Name: Carrie O'Brien

Date: October 14, 2022

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Creighton Elementary School District

By: _____

Its: _____

Date: _____

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:

Gust Rosenfeld

By: Carrie O'Brien

Name: Carrie O'Brien

Date: July 15, 2022

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

Dysart Unified School District No. 89

By:  _____

Its: Jim Dean, Ed.D., Acting Superintendent

Date: July 28, 2022

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Dysart Unified School District No. 89 of Maricopa County, Arizona.

ATTORNEY FOR DYSART UNIFIED SCHOOL DISTRICT:

GUST ROSENFELD

By:  _____

Name: Carrie O'Brien

Date: June 30, 2022

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Kimberly Guerin
By: Dr. Kimberly Guerin
Its: Superintendent
Date: 7/14/22

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:

By: _____

Name: _____

Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Martin Quintana
By: M Quintana
Its: COO
Date: 7/25/2022

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:

By: _____

Name: _____

Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Osborn School District
By: [Signature]
Its: Superintendent
Date: 10-24-22

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.


ATTORNEY FOR PARTICIPATING DISTRICT:

By: [Signature]
Name: Steven MacLennan
Date: 10/14/22

[SIGNATURES CONTINUE ON FOLLOWING PAGES]


IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:


By: Dr. GeeAnn Aquilar Lawlor
Its: Superintendent
Date: 10/20/22

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:

By: 
Name: Jeffrey E. Stratman, Esq.
Date: 10/6/2022

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year appearing above.

PARTICIPATING DISTRICT:

Witchfield Elementary School District

By: [Signature]

Its: Jodi Gunning, Superintendent

Date: 8/9/2022

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Participating District.

ATTORNEY FOR PARTICIPATING DISTRICT:

By: [Signature]

Name: Stefania MacLenna

Date: 8/3/22

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

Dysart Unified School District No. 89

By: _____

Its: _____

Date: _____

The undersigned attorney acknowledges that this Agreement is in proper form and within the power and authority granted under the laws of the State of Arizona to Dysart Unified School District No. 89 of Maricopa County, Arizona.

ATTORNEY FOR DYSART UNIFIED SCHOOL DISTRICT:

By: _____

Name: _____

Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGES]

EXHIBIT 1

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-J

Agenda Item

Approval of Renewal of the IGA with Greater Phoenix Educational Management (GPEMC) and Arizona Management Council (AZEMC) for 2023-2028

For Board: Action Discussion Information

Background –

In 2019, the Governing Board approved the District’s participation in the Greater Phoenix Educational Management Council from 2019-2023. The Council membership includes Superintendents, Curriculum Administrators, and Business Managers. We are now seeking approval of a new multi-year IGA with GPEMC to extend for the next 5 years—July 1, 2023 through June 30, 2028.

The dues for each fiscal year will be paid by July 1, 2023, 2024, 2025, 2026, and 2027. The renewal of the IGA will be brought to the Governing Board annually throughout the 5-year span.

Legal

A.R.S. §11-951

Financial

Annual membership fee paid through M & O.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend the Governing Board approve renewal of the IGA with GPEMC and AZEMC for 2023-2028

Moved _____ Seconded _____ P/F

**GREATER PHOENIX EDUCATIONAL MANAGEMENT COUNCIL and AZ EDUCATIONAL
MANAGEMENT COUNCIL**

1481 North Eliseo Felix Jr. Way, Suite 100A
Avondale, AZ 85323
(623) 932-7000 Office

hcarlson@aguafria.org www.GPEMC.org Dr. Howard Carlson, Executive Director

INTERGOVERNMENTAL AGREEMENT 2023-2028

This agreement is entered into between the following school districts as a joint exercise of their powers pursuant to A.R.S. 11-951 et seq.:

The school districts listed in "Exhibit A" are authorized to carry on all activities included in this agreement pursuant to A.R.S. §15-341 and A.R.S. §15-342.

This agreement shall remain in effect from July 1, 2023, through June 30, 2028. A school district may be added at any time with approval of the Council or its Executive Director.

The purpose of this agreement is to provide educational management services, programs and activities to the participants in this agreement in a cost-effective and educationally sound manner.

The Greater Phoenix Educational Management Council/AZ Educational Management Council will be governed by the Superintendents of the participating school districts. Each participating district shall be entitled to one vote, which vote may be cast by the Superintendent or designee. Other educational and government agencies may be represented at the meetings but will not have voting rights.

The parties hereby agree to the following:

1. The Organization created by this agreement shall be known as the Greater Phoenix Educational Management Council/AZ Educational Management Council (hereinafter referred to as the Council) and will be composed of the parties to this agreement as well as other school districts who may be added to this agreement with approval of the Council or its Executive Director.
2. Said Council will be responsible for the implementation of all authorized programs and activities in a manner consistent with this agreement.
3. The Council will plan and carry out the following kinds of activities in furtherance of its goal of improving educational programs offered by the participating school districts:
 - a. Articulating and improving those educational programs that have continuity from elementary through high school.
 - b. Working cooperatively with other educational and governmental organizations, associations and agencies on plans and developments that require participation of schools.

GPEMC INTERGOVERNMENTAL AGREEMENT 2023-2028

- c. Undertaking cooperative programs in the area of local and non-local funded programs (federal, state, private) that can benefit the member districts.
 - d. Combining the expertise and efforts in all the districts to consider state and federal legislation of interest and concern to the school systems and plan cooperatively to meet the laws, rules and mandates resulting from this legislation.
 - e. Upgrading the level of attainment of all students in all educational areas where commonality exists.
 - f. Undertaking cooperative programs for the purpose of providing cost- effectiveness in joint programs for the member districts, in such areas as staff development, computer services, etc.
4. The Council will meet on a regular basis in accordance with a schedule to be determined by the Executive Director in coordination with the Chair/Co-Chair of each Division. Written notice of all meetings will be sent to each district's representative at least one day in advance of the meeting. In case there is a need to change the time, date or place of the meeting, Members will be notified. Special meetings may be called by the Chair of the Council.
5. The Council will elect a Chair and Vice-Chair at its May meeting to assume their duties on July 1. The Chair will be responsible for coordinating with the Executive Director meeting agendas, presiding at the council meetings, and establishing those committees that are needed to carry out the activities of the Council. The Vice-Chair will assume said duties in the absence of the Chair.
6. The Chair will be the presiding officer of the Council's Executive Committee whose membership will be elected by the Council when necessary.
7. A participating district may terminate membership in the Council by submitting a written notice to the Council **at least ninety (90) days prior to the end of each Fiscal Year.**
8. Property acquired solely for the purposes of this agreement shall be disposed of upon termination of the agreement as follows: any usable property remaining at the termination of this agreement that was acquired by the use of funds derived through this agreement and which was not otherwise assigned at the time of purchase by the Council will become the property of the participating districts and will be divided equitably by these districts at the direction of the Council, in accordance with any applicable federal or state laws or regulations. Any cash balances will be proportionately distributed among the current membership.
9. The Agua Fria Union High School District #216 (hereinafter called Fiscal Agent) agrees to be responsible for all accounting and audit functions required by this agreement, including the following duties and responsibilities:
 - a. Establishing the appropriate fund (IGA) with the county treasurer;
 - b. Preparation and distribution of normal customary monthly financial reports to the Executive Director of the Council;
 - c. All payroll functions and activities, including maintenance of records of sick leave, vacation, and other fringe benefit entitlements and reimbursement of approved travel expenses;
 - d. The Fiscal Agent shall administer all bidding and purchasing of supplies and equipment for the Council in conformity with all applicable statutes and regulations governing such activities.

GPEMC INTERGOVERNMENTAL AGREEMENT 2023-2028

- e. The Fiscal Agent's Governing Board shall approve the employment of all personnel needed to provide the services and activities of the Council. A negotiated salary and benefits package will be approved by the Superintendents and submitted to the Fiscal Agent for convenience only. Council personnel shall not be considered employees of the Fiscal Agent for purposes of Reduction in Force or mandatory employment of the Fiscal Agent.
 - f. The Fiscal Agent will make all of its normal and customary services available to the Council, including but not limited to: printing, duplicating, technology services and warehouse purchasing.
 - g. The Fiscal Agent will make available office space for the Executive Director and support help as approved by the Council. The Fiscal Agent will provide postage and receive reimbursement from the Council for the costs of such usage.
10. The Fiscal Agent continues for the duration of the Agreement unless a change is made by the Council or Fiscal Agent by giving written notice.
 11. In exchange for the provision of services described in paragraph 9.a through 9.g, the Council will pay the Fiscal Agent an annual percentage of 4% of the total expenditures of the budget, for each Fiscal Year less capital outlay as agreed to by the Council and Fiscal Agent.
 12. The Council or its Executive Director will notify the Fiscal Agent of matters relating to budget and personnel approved by the Council.
 13. It is understood by all parties to this agreement that decision-making authority with respect to the programs and activities of the Council is shared equally by all school districts that participate in this intergovernmental agreement and rests with the Council, subject to the duties and responsibilities of the Fiscal Agent as stated above.
 14. The Council shall be responsible for approving, implementing, and evaluating all programs and activities undertaken by the Council; and for the hiring and termination of all employees required to carry out said programs and activities.
 15. The Council shall approve a revenue and fee schedule for each Fiscal Year, which includes:
 - a. A membership fee for each party to this agreement.
 - b. A budget for each program based upon projected funding sources.
 16. All membership fees are to be paid by each district on July 1 of each Fiscal Year.
 17. This agreement will be authorized by resolution of the governing boards of each participating school district or their duly authorized agent.
 18. The parties to this agreement acknowledge that they are aware that the Civil Division of the Maricopa County Attorney's Office (Civil Division) and/or private counsel for the district may be chosen as the attorney for other parties to this agreement, and the signing party acknowledges that it is aware of potential conflict of interest and it waives any claim on conflict of interest, which may arise by virtue of the Civil Division or private attorney's representation of other parties to this agreement.

GPEMC INTERGOVERNMENTAL AGREEMENT 2023-2028

19. This agreement may be cancelled for conflict of interest pursuant to A.R.S. § 38-511.
20. The parties agree to comply with all provisions of applicable federal, state, and local laws, ordinances, and regulations relating to non-discrimination, equal employment opportunity, and the Americans with Disabilities Act. The parties further agree to comply with Arizona Governor's Executive Order 2009-09 dated October 20, 2009 to the extent applicable, if any, to this Agreement.
21. The parties warrant their compliance with all federal and state immigration laws (A.R.S. §41- 4401 and 23-214) and regulations related to their employees and warrant verification of employment eligibility through E-Verify and that a breach of this warranty shall be deemed a material breach of this Agreement subjecting this agreement to termination.
22. All Parties acknowledge that the participating school districts are government entities, and the contract validity is based upon the availability of public funding under its authority. In the event that the public funds are unavailable and not appropriate for the performance of either Party's obligations under this agreement, then this agreement shall automatically expire without penalty to either Party after written notice of the unavailability and non-appropriations of public funds. It is expressly agreed that neither Party shall activate this non-appropriation provision for its convenience or to circumvent the requirements of the contract, but only as an emergency fiscal measure.
23. This agreement shall be governed and construed in accordance with the laws of the State of Arizona.

See Exhibit "A" for the List of Districts

Exhibit "A"

Greater Phoenix Educational Management Council/AZ Educational Management Council Participating Districts

60 Districts

Agua Fria Union High School District	Alhambra Elementary School District
Arlington Elementary School District	Avondale Elementary School District
Balsz Elementary School District	Buckeye Elementary School District
Buckeye Union High School District	Cartwright Elementary School District
Casa Grande Elementary School District	Casa Grande Union School District
Cave Creek Unified School District	Coolidge Unified School District
Cottonwood-Oak Creek Unified School District	Creighton Elementary School District
Dysart Unified School District	Florence Unified School District
Fountain Hills Unified School District	Fowler Elementary School District
Glendale Elementary School District	Glendale Union High School District
Holbrook Unified School District	Humboldt Unified School District
Isaac Elementary School District	J.O. Combs Unified School District
Laveen Elementary School District	Liberty Elementary School District
Litchfield Elementary School District	Littleton Elementary School District
Madison Elementary School District	Marana Unified School District
Maricopa Unified School District	Mohave Valley Elementary School District
Murphy Elementary School District	Nadaburg Elementary School District
Osborn Elementary School District	Palo Verde Elementary School District
Pendergast Elementary School District	Phoenix Elementary School District
Phoenix Union High School District	Pima Unified School District
Riverside Elementary School District	Roosevelt Elementary School District
Saddle Mountain Unified School District	Scottsdale Unified School District
Stanfield Elementary School District	Tempe Union High School District
Tolleson Elementary School District	Tolleson Union High School District
Toltec Elementary School District	Union Elementary School District
Wickenburg Unified School District	Wilson Elementary School District
Window Rock Unified School District	Yuma Union High School District
Blue Ridge Unified School District	Morristown Elementary School District
Higley Unified School District	Peach Springs Unified School District
Chandler Unified School District	Western Maricopa Education Center

March 30, 2023

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-K

Agenda Item

Recommendation to Approve the Revised Job Description for Director of Student Services

For Board: Action Discussion Information

Background –

Due to the need for an Interim Director of Student Services, we felt it necessary to update the job description to reflect current duties and responsibilities of the role so we find a qualified and capable candidate.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the revised job description for Director of Student Services.

Moved _____ Seconded _____ P/F

Director-Student Services

Department:	Teaching & Learning	Date Created:	03/2024
Salary Grade:	Administrator – Group E	Date(s) Modified:	
FLSA Status:	Exempt		

Position Summary

Under administrative direction, the Director-Student Services leads, plans and administers the division's special education programs. Supervises department personnel and administers a budget in compliance with State and Federal regulations.

Job Responsibilities

Essential Functions: -- Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. Essential duties and responsibilities may include, but are not limited to, the following:

- Supervises and coordinates District special education programs; recommends policies and procedures; participates in program budget development and writes program grants; sets program curriculum; provides professional development; stays abreast of current trends and research related to special education.
- Implements and monitors federal and state guidelines for special education.
- Develops and maintains lines of communication between special education staff, site leaders, parents, private schools and other agencies.
- Oversees Medicaid billing; ensures all required State reports are submitted.
- Recruits and participates in the selection of candidates for special education staff; conducts performance evaluations; implements disciplinary actions as appropriate.
- Supports sites in conducting threat and risk assessments; supports emergency plans for students with disabilities.
- Supervises lead RN and oversees all health-related procedures and policies
- Oversees Child Find process and developmental preschool.
- Coordinates with outside agencies to provide services to students and staff, for the purpose of offering appropriate services.
- Maintains a high level of knowledge regarding developing special education issues, changes in the laws and case law, and educational methods of educating students with disabilities, for the purpose of managing an excellent special education program.
- Performs other duties as required or assigned.

Job Requirements

Knowledge of –

- Applicable Federal, State, and local laws, codes, ordinances, and regulations.
- Record maintenance and retention policies and procedures.
- General office policies, procedures, and equipment.
- Supervisory principles and practices.
- School health office operations and services.
- Budget development and administration.
- Teaching best practices, including accommodation and differentiation techniques and strategies.
- Special education program design best practices and research.
- Early childhood best practices and research.

- Risk and Threat assessment protocols
- Child development and learning styles and methods.

Skill in –

- Organizing work and setting priorities to meet deadlines.
- Providing effective supervision, leadership, and direction to assigned personnel.
- Developing and administering a budget.
- Working efficiently both independently and as part of a team.
- Writing grants.
- Preparing clear and concise reports.
- Interacting professionally with District staff and outside agencies.
- Developing, implementing, and accurately interpreting policies and procedures.
- Communicating effectively both verbally and in writing.
- Establishing and maintaining effective working relationships.
- Operating a computer and related software.

Education and Experience:

Bachelor's degree in Special Education or Teaching AND seven (7) year of progressively responsible experience which includes five (5) years as a classroom teacher; OR an equivalent combination of education, training, and experience.

Licenses, Certifications, and Equipment:

A valid State driver's license is required.

Work is performed at District facilities primarily in a standard office environment. Operates standard office equipment such as personal computer and related software, fax machine, and copy machine.

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-L

Agenda Item

Approval of out of state travel for Cory Alexander and Kayla LaLone to attend the School Nutrition Association Annual National Conference July 13-17 in Boston Massachusetts.

For Board: Action Discussion Information

Background –

The ANC will be held in Boston, MA for 4 days from 7/13/23 to 7/17/23. The conference targets school nutrition professionals and is organized by the School Nutrition Association. Classes on financial management, administration, communication and marketing, Farm to School activities, new regulations and best practices, and scratch cooking will be available. Approval of this item in April’s board meeting will allow for a reduced registration rate if registered before May 31, 2024.

This conference provides an excellent opportunity to network with other directors, coordinators, and managers throughout the country and obtain required professional development hours, continuing education, and certifications which help increase understanding and knowledge of our profession.

This professional development opportunity offers more than learning experience, it also fosters team building and connection. I believe that this is an excellent way to come together and rejuvenate as we leave this conference with fresh ideas and a new sense of excitement for the work that we do providing the best possible nutrition for our students.

Legal

Financial

\$6,222 to be paid out of the Foodservice 510 account.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the board approve the travel for Kayla LaLone and Cory Alexander to the ANC in July of 2024.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-M

Agenda Item

Approval of Renewal of Lease Renewal with Sounds Academy

For Board: Action Discussion Information

Background –

The attached outlines the lease renewal with Sounds Academy at Osborn Middle School, from July 1, 2024- June 30, 2026.

Legal

The attached lease has been reviewed by the District attorney.

Financial

Rental Rates = \$2200 / month

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Lease Renewal with Sounds Academy.

Moved _____ Seconded _____ P/F

AMENDMENT TO LEASE

The **OSBORN ELEMENTARY SCHOOL DISTRICT NO. 8** a political subdivision of the State of Arizona (the "Landlord") and **SOUNDS ACADEMY** an Arizona non-profit corporation (the "Tenant") agree to extend the term of the Lease between the Landlord and Tenant with an Effective Date of _____ ("Lease").

1. **PREMISES.** Landlord hereby leases to Tenant and Tenant hereby leases from Landlord, subject to the provisions of this Lease, that portion of Landlord's Osborn Middle School site described on Exhibit A attached to the Lease (the "Premises").

2. **TERM; RENEWALS.**

(a) The extension term of this Lease shall commence on July 1, 2024 and terminate on June 30, 2026 (the "Term"), unless sooner terminated pursuant to the terms of this Lease.

3. **RENT; SECURITY DEPOSIT.**

(a) Tenant agrees to pay Landlord rent for the Premises per the attached rates in Exhibit B to the Lease per month. Rent shall be due and payable on of the first day of each month in equal installments. Rent for any partial months shall be prorated accordingly.

4. **MISCELLANEOUS.**

(a) All other terms and provisions of the Lease remain in full affect.

(b) **All** capitalized terms used in this Lease Extension have the same meaning as defined in the Lease unless expressly defined otherwise herein.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the Effective Date.

**OSBORN ELEMENTARY SCHOOL
DISTRICT NO. 8**

By: _____

Its: _____

Date: _____

STATE OF ARIZONA

County of Maricopa

On _____, 2024, before me personally appeared _____, the _____ of **OSBORN ELEMENTARY SCHOOL DISTRICT NO. 8**, an Arizona school district, whose identity was proven to me on the basis of satisfactory evidence to be the person who he/she claims to be, and acknowledged that he/she signed the above document on behalf of the district.

(Seal and Expiration Date)

Notary Public

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

SOUNDS ACADEMY, an Arizona non-profit corporation

By: _____

Its: _____

Date: _____

STATE OF ARIZONA

County of Maricopa

On _____, 2024, before me personally appeared _____, the Chief Executive Officer of Sounds Academy, an Arizona non-profit corporation, whose identity was proven to me on the basis of satisfactory evidence to be the person who he/she claims to be, and acknowledged that he/she signed the above document on behalf of the Sounds Academy.

(Seal and Expiration Date)

Notary Public

EXHIBIT A

Description of the Premises

Three classrooms of Osborn Middle School, Rms 304, 305, and 306. Tenant shall have access to two additional common classrooms, provided that such common classrooms are not otherwise scheduled for other activities of Landlord or Landlord's other tenants.

EXHIBIT B

Rental Rates for Space, Utilities and Custodial Services

	Rate/sq ft	Sq per room	# rooms	Total Monthly
Space	\$.10	1000 ft	3 classrooms	\$300.00
Utilities	\$.30	1000	3 classrooms	\$900.00
Custodial			\$12,000/ year	\$1,000.00
TOTAL Monthly				\$2,200.00

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV- N

Agenda Item

Approval of IGA with the MCSS Office for Election Services

For Board: Action Discussion Information

Background –

This Agreement outlines the responsibilities of each of the parties to conduct school district elections in Maricopa County. The parties agree to cooperate and assist each other in meeting the mutual obligations and duties of each office, because it is good public policy and benefits the citizens of Maricopa County.

This IGA shall become effective upon approval by the Maricopa County Board of Supervisors and expire December 31, 2026, unless terminated earlier by the parties.

Legal

A.R.S. § 11-952

Financial

Election Year 2024 shall not exceed \$750 per question.

Election Year 2025 shall not exceed \$1,000 per question.

Election Year 2026 shall not exceed \$1,250 per question.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the IGA with the MCSS Office for Election Services.

Moved _____ Seconded _____ P/F

**INTERGOVERNMENTAL AGREEMENT
BETWEEN MARICOPA COUNTY,
BY AND THROUGH THE MARICOPA COUNTY SCHOOL SUPERINTENDENT,
AND OSBORN ELEMENTARY SCHOOL DISTRICT**

1.0 PARTIES

1.1 This Intergovernmental Agreement (IGA) provides a binding agreement between Maricopa County, acting by and through the Maricopa County School Superintendent (referred to as "School Superintendent"), and **OSBORN ELEMENTARY SCHOOL DISTRICT** (referred to as "School District") for elections services. School Superintendent is authorized to enter into this IGA under A.R.S. §§ 11-952, 15-301(C), 15-302(A)(7) and (8), and 15-342(13).

2.0 PURPOSE

2.1 This IGA outlines the responsibilities of each of the parties to conduct school district elections in Maricopa County. The parties agree to cooperate and assist each other in meeting the mutual obligations and duties of each office, because it is good public policy and benefits the citizens of Maricopa County.

3.0 TERM OF AGREEMENT

3.1 This IGA shall become effective upon approval by the Maricopa County Board of Supervisors and expire December 31, 2026, unless terminated earlier by the parties.

4.0 RESPONSIBILITIES OF THE PARTIES

4.1 School Superintendent's responsibilities are as follows:

4.1.1 Produce any publicity pamphlet that School District is required to mail to qualified electors prior to the election. School Superintendent will format, review, and proofread the publicity pamphlet. Then, upon School District's approval of the pamphlet language and format, School Superintendent will transmit the final and approved text to the printer and translator.

4.1.2 Manage the publication of the Pro/Con Statements. School Superintendent will accept the Pro/Con Statements for filing, then process the Statements, verify word count, type any handwritten statements submitted, and prepare the final formatted electronic file. Upon approval by School District, School

Superintendent will transmit the final approved text to the printer and translator.

- 4.1.3 Provide and mail copies of the publicity pamphlets to persons upon request and publish an electronic version of the pamphlets on the Maricopa County Educational Service Agency's website.
- 4.1.4 Attend the Logic & Accuracy testing at the Elections Department on behalf of School District, be present for election night results on behalf of School District, and contact School District with election results, including updates on election tallies, if requested.
- 4.1.5 Proofread and have translated the sample ballot language. Upon School District's final approval, School Superintendent will provide the sample ballot language to the County Elections Department.

4.2 School District's responsibilities are as follows:

- 4.2.1 Provide all materials by the scheduled deadlines. Time is of the essence in this IGA. Failure by either party to meet deadlines prescribed in the Election Timetables incorporated herein by reference jeopardize timely performance of election duties and timely production/mailing of informational reports and pamphlets as required by law.
- 4.2.2 Charges for printing of ballot pages, sample ballots, ballot labels, or any other items by commercial means will be billed directly to School District by the commercial vendor providing such services, or the Elections Department, in accordance with arrangements agreed upon by School District and vendor.
- 4.2.3 School District will be responsible for all preclearance submissions to the United State Department of Justice for any changes in the conduct of elections (including, but not limited to, precinct consolidations, procedures, materials, and polling places) required under Section 5 of the Voting Rights Act.

5.0 TERMINATION

- 5.1 This IGA is subject to cancellation in accordance with the provisions of A.R.S. § 38-511.
- 5.2 In the event conflict arises, the parties agree to make every effort to reconcile conflicts and make reasonable provisions to ensure neither party will suffer as a consequence of conflict.

- 5.3 Either party may terminate this IGA any time upon delivering a written notice of termination to the other party two months in advance of the requested date of termination. Such notice shall be given by personal delivery or by Registered or Certified mail.
- 5.4 This IGA may be terminated by mutual written agreement of the parties specifying the termination date.
- 5.5 Breach or noncompliance by School District may also result in cancellation of the election by School Superintendent when statutory duties cannot be satisfactorily performed as required by law. Monetary losses incurred by School Superintendent or vendors due to a breach or noncompliance by School District will be borne by School District.
- 5.6 Performance by either party under this IGA is conditioned upon the appropriation and availability of funds allocated for such purposes. If funds are not appropriated or allocated for the purposes of this IGA, then this IGA shall terminate automatically as of the date of expiration of funding, with each party owing no duty or obligation to the other party except for payment for services rendered or expenses incurred prior to the expiration of funding.

6.0 FUNDING

- 6.1 School Superintendent shall charge School District for services provided. For each separate ballot question requested by School District, the following service fee shall apply:

Election Year 2024 shall not exceed \$750 per question.

Election Year 2025 shall not exceed \$1,000 per question.

Election Year 2026 shall not exceed \$1,250 per question.

School District shall pay School Superintendent within 30 days of receiving the invoice for costs.

7.0 AMENDMENTS:

- 7.1 Any changes to this IGA shall be made by written amendment, signed by both parties.

8.0 NOTICES:

- 8.1 Communication and details concerning this IGA shall be directed to the following contract representatives:

Maricopa County:

Shane Wikfors
Director of Government & Public Relations
Office of the Maricopa County
School Superintendent
4041 N. Central Ave, Suite 1100
Phoenix, AZ 85012
shane.wikfors@maricopa.gov
602-506-4383 – Office

School District:

Colleen Toscano
Chief Operations Officer
Osborn Elementary School District

1226 W. Osborn Rd.
Phoenix, AZ 85013
ctoscano@osbornsd.org
602-707-2025 – Office

9.0 EMPLOYMENT DISCLAIMER

- 9.1 This IGA is not intended to constitute, create, give rise to, or otherwise recognize a joint venture agreement, partnership, or other formal business association or organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth in this IGA.
- 9.2 The parties agree that they will not discriminate as to race, sex, religion, color, age, creed, or national origin in regard to obligations, work, and services performed under the terms of any contract ensuing from this engagement. The parties will comply with Executive Order No. 11246, entitled “Equal Employment Opportunity”, and as amended by Executive Order No. 11375, as supplemented by the Department of Labor Regulations (41 CFR, Part 60).

10.0 GENERAL INDEMNIFICATIONS

- 10.1 To the extent allowable by law, each party (as “Indemnitor”) agrees to indemnify, defend, and hold harmless the other party (as “Indemnitee”) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorneys’ fees) (collectively referred to as “Claims”) arising out of bodily injury (including death) of any person or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

11.0 COMPLIANCE WITH APPLICABLE LAWS

- 11.1 Each party shall comply with all applicable laws, ordinances, Executive Orders, rules, regulations, standards, and codes of the federal, state, and local governments whether or not specifically referenced herein. Specifically, the following apply:

11.1.1 Unless exempt under federal law, both parties shall comply with Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, and State Executive Order No. 75-5, as updated in State Executive Order Nos. 99-4, 2023-01, and 2023-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have equal access to employment opportunities. Both parties shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment of qualified persons because of physical or mental disability. Both parties shall comply with the requirements of the Fair Labor Standards Act of 1938, as amended.

11.1.2 Both parties shall comply with Title VI of the Civil Rights Act of 1964, which prohibits the denial of benefits of, or participation in contract services on the basis of race, color, or national origin. Both parties shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of disability, in delivering contract services; and with Title II of the Americans with Disabilities Act, and the Arizona Disability Act, which prohibit discrimination on the basis of physical or mental disabilities in the provision of contract programs, services, and activities.

12.0 VERIFICATION REGARDING COMPLIANCE WITH A.R.S. § 23-214 AND FEDERAL IMMIGRATION LAWS AND REGULATIONS

By entering into this IGA, the parties represent and warrant compliance with the Immigration and Nationality Act (8 U.S.C. §§ 1101, *et seq.*) (INA) and all other federal and state immigration laws and regulations related to the immigration status of their employees. The parties shall obtain statements from any subcontractors certifying compliance and shall furnish the statements to the Department upon request. These representations and warranties shall remain in effect throughout the term of this IGA. The parties and any subcontractors shall also maintain Employment Eligibility Verification forms (I-9), as required by the U.S. Department of Labor's Immigration Reform and Control Act of 1986 (Pub. L. No. 99-603), for all employees performing work under this IGA. I-9 forms are available for download at [USCIS.GOV](https://uscis.gov).

The parties warrant that they are in compliance with A.R.S. § 41-4401 (e-verify requirements) and further acknowledge:

12.1 That the parties and any subcontractors warrant their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214;

- 12.2 That a breach of a warranty under section 12.1 above shall be deemed a material breach of this IGA and School Superintendent may immediately terminate this IGA without liability; and
- 12.3 That School Superintendent and any contracting government entity retains the legal right to inspect the papers and employment records of any party or subcontractor employee who works on this IGA to ensure that the party or subcontractor is complying with the warranty provided under subsection 12.1 above and that the party agrees to make all papers and employment records of said employee(s) available during normal working hours in order to facilitate such an inspection.

FOR AND ON BEHALF OF MARICOPA COUNTY:

FOR AND ON BEHALF OF SCHOOL DISTRICT:

Maricopa County School Superintendent

School District Representative

Date

Date

Chairman, Board of Supervisors

Date

ATTEST:

Clerk of the Board

Date

Pursuant to A.R.S. § 11-952, legal counsel has determined that this Intergovernmental Agreement is within the powers and authority granted under the laws of the State of Arizona.



Attorney for Maricopa County

3/11/2024

Date



Attorney for School District

3-29-2024

Date

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-O

Agenda Item

Recommendation to Approve the Revised Job Description for Special Education Master Teacher

For Board: Action Discussion Information

Background –

The duties and responsibilities of this position are shifting slightly to align with the NIET grant requirements. As such we will be able to relocate the funding source for this position and retain the role, as it's become crucial to our Student Services department's functioning.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the revised job description for Special Education Master Teacher.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT

Job Title: Master Teacher - Special Education
Salary Grade:
Work Year: 10 month
FSLA: Exempt

SUMMARY: Provides curriculum support and professional development in the areas of special education

ESSENTIAL DUTIES AND RESPONSIBILITIES: This list is meant to be representative, not exhaustive. Some individuals may not perform all the duties listed. In other cases, related duties may also be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions of the position.

Special Education-Specific Duties and Responsibilities

- A. Provide guidance with developing compliant IEPs and reviewing IEPs and related documents for compliance
- B. Supports teachers by facilitating the development and implementation of curricular programs compliant with state and federal laws (IDEA)
- C. Serve as District Representative in IEP meetings, as needed
- D. Oversee alternative assessments as test coordinator
- E. Coordinate with site leadership regarding caseloads, schedules, interventions, and curricula
- F. Support in student observations, data collection, and behavior plan creation
- G. Coordinate with the Director of Special Education and Teaching and Learning Department on special education-specific curricula and requirements per special education law
- H. Collaborate with the district special education team to ensure services and paperwork compliance

Master Teacher

- A. National Institute of Excellence in Teaching (NIET) and Teacher Advancement Program (TAP)
 - a. Participate in all TAP trainings and become a Certified TAP Evaluator; participate in the Qualified Evaluator Training and become a Certified Evaluator.
 - b. Evaluate teacher performance using the "TAP Instructional Rubrics" and conduct follow-up teacher conferences
 - c. Conduct classroom evaluations and conferencing for both formal and informal observations
 - d. Work an expanded calendar year
- B. Teachers' Individual Growth Plans (IGPs)
 - a. Collaborates with site Master Teachers to support goal development, provide instructional interventions with proven results, and facilitating teacher proficiency with new strategies through classroom-based follow-up
- C. Cluster/Professional Development Planning and Implementation
 - a. Developing the long-range cluster plan, monthly special education cluster group meeting records, and activities with other members of the leadership team
 - b. Overseeing and leading, co-leading or attending selected cluster meetings monthly
 - c. Following the "STEPS for Effective Learning"; providing appropriate follow-up in the classroom; and assessing all cluster groups' progress toward goals
 - d. Collaborate to determine, develop and implement learning resources
- D. Instructional Support
 - a. Team teach with colleagues, demonstrate model lessons, and develop and help implement curriculum
 - b. Provide resources and gradual release to assist teachers in continuing to develop efficacy in their position
- E. Professional Growth
 - a. While the master teacher is expected to come to the job with a high level of educational knowledge, they will be afforded the opportunity to work with a TAP director, Regional Master Teacher Leaders, and other master teachers to enhance their skills and provide their teachers with only the best instructional interventions and strategies.

MINIMUM QUALIFICATIONS: The requirements listed below are representative of the knowledge and abilities required to satisfactorily perform essential duties and responsibilities.

- Master's degree in relevant special education discipline or highly qualified status in special education related discipline
- Have at least five years teaching experience and a proven track record in increasing student achievement
- Demonstrated expertise in content, curriculum development, student learning, data analysis, mentoring and professional development, as demonstrated by an advanced degree, advanced training and/or career experience
- Student data that illustrates the teacher's ability to increase student achievement through utilizing specific instructional interventions
- Instructional expertise demonstrated through model teaching, team teaching, video presentations and student achievement gains
- Excellent communication skills and an understanding of how to facilitate growth in adults
- Knowledge of special education law and requirements (IDEA)
- Experience working with diverse populations of students with special needs

Evaluation

The principal, TAP director and other master teachers will evaluate master teachers informally and formally on an ongoing basis on the TAP Instructional Rubric. (*Teacher Evaluation and Performance Award Guide*). As well, mentor and career teachers will participate in master teacher evaluations.

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-P

Agenda Item

Recommendation to Approve the Revised Job Description for Preschool Master Teacher

For Board: Action Discussion Information

Background –

The duties and responsibilities of Preschool Coordinator are shifting slightly to align with the NIET grant requirements. As such we will be renaming the position to align with the grant requirements. This will allow us the flexibility to relocate the funding source for this position and retain the role, as it's become crucial to our Teaching and Learning department's functioning.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the revised job description for Preschool Master Teacher.

Moved _____ Seconded _____ P/F

Preschool Master Teacher Job Description

Role and Responsibilities

- Participate in the development of the annual program plan utilizing the TAP processes, ECERS standards, and Quality First structures
- Team teach with colleagues, demonstrate model lessons, and develop and help implement curriculum
- Observe and provide peer assistance and coaching toward meeting teachers' IGP goals
- Evaluate teacher performance using the "TAP Instructional Rubrics" and conduct follow-up teacher conferences
- Participate in all TAP trainings and become a Certified TAP Evaluator; participate in the Qualified Evaluator Training and become a Certified Evaluator.
- Attend professional development meetings
- As requested, participate on district, school and intra-district consortia/committees to enhance collaboration, share information and contribute to critical work
- Work an expanded calendar year

Leadership Team Participation

- Analyze program data (Teaching Strategies GOLD, Quality First assessments, ECQUIP, etc) to identify student and program goals and support programmatic compliance
- Create a school assessment plan in collaboration with the site council
- Monitor goal setting, activities, classroom follow-up and goal attainment for cluster groups and Individual Growth Plans (IGPs)
- Assess teacher evaluation results
- Partner with the Preschool Administrator and principals in sharing some of the responsibility of interacting with parents to strengthen home-school connection

Cluster Group Planning and Implementation

- Developing the long-range cluster plan, maintain cluster group meeting records, and activities with other members of the leadership team
- Overseeing and leading, co-leading or attending selected cluster meetings throughout the year
- Following the "STEPS for Effective Learning"; providing appropriate follow-up in the classroom; and assessing cluster group progress toward goals.
- Collaborate to determine, develop and implement learning resources

Manage Teachers' Individual Growth Plans (IGPs)

- Oversees groups of teachers in developing goals providing instructional interventions with proven results
- Facilitates teacher proficiency with these new strategies through classroom-based follow-up
- Ensures that the progression of teacher skill development is aligned with changing student learning needs

Evaluations/Conferencing

- Conduct classroom evaluations and conferencing for both formal and informal observations

Classroom Follow-Up

- Provide support following every cluster meeting. (Observation/feedback, model teaching, demonstration lessons, and team teaching following every cluster meeting and in individual teacher mentoring situations.)

Professional Growth

While the master teacher is expected to come to the job with a high level of educational knowledge, they will be afforded the opportunity to work with a TAP director, Regional Master Teacher Leaders, and other master teachers to

enhance their skills and provide their teachers with only the best instructional interventions and strategies. In some cases, mentor teachers will also attend selected in-service training sessions

MINIMUM QUALIFICATIONS: The requirements listed below are representative of the knowledge and abilities required to satisfactorily perform essential duties and responsibilities.

- Master's degree in relevant academic discipline or highly qualified status in relevant academic discipline
- Strong understanding of early childhood best practices and regulations related to child care licensing and expectations
- Have at least five years teaching experience and a proven track record in increasing student achievement within early childhood and/or primary education settings.
- Demonstrated expertise in content, curriculum development, student learning, data analysis, mentoring and professional development, as demonstrated by an advanced degree, advanced training and/or career experience
- Student data that illustrates the teacher's ability to increase student achievement through utilizing specific instructional interventions
- Instructional expertise demonstrated through model teaching, team teaching, video presentations and student achievement gains
- Excellent communication skills and an understanding of how to facilitate growth in adults

Evaluation

The Program Administrator, TAP director and other master teachers will evaluate master teachers informally and formally on an ongoing basis on the TAP Instructional Rubric. ("*Teacher Evaluation and Performance Award Guide*"). As well, mentor and career teachers will participate in master teacher evaluations.

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-Q

Agenda Item

Approval of New Position - Anticipated - Foundational Literacy Coach (grant-funded)

For Board: Action Discussion Information

Background –

Osborn School District is committed to supporting all aspects of our student programs. Foundational literacy is a key component of our students’ learning for a successful future. The Arizona Department of Education has introduced the opportunity to apply for a grant that provides the position of Foundational Literacy Coach to provide direct support to pre-K through third grade teachers in building capacity and strengthening instructional practices with the intent of improving student learning and achievement in the area of reading. We have two sites, Longview and Solano, that would be eligible to receive coaches. The foundational literacy coaches will support pre-K-3rd grade teachers at each site to help continue to strengthen effective practices in reading literacy that lead to successful outcomes in reading for our students. The coach will provide in-time, active coaching through multiple means including co-planning, co-teaching, modeling, formative observation and feedback cycles, and workshop based professional development. In addition, the foundational literacy coaches will work closely with school and district leadership to ensure supports are in direct alignment with the site literacy plans and needs grounded in data. The foundational literacy coaches will also source and provide resources to teachers on an as-needed basis and support collaborative opportunities to teachers to support collective efficacy.

Legal

Financial

The Foundational Literacy grant will fund the position and related benefits.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the of new position - Anticipated - Foundational Literacy Coach as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT

Job Title: Foundational Literacy Coach (grant-funded)

Salary Grade:

Work Year: 9 month

FLSA: Exempt

Summary: The Foundational Literacy Coach is responsible for building the capacity of Pre-K through 3rd grade teachers at Solano and Longview Elementary schools through instructional and facilitative coaching methods and other professional development with the goal of advancement of teacher practices and student learning within foundational reading literacy.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Responsibilities shall include, but not be limited to the following:

- Providing information and training to teachers in a variety of settings (e.g., whole group staff development, grade level meetings, one-on-one)
- Modeling and co-teaching instructional strategies and techniques
- Supporting teachers in implementation of new skills through co-planning, co-teaching, and reflective coaching
- Observing new and experienced teachers in the classroom during the reading instructional tiers to provide specific one-on-one feedback regarding evidence-based practices to individual teachers during the coaching conferencing process
- Assisting in planning and implementation of a 120-minute literacy block (90-minute core with a 30-minute intervention period) with an emphasis on phonemic awareness, phonics, comprehension, vocabulary, fluency, in addition to oral and written language
- Facilitating professional learning opportunities related to core and intervention programs to support instruction
- Supporting teachers to deepen their understanding of content knowledge, evidence-based reading strategies, and effective use of resources to support student learning
- Engaging in reading data conversations with teachers and assist in goal setting, data/evidence collection and analysis, instruction, and assessment
- Collaborate with school and district administration to co-develop school reading literacy plans and dissemination of data to support MOWR program expectations
- Meeting with the school administration and leadership team on a regular basis to examine school data and assist in school-wide planning and implementation of meaningful literacy professional learning opportunities
- Align efforts to the school's mission, vision, and literacy plan as they coincide with current reading research
- Staying informed of latest reading research and continuing to strengthen personal practices through professional development opportunities
- Maintaining confidentiality to build trustful and respectful relationships, a high level of ethical behavior, and confidentiality

- Recognizing and celebrating accomplishments of all teachers

MINIMUM QUALIFICATIONS: The requirements listed below are representative of the knowledge, skills and abilities required to satisfactorily perform the essential duties and responsibilities.

- Strong foundational understanding of effective practices to support learning foundational literacy skills
- Strong understanding of the science of reading, phonemic awareness, and the continuum of phonics
- Proven track record of increasing student achievement
- Effective use of data to make informed decisions that influence successful student learning outcomes
- Strong organizational skills that are detail-oriented
- Instructional expertise demonstrated through model teaching, team teaching, workshop facilitation/presentations and student achievement gains
- Strong communication skills, verbally and in writing

EDUCATION and/or EXPERIENCE:

- A minimum five years successful teaching experience within grades pre-K - 3
- A minimum of two years of experience with mentoring and/or coaching teachers
- Previous experience facilitating professional development

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V

Agenda Item

Call to the Public

For Board: Action Discussion Information

Background –

We welcome citizen input; however, items brought to the Board’s attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the YouTube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on April 16, 2024.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VI

Agenda Item

Board Presentation—

For Board: Action Discussion Information

Background –

Overview of the Transportation & Maintenance department staffing and assignments.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VII-A

Agenda Item

Administrative Reports

For Board: Action Discussion Information

Background –

Included are administrative reports summarizing past and upcoming events for schools and departments. As determined previously, principals are using their reports for the dual purpose of informing board members and also sending these newsletters home to parents.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

Clarendon Board Report

To: Osborn School District Governing Board

Date: 4/3/2024

Re: March 2024 Events



Staff Highlights

IGP Reflection

- Teachers continue to work on and reflect on their IGP (Individual Growth Plans) in March by reviewing student data, celebrating successes, and identifying next steps.
- Teachers develop and work on their Individual Growth Plan (IGP), which includes new learning based on school goals, self-assessment, and feedback from observations.



Student Highlights

Family Reading Picnic

- On March 15, we had our Family Reading Picnic at Clarendon, where families joined us at recess and lunch to have a lovely picnic.
- Families read books with their children and their friends. It was a wonderful time! Thank you to all who joined!



Quarterly Grade-level Assemblies

- In March, we held our Quarterly Grade-level Assemblies, where we were able to recognize students for their academic excellence, including the following awards:
 - o Principal's List
 - o Honor Roll
 - o Gold Star Award
 - o Student of the Month
- We concluded our assembly with a homeroom intramural game, where students cheered on their classmates in an intense obstacle course.

Partnership Highlight

Family-Teacher Conferences

- Prior to spring break, teachers met with students and families to share updates on their academic progress.
- Many teachers facilitated student-led conferences, which engage students in the process. These conferences can provide powerful opportunities for students to advocate for their own learning.
- Student-led conferences present opportunities for students to prepare, reflect on, and discuss evidence of their learning and growth by way of student portfolios.

Operation School Bell

- On March 28, Operation School Bell came out to Clarendon!
- Operation School Bell works with K-8th grade schools in the Greater Phoenix Area to provide brand new clothing, shoes and other essentials to children in need.
- Partner schools are visited by our 40ft mobile dressing centers, known as the Delivering Dreams buses throughout the school year. The buses are retrofitted to include shelves filled with clothing, a waiting area, shoe fitting station and dressing rooms.



Encanto Board Report

To: Osborn School District Governing Board

Date: 4/3/24

Re: March School Events



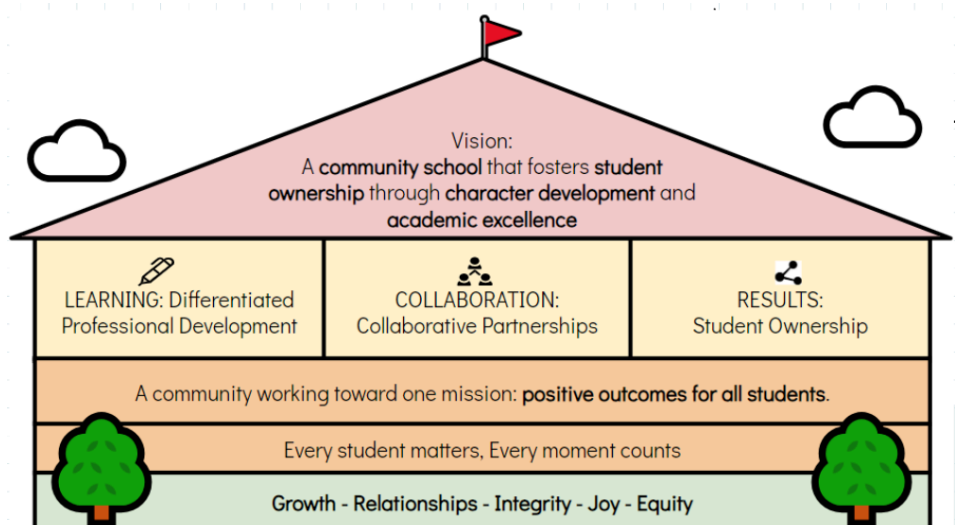
Student Highlights and Staff Highlights

Awards Assembly for the Month - Our school's core values are in line with those of the district, emphasizing our joint dedication to building strong character and promoting good behavior. To reinforce these values, we host a monthly award assembly where we recognize students who demonstrate the core value of the month. This April, our focus is on Integrity, and we will be acknowledging and applauding those students whose actions reflect this important trait.

3rd Grade ASSA Testing - During the second week of April, our third-grade students will be participating in the ASSA test. Our focus remains on enhancing proficiency in English Language Arts (ELA) and Mathematics. We've established clear objectives aiming to increase the number of proficient students by 10%. Specifically, we aim to elevate ELA proficiency from 38% to 48% and Math proficiency from 41% to 51% among students who have been with us since kindergarten. With the dedication and purposeful efforts of our teachers and students throughout the school year, we are confident in our ability to achieve these goals.

Continuous Improvement Process -

At Encanto School, we're embarking on an exciting journey to refine our educational approach through a comprehensive review of our school house framework. Our dedicated staff is actively engaged in a continuous improvement process aimed at identifying areas for enhancement within our overarching pillars of Learning, Collaboration, and Results. Within these pillars, we've outlined specific action plans centered around differentiated professional development, fostering collaborative partnerships, and achieving measurable outcomes. As part of this process, the entire school



community is actively participating in providing valuable feedback to our leadership team. Together, we're evaluating the effectiveness of our current goals and determining whether adjustments are needed to better meet the evolving needs of our students and staff. This collaborative effort reflects our unwavering commitment to excellence and ensuring that Encanto School remains a vibrant hub of learning and growth.

Longview Board Report

To: Osborn School District Governing Board

Date: 4/8/2024

Re: March 2024 Events



Lancer Pride

We are so very proud of our Longview Lancers as we are focused and performing to our highest capabilities on our state testing. Way to go Lancers!!!!

Student Highlights

In recognizing the importance of students attending school regularly and the negative effect it has on them if they do not, we developed an “Attendance Squad” to support the families where absences have become a concern. We began this in February and found that 40% of our student population was identified as having excessive absences(10 or more). We sent letters, DOJO messages, increased school wide celebrations, and did home visits all to find ways to better support our families. We re-visited our numbers and here are the result/celebrations:

- 66/191(identified students) had ZERO absences from 2/20-3/21 that is 34% of the identified families!!!
- 60% of identified families in 2nd grade went from excessive to ZERO absences within this same time frame!!!
- 18/191(identified students) had 5 or more absences during this timeframe which is a reduction from 40% to 9.4%!!!



Montecito Community School Board Report



To: Osborn School District Governing Board

Date: 4-3-24

Re: March 2024 Events

Campus Highlights

- ★ On March 20–21, Dr. Robert, Ms. Itzel (Primary Dual Language Guide) and Jill Singh (Preschool Coordinator) traveled to Denver, Colorado to meet with staff from Academia Sandoval, a long-standing Dual Language Montessori school that is part of the Denver Public School system. The team got to tour classrooms, attend an all school assembly, talk with teachers and meet with their principal. One take-away was a feeling of pride for our growing program and affirmation that we are on the right track to build something amazing. In particular, the team walked away with some concrete ideas for supporting Spanish language development within the Montessori environment.
- ★ We are so excited to share that we have hired our lower elementary dual language Montessori teacher. Mr. Jess Morales Ruan comes to us from Keystone Montessori and brings a wealth of experience in Montessori and beyond. Mr. Jess attended Montessori training with Ms. Jill and Ms. Katrina and we are thrilled that he chose to be a Montessori Monarch!



Student Highlights

- ★ Students in Ms. Itzel and Ms. Tere's class studied farms this month and learned all about where our food comes from. Students in Ms Katrina's class studied the life cycle of ladybugs and completed observations in the field.
- ★ Students in aftercare and Ms. Katrina's class got to enjoy an Easter Egg hunt. Parents sent in pre-filled eggs and students had an absolute blast searching for the eggs.



Oms April Board Report

To: Osborn School District Governing Board

Date: 4/2/2024

Re: March 2024 Events



Staff Highlights

-Early release planning time for March focused on the following topics:

March 6-8- Family/Teacher Conferences

February 13- Spring Break

March 20-AzSci Test Prep/Firehawk Family Night Prep

March 27-Comprehensive Needs Assessment Survey, Staff Community Building:

Pickle Ball with Mr. Cooper, Water Color with Ms. Vincent



Student Highlights

-We were able to take 240 students to the Phoenix Zoo for the March incentive trip! Everyone had a great time and came back to campus exhausted from all the fun! We hope to make the trip to the zoo again next year!



-Our 8th graders took the AzSci test on Tuesday, March 26th and Wednesday, March 27th. We continue with AASA testing on Thursday, April 4th with the Writing Test and April 9-12 with the ELA and math portions of the test.

-The spring sports season has begun with the softball and baseball teams completing 4 games and the track team competing in two meets thus far!

Partnership Highlights



-On Friday, March 22, we held our annual Firehawk Family Night at OMS. We had food, games, music and a ton of fun! Representatives from Phoenix Union were also there to share information on their schools. A big thank you to all of our students and families that came to the event!

TO: Governing Board
FROM: Diana Vargas
DATE: April 16th, 2024
RE: Business Services update

Accounts Payable

- Business Services processed **366** invoices in the month of March
- March Vendor Payments totaling **\$817,063.70**

Payroll

- March Staff Compensation totaling **\$1,975,223.83**
- Total employees – **395**

Training newly shared staff on Payroll Technician duties.

Purchasing

- Business Services processed **81** purchase orders in the month of March
- March Vendor Procurements totaling **\$814,152.15**

Revenues

- March direct cash /check Revenues totaling **\$277,514.13**
- March County Treasurer Revenues totaling **\$2,943,259.95**
- Total March Revenues **\$3,220,774.08**

The Business Services department attended the Arizona Association of School Business Officials (AASBO) Spring Conference April 3rd – April 5th.

April 16th, 2024

To: Board President, Members of the Board, Superintendent Dr. Robert

Retention Update

Below are our contract return stats from all appropriately certified professionals:

<u>Staff Category</u>	<u>Returned/Issued</u>
Certified Teachers	119/136 (87.5% retention)
Social Workers	5/6 (83% retention)
Occupational Therapists and Assistants	1/1 (100% retention)
Speech Pathologists and Assistants	4/5 (80% retention)
Psychologists/Intern	4/6 (66 % retention)
Registered Nurse	1/1 (100% retention)
Administrators	17/17 (100% retention)
ALL STAFF	151/172= 87.7%

Please be advised that all retention values are subject to change until after the May 1st deadline by which staff can rescind their contract returns without being assessed liquidated damages.

Professional Growth

Annually, teachers share intent to earn “professional growth”. They complete a form by February 1st with their anticipated date of completion of courses, certifications or endorsements and these amounts are factored into Budget Committee discussions. For the 2024-2025 school year, we had a record 18 certified teachers share intent for professional growth. Upon verification of their course and/or endorsement completion, the teacher will receive additional compensation for the 2024-2025 school year. It is worth noting that this is the highest number of teachers that have applied for professional growth in the past 3 years and we attribute this to both our Teach for America and Arizona Teacher Residency partnerships.

Recruitment Events

We are grateful to have been invited for the second consecutive year to the Phoenix College ‘Eat, Meet and Teach’ event on March 27th, 2024. We were able to provide information regarding existing teaching vacancies to aspiring educators as well as details about upcoming hiring opportunities in Osborn. We gathered contact information from interested parties and will circle back to them based on their expressed interest and our vacancies.

Clarendon School
4th - 6th Grade
1225 W. Clarendon
Phoenix, AZ 85013
(602) 707-2200

Encanto School
Preschool - 3rd Grade
1420 W. Osborn
Phoenix, AZ 85013
(602) 707-2300

Longview School
Preschool - 6th Grade
1209 E. Indian School
Phoenix, AZ 85014
(602) 707-2700

Montecito Community School
Preschool-8th Grade
715 E Montecito
Phoenix, AZ 85014
(602) 707-2500

Osborn Community iSchool
Kindergarten-8th Grade
715 E. Montecito
Phoenix, AZ 85014
(602) 707-2047

Osborn Middle School
7th - 8th Grade
1102 W. Highland
Phoenix, AZ 85013
(602) 707-2400

Solano School
Preschool - 6th Grade
1526 W. Missouri
Phoenix, AZ 85015
(602) 707-2600

Clarendon School

4th - 6th Grade
1225 W. Clarendon
Phoenix, AZ 85013
(602) 707-2200

Encanto School

Preschool - 3rd Grade
1420 W. Osborn
Phoenix, AZ 85013
(602) 707-2300

Longview School

Preschool - 6th Grade
1209 E. Indian School
Phoenix, AZ 85014
(602) 707-2700

Montecito

Community School
Preschool-8th Grade
715 E. Montecito
Phoenix, AZ 85014
(602) 707-2500

Osborn

Community iSchool
Kindergarten-8th Grade
715 E. Montecito
Phoenix, AZ 85014
(602) 707-2047

Osborn Middle School

7th - 8th Grade
1102 W. Highland
Phoenix, AZ 85013
(602) 707-2400

Solano School

Preschool - 6th Grade
1526 W. Missouri
Phoenix, AZ 85015
(602) 707-2600

On April 2nd, 2024 and April 9th, we participated in the new Arizona State University Educator Expos at the Thunderbird and Tempe campuses respectively. These innovative offerings were launched in response to the Arizona Department of Education declining to host their annual statewide job fair. Thanks to Arizona State University we were able to interact with recent alumni and soon to be graduates in the field of education, sharing all that Osborn has to offer including our available teaching positions.

Recruitment Update

For the month of March we received a total of 102 applications for employment in Osborn via our primary job applicant site of Powerschools (linked to our website). From Indeed, we received a total of 130 applications. We are honored to be in the purview of so many candidates and look forward to welcoming some to Osborn after interviews conclude.

Benefits Open Enrollment

Our 2024-2025 benefits enrollment season is here! Similar to years prior, we launched our open enrollment period from April 15th and it will end on May 3rd, which is a total of three weeks. This is a passive enrollment period, so staff who are satisfied with their present offerings will not have to make any adjustments. The entire Osborn HR team launched a Benefits phone campaign last Monday April 8th, with a goal to ensure that all benefits eligible staff have touch points beyond the usual emails. We will also be hosting a variety of open enrollment meetings both in person and virtual in collaboration with our partner KAIROS to answer staff questions directly and support in getting our staff to the best benefits plan for them.

Classified Staff Retention

Upon approval of the board, the Osborn HR team is poised to issue classified notices of appointment to our classified staff and contracts to our classified exempt staff. These are our final two employee groups and we look forward to another year of strong retention within these groups as well.

Please reach out to me if you have any questions, comments, or concerns.

Sincerely,
Emerald Woodland
Emerald Woodland
Director of Human Resources



Teaching & Learning Department Board Meeting Updates

Board Meeting Date: April 16, 2024

Focus of Update: Family and Community Connection	
Strategic Plan Connection:	Equity
Update:	Osborn hosted a Multilingual Family event on Thursday, March 28th at 5PM at Osborn School District. Families of ELLs had the opportunity to engage in fun activities and take home valuable resources to support their child's learning and language development.
Impact on Academic Excellence and/or Social-Emotional Learning	Building strong partnerships with all families is important, and we are proud to provide specific opportunities to connect with our multilingual families.

Focus of Update: Professional Development	
Strategic Plan Connection:	Child & Student Success
Update:	On Wednesday March 20, dual language teachers learned about similarities and differences in English and Spanish writing. One teacher mentioned gaining insights into how native Spanish speakers think while writing in English. Teachers also discussed strategies to help language learners every day.
Impact on Academic Excellence and/or Social-Emotional Learning	Attending professional development helps increase teachers' expertise in the field of dual language and build confidence in the important work they do.

Focus of Update: Data and Assessment	
Strategic Plan Connection:	Child & Student Success

Teaching & Learning Department Board Meeting Updates

Board Meeting Date: April 16, 2024

<p>Update:</p>	<p>The AAPPL Spanish test is scheduled on Tuesday, April 23 for Grades 7 & 8 and on Thursday, April 25 for Grade 6. This test measures students' proficiency in Spanish across different skills such as reading, writing, listening, and speaking. Students can earn up to 4 high school credits and track their progress over time. The results from the assessment can help our teachers to better tailor their instruction to support language development and promote bilingualism.</p>
<p>Impact on Academic Excellence and/or Social-Emotional Learning</p>	<p>This assessment supports language development and promotes bilingualism</p>

<p>Focus of Update: 21st Century Community Learning Centers</p>	
<p>Strategic Plan Connection:</p>	<p>Child & Student Success</p>
<p>Update:</p>	<p>We are three and a half weeks away from completing another wonderful year of afterschool programs thanks to funding from our 21st Century Grants. I want to take a moment to shout out the amazing afterschool staff and site coordinators for making this another successful year for our students. Currently, district wide, 427 students have met or exceeded the attendance goal of 30 days in afterschool. This is due in part to recruitment efforts, student input, and passionate afterschool staff.</p> <p>We are getting ready to bring an amazing summer school program that includes the vendor that we have partnered with during the school year. Students will soon get to bring their families on campus for showcases and performances to end the school year.</p>
<p>Impact on Academic Excellence and/or Social-Emotional Learning</p>	<p>Afterschool programs are vital to building a safe space for learning, growth and engagement to happen.</p>

Teaching & Learning Department Board Meeting Updates

Board Meeting Date: April 16, 2024

Focus of Update: Data and Assessment	
Strategic Plan Connection:	Child & Student Success
Update:	<p>The Arizona Department of Education provides the opportunity for all 2nd grade students to participate in gifted screening using a standardized assessment called the Cognitive Abilities Test (CogAT).</p> <p>The Osborn District recently conducted screening. Students who score at or above the 95th percentile, in any area, are considered gifted according to our scope and sequence. Although CogAT is an approved measure for gifted identification, the results also provide teachers with valuable insights about student learning preferences that can inform classroom instruction. For all participating students, the system generates a narrative profile that outlines the child's strengths and provides individualized strategies. For this reason, Osborn shares the full results profile with families so that together, we can work to nurture each child's individual strengths and talents.</p>

Focus of Update: Teaching & Learning	
Strategic Plan Connection:	Child & Student Success
Update:	<p>Planning for our summer program is well underway. For the past 2 years we have been able to utilize ESSER dollars to run a robust summer program at every site. With the sunset of ESSER funds, however, we are no longer able to host a program at every site. Thanks to 21st Century and Title I carryover dollars, however, we are able to welcome approximately 320 students from across the district to a SPARK (Summer Program Accelerating Results for Kids) program at Longview. The program will run from Monday, June 3- Thursday, June 27 (closed Wednesday, June 19th for Juneteenth) from 8:00-1:00.</p> <p>Ms. Araceli Cecena (MTSS Specialist at Longview) was recently hired as coordinator, and she in turn has hired 16 teachers to teach grades Kindergarten through 7th. Teachers have identified students who would benefit the</p>

Teaching & Learning Department Board Meeting Updates

Board Meeting Date: April 16, 2024

	<p>most from an intensive and enriching 4 week summer program. In addition to reading, science and math instruction and support, students will attend enrichment classes each day funded through 21st Century funds.</p>
Impact on Academic Excellence and/or Social-Emotional Learning	<p>We are excited to offer an engaging summer learning opportunity for students. We will use spring academic data to target key reading and math learning growth areas, and will also incorporate significant writing and science learning opportunities. In addition, we will continue to weave in elements of Conscious Discipline so that we can support students' social emotional growth.</p>

TO: Governing Board
FROM: Sam Garcia
DATE: April 2, 2024
RE: MAINTENANCE / TRANSPORTATION UPDATE

Listed below are items that have been attended to during the past month.

All sites:

- District office has 1 open work order and 5 completed for Mar.1st to April.1st.
- We continue to work with Core on the Solar Canopy installation @ Bus Barn.

Solano

- Maintenance Department has 10 open work orders and 19 completed for Mar.1st to April.1st.

OMS

- Maintenance Department has 3 open work orders and 8 completed for Mar.1st to April.1st.

Clarendon

- Maintenance Department has 1 open work orders and 12 completed for Mar.1st to April.1st.

Encanto

- Maintenance Department has 8 open work orders and 19 completed for Mar.1st to April.1st.

Longview

Maintenance Department has 3 open work orders and 10 completed for Mar.1st to April.1st.

Montecito

- Maintenance Department has 4 open work orders and 17 completed for Mar.1st to April.1st.

Transportation:

Total Bus riders : 1,402 count for the week of March 18th

Work Request - 28 open Automotive repair requests 7 completed repairs for Mar.1st to April.1st.

Perfect Attendance - March 1st. To Apr 1, 2024

Debbie Murillo, Annette Martinez, Jose Murillo, Bruce Eddings, Jose Gonzales, Raymond Kellogg, Maria Aguilar, Minerva Norzagaray, Linda Dagnino, Teresa Sotello

Sam Garcia
Director of Maintenance and Transportation



Technology Department Report

April 2024 - Jamal Dana



Help Desk Services: We had **244** service tickets in March or less by eight tickets than the month before due to spring break. At the same time, we kept monitoring our Malware, antivirus, and phishing. Our service department's overall average response time was under two hours that have been meeting our goal this school year. For the month of March, the AVG response time was **0.79** hours. (our current AVG response time to tickets since starting this school year is **1.30** hours with an average first response to a ticket is **0.25** hours).

1. **E-rate Update:** Osborn Governing board approved Cox renewal and the technology department will be asking to award two more e-rate vendors. One for BMIC that is warranty on our critical equipment and MIBS that is to use Wi-Fi analyzer to help monitor and troubleshoot our network.
2. **Student Testing:** The internet is stable and students are taking tests without interruptions.
3. **Student Devices:** On March 26th our student started their testing and the network performance is very smooth with no network interruptions. During Spring break, we made sure devices are ready for testing. The tech team is gearing up for summer projects planning.
4. **Renewals:** I am working with the business department on renewing our Microsoft, web filter, antivirus, MFA and the new radius licenses.
5. **Uninterruptible Power Supplies UPS:** After fixing all our power outlets to meet the correct voltage for our UPSs, we are ready to start installing them in our data closet during summer.
6. **Copiers/Printers Cloud based:** We are removing our print server soon and put all our copiers and printers in the Sharp/Paper-Cut cloud software. This will help in our disaster recovery plan in the near future to be able to print from the cloud from anywhere.
7. **Principle 1:1 Meeting:** I followed up with my last meeting with the principals responding to their needs and giving them my needs.
8. **Solano New Fiber:** The fiber we ran during spring break at Solano is working perfectly. The internet speed and reliability is very good in the 6th grade building, cafeteria and in the Gym.
9. **Monitoring:** Principals are using Go Guardian to monitor student's activities on the web if and when needed. I will follow up mid-April with each one to make sure they do not need any extra trainings.
10. **Summer School:** I am already planning for summer network and student devices projects.

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-B

Agenda Item

Suspension Report for month of March

For Board: Action Discussion Information

Background –

Following you will find the Suspension Report for March 2024.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Update and information only

Moved _____ Seconded _____ P/F

Suspensions: March 2024					
Date	School	Grade	Violation	Response	Reassigned Days
3/29/2024	Clarendon Elementary	5	Harassment, Threat and Intimidation	Out-of-School Suspension	1
3/28/2024	Solano Elementary	2	Aggression: Disorderly Conduct	Out-of-School Suspension	1
3/28/2024	Solano Elementary	2	Aggression: Disorderly Conduct	Out-of-School Suspension	1
3/28/2024	Solano Elementary	2	Aggression: Fighting	Out-of-School Suspension	1
3/28/2024	Solano Elementary	2	Aggression: Fighting	Out-of-School Suspension	1
3/28/2024	Clarendon Elementary	6	Harassment, Threat and Intimidation	In-School Suspension	2
3/28/2024	Clarendon Elementary	6	Harassment, Threat and Intimidation	In-School Suspension	1
3/28/2024	Osborn Middle School	8	Aggression: Endangerment	Out-of-School Suspension	8
3/26/2024	Osborn Middle School	7	Other Violations of School Policies	Out-of-School Suspension	2
3/26/2024	Clarendon Elementary	6	Aggression: Minor Aggressive Act	Out-of-School Suspension	1
3/22/2024	Clarendon Elementary	6	Aggression: Fighting	Out-of-School Suspension	3
3/22/2024	Clarendon Elementary	6	Aggression: Fighting	Out-of-School Suspension	3
3/22/2024	Clarendon Elementary	6	Aggression: Verbal Provocation	Out-of-School Suspension	1
3/21/2024	Osborn Middle School	8	Aggression: Fighting	Out-of-School Suspension	4
3/21/2024	Solano Elementary	3	Aggression: Recklessness	Out-of-School Suspension	2
3/21/2024	Osborn Middle School	7	Other Violations of School Policies	In-School Suspension	2
3/21/2024	Osborn Middle School	7	Other Violations of School Policies	In-School Suspension	2
3/20/2024	Longview Elementary	6	Other Violations of School Policies	Out-of-School Suspension	2
3/7/2024	Clarendon Elementary	5	Aggression: Minor Aggressive Act	Out-of-School Suspension	2
3/6/2024	Clarendon Elementary	4	Aggression: Fighting	Out-of-School Suspension	1
3/5/2024	Osborn Middle School	7	Harassment, Threat and Intimidation	Out-of-School Suspension	2
3/5/2024	Osborn Middle School	7	Other Violations of School Policies	In-School Suspension	2
3/5/2024	Osborn Middle School	7	Aggression: Fighting	Out-of-School Suspension	3
3/5/2024	Osborn Middle School	7	Other Violations of School Policies	Out-of-School Suspension	1
3/5/2024	Osborn Middle School	7	Other Violations of School Policies	In-School Suspension	1
3/5/2024	Osborn Middle School	7	Aggression: Fighting	Out-of-School Suspension	3
3/5/2024	Osborn Middle School	7	Alcohol Tobacco and Other Drugs	In-School Suspension	1
3/5/2024	Osborn Middle School	7	Alcohol Tobacco and Other Drugs	Out-of-School Suspension	3
3/5/2024	Osborn Middle School	7	Alcohol Tobacco and Other Drugs	Out-of-School Suspension	4
3/1/2024	Clarendon Elementary	5	Aggression: Minor Aggressive Act	Out-of-School Suspension	1

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-C

Agenda Item

Student Absence Report for month of March

For Board: Action Discussion Information

Background –

School	% Attendance Jan. 24	% Absence	% Attendance Feb. 24	% Absence	% Attendance Mar. 24	% Absence	% Attendance Apr. 24	% Absence	% Attendance May 24	% Absence
Clarendon	90.44%	9.56%	90.78%	9.22%	89.98%	10.02%				
Encanto	91.03%	8.97%	90.74%	9.26%	90.37%	9.63%				
Longview	89.42%	10.58%	91.23%	8.77%	91.68%	8.32%				
OMS	89.04%	10.96%	88.5%	11.5%	87.03%	12.97%				
Solano	88.69%	11.31%	89.53%	10.47%	89.26%	10.74%				
MCS	87.96%	12.04%	95.01%	4.99%	91.28%	8.72%				

School	% Attendance Aug. 23	% Absence	% Attendance Sept. 23	% Absence	% Attendance Oct. 23	% Absence	% Attendance Nov. 23	% Absence	% Attendance Dec. 23	% Absence
Clarendon	92.4%	7.6%	91.18%	8.82%	90.33%	9.67%	87.79%	12.21%	89.26%	10.71%
Encanto	93.36%	6.64%	91.8%	8.20%	90%	10%	88.87%	11.13%	88.88%	11.12%
Longview	91.77%	8.23%	90.74%	9.26%	90.86%	9.14%	88.11%	11.89%	88.07%	11.93%
OMS	91.29%	8.71%	90.24%	9.76%	88.27%	11.73%	87.45%	12.55%	88.67%	11.33%
Solano	90.64%	9.36%	88.32%	11.68%	88.29%	11.71%	86.76%	13.24%	88.32%	11.68%
MCS	93.05%	6.95%	94.26%	5.74%	92.26%	7.74%	92.8%	7.2%	90.12%	9.88%

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Approval of the student absence report as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VII-D

Agenda Item

Substitute Teacher Report for the month of March

For Board: Action Discussion Information

Background –

The attached reports reflect a breakdown of substitutes needed due to absences, the percentage of vacancies filled per day and the reasons for those absences.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes


Recommendation

For information only.

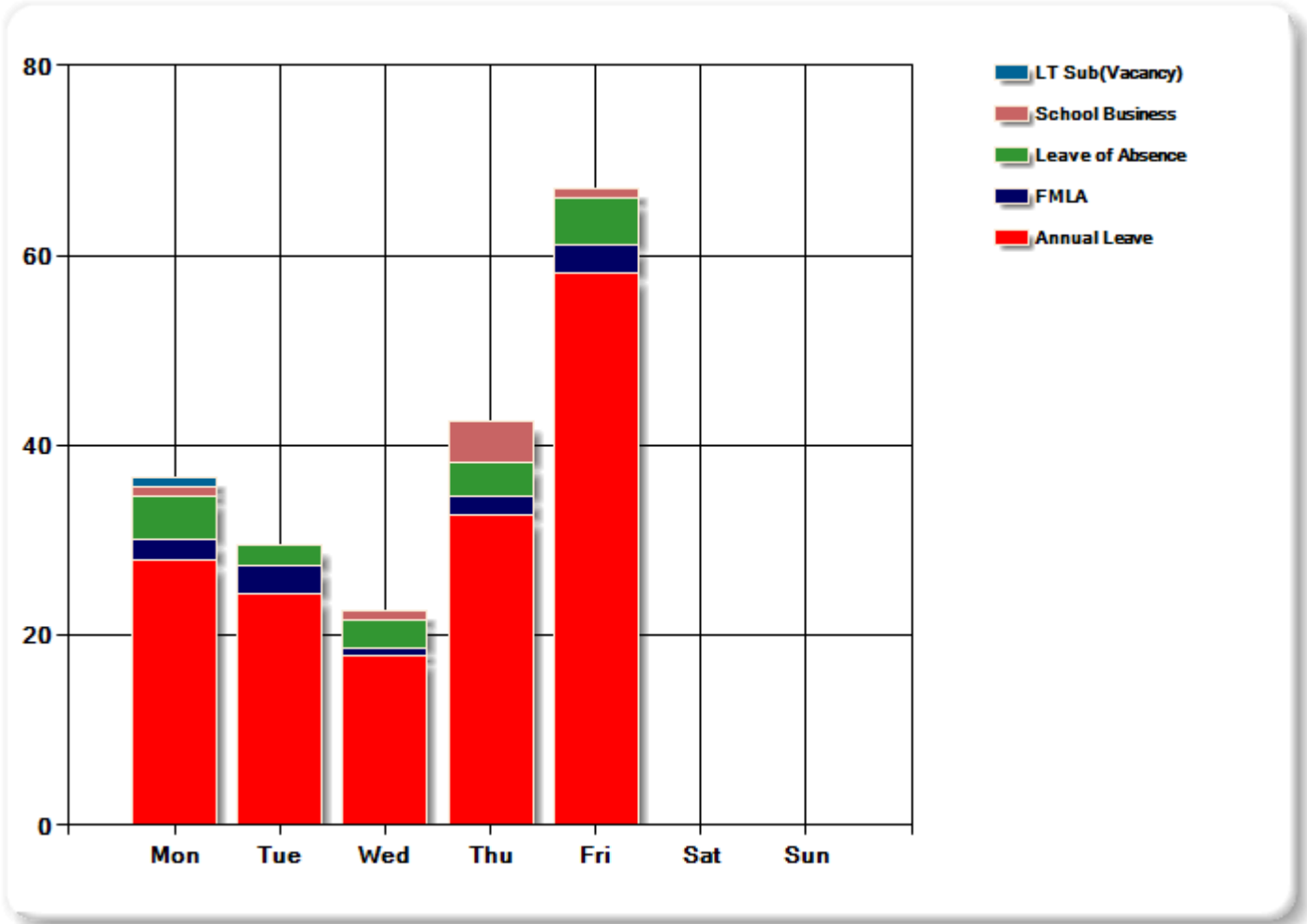
Moved _____ Seconded _____ P/F

Day of Week Absence Analysis

[Return to Report Menu](#)

Start Date: 
End Date: 
Type:
Employee:

View All
Vacancy Profile:
School(s):
Employee Types :



Absence Reasons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Annual Leave	28	24.4	17.9	32.7	58.2	0	0	161.2
FMLA	2	3	0.7	1.9	3	0	0	10.6
Leave of Absence	4.7	2	3	3.5	4.9	0	0	18.1
School Business	1	0	1	4.4	1	0	0	7.4
Totals	35.7	29.4	22.6	42.5	67.1	0	0	197.3
Vacancy Reasons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
LT Sub(Vacancy)	1	0	0	0	0	0	0	1
Totals	1	0	0	0	0	0	0	1

Absence Monthly Summary

[Return to Report Menu](#)

School(s): ▼

 ▼

 ▼

 Employee

Types : ▼

 Type: ▼

March 2024										
Sun	Mon	Tue	Wed	Thu	Fri	Sat				
25	26	27	28	29	1	2				
						Total Absences/Vacancies:	21			
						Fill NOT Needed:	0			
						Fill Needed:	21			
						Filled:	9			
						UnFilled:	0			
						Held:	12			
						Fill Rate:	42%			
3	4	5	6	7	8	9				
Total Absences/Vacancies:		13		9		7		13		10
Fill NOT Needed:		0		0		1		1		0
Fill Needed:		13		9		6		12		10
Filled:		8		6		5		5		6
UnFilled:		1		0		1		1		1
Held:		4		3		0		6		3
Fill Rate:		61%		66%		83%		41%		60%
10	11	12	13	14	15	16				
						Total Absences/Vacancies:	9		18	
						Fill NOT Needed:	1		0	
						Fill Needed:	8		18	
						Filled:	4		7	
						UnFilled:	3		4	
						Held:	1		7	
						Fill Rate:	50%		38%	
17	18	19	20	21	22	23				
Total Absences/Vacancies:		9		10		11		19		18
Fill NOT Needed:		1		1		0		0		0
Fill Needed:		8		9		11		19		18
Filled:		4		4		7		7		7
UnFilled:		3		2		2		6		4
Held:		1		3		2		6		7
Fill Rate:		50%		44%		63%		36%		38%
24	25	26	27	28	(29)	30				
Total Absences/Vacancies:		15		11		8		14		20
Fill NOT Needed:		0		0		1		0		0
Fill Needed:		15		11		7		14		20
Filled:		5		4		5		6		11
UnFilled:		3		1		1		3		4
Held:		7		6		1		5		5
Fill Rate:		33%		36%		71%		42%		55%
31	1	2	3	4	5	6				

	Total Absences/Vacancies	Fill NOT Needed	Fill Needed	Filled	UnFilled	Held	Fill Rate
March 1-2	21	0	21	9	0	12	43%
March 3-9	52	2	50	30	4	16	60%

March 10-16	0	0	0	0	0	0	0%
March 17-23	67	2	65	29	17	19	45%
March 24-30	68	1	67	31	12	24	46%
March 31-31	0	0	0	0	0	0	0%
Month	208	5	203	99	33	71	49%

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VII-E

Agenda Item
Enrollment Report

For Board: Action Discussion Information

Background –

Below is the Enrollment Report for April 2024 for schools and special education self-contained programs in comparison to 2023.

School	Enrollment April 5 2023	Enrollment April 4, 2024	Difference
Clarendon	369	379	+10
Encanto	600	584	-16
Longview	416	417	+1
Montecito	29	31	+2
Osborn Middle	486	440	-46
Solano	385	364	-21
Special Ed.*	58	69	+11
Preschool	29	36	+7
iSchool	65		-65
SEAS		7	+7
Total	2437	2327	-110

Average Daily Membership

	2022-23 100 th day ADM	2023-24 100 th day ADM	Difference
Total	2271.5784	2,177.5648	-94.0136

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: April 4th, 2024**

ENCANTO		CLARENDON	
Kindergarten		Grade 4	
Barnett, Desiree	23	Aken, Ann D/L	20
Chavez, Cristina D/L	24	Butier, Lindsey	20
Davey, Jenny	25	Marshall, Nolan	26
Kleinz, Kelly	22	Perez, Jose D/L	21
Lizarraga, Mackenzie D/L	23	Vanible, Lysa	21
Stubbs, Juanita	24	Webster, Kristie	20
TOTAL KINDERGARTEN	141	TOTAL GRADE 4	128
Grade 1		Grade 5	
Dewey, Allison	20	Etsitty, Alyscia	27
Goetter, Ashley	25	Hernandez, Mayra D/L	28
Guillen, Adriana	27	Kahl, Kayce D/L	25
Gully, Emma	25	Meza, Jorge	30
Klanke, Liana	22	Staron, Jennifer	26
Sanchez, Nayeli D/L	25		
TOTAL GRADE 1	144	TOTAL GRADE 5	136
Grade 2		Grade 6	
Centeno, Miguel	25	Arebalo, Cynthia	26
Hacker, Jacqueline D/L	27	Bedonie, Brianna	26
Hoffman, Katerina	22	Ruiz, Ruth	20
Parker, Alex	25	Terriciano, Molly	18
Pavlisick, Kimberly D/L	29	Villarreal, Frank	25
Vargas, Luis	23		
TOTAL GRADE 2	151	TOTAL GRADE 6	115
Grade 3			
Callisen, Kristen	25		
Garcia, Maria D/L	26		
Hernandez, Matthew	24		
Lopez Moreno, Cindy	24		
Nino, Nancy	24		
Yaqubi, Negin	25		
TOTAL GRADE 3	148		
SPED			
Regis, Maria	10		
Bell, Jessica	6		
TOTAL SPED	16		
		CLARENDON TOTAL	387
ENCANTO TOTAL	600		

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: April 4th, 2024**

LONGVIEW		Montecito (KG-3rd)	
Kindergarten		Montessori	
Crompton, Carrie (KG)	25	Garcia, Itzel	4
Valles, Guillermina D/L	22	Obrochta, Tere	5
		Roberts, Katrina	22
TOTAL KINDERGARTEN	47		
Grade 1			
Elias Ulloa, Rosaisela D/L	26		
La O Garcia, Tara	24		
Wright, Sammi	21		
TOTAL GRADE 1	71	MONTECITO TOTAL	31
Grade 2			
Berkich, Elizabeth	25		
Green, Maria D/L	24		
TOTAL GRADE 2	49		
Grade 3			
Hurtado, Nidia D/L	32		
Sauter, Jessica	24		
TOTAL GRADE 3	56		
Grade 4			
Vasquez, Roy D/L	33		
Villan Morales, Elisa	34		
TOTAL GRADE 4	67		
Grade 5			
Heiser, Morgan	36		
Hernandez, Dani D/L	29		
TOTAL GRADE 5	65		
Grade 6			
Baber, Kimberly	31		
Hendricks, Brian	31		
TOTAL GRADE 6	62		
Special Needs-Self Contained Cross Cat			
Mange, Mirna	9		
TOTAL SPED	9		
SPED Preschool			
Osborn, Christina	17		
TOTAL PRE-SCHOOL	17		
SEAS Program			
Scilley, Theresa	4		
Sabbath, Carlee	3		
TOTAL SEAS	7		
LONGVIEW TOTAL	450		

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: April 4th, 2024**

SOLANO		OMS	
Kindergarten		Grade 7	
Hasenstab, Stephanie (KG)	13	Adams, Kyle	31
Pacheco, Edna	25	Chapman, Allison	4
Shillito, Alexandra	24	Echeverria, Lushanya	9
TOTAL KINDERGARTEN	62	Georges, Julia	13
Grade 1		Gomez, Vincent	15
Formanek, John	24	Hess, James	30
Hasenstab, Stephanie (1st)	7	Landeira, Richard	28
Sandoval, Guadalupe	23	Linn, Raymond	13
TOTAL GRADE 1	54	Naylor, Danielle	17
Grade 2		Reynolds, Maitlyn	20
Copelly, Rosalba D/L	24	Saiz, Sarah	27
Dunn, Kylie	22	Trainor, Randy	10
Williams, Samuel (2nd)	12	TOTAL GRADE 7	217
TOTAL GRADE 2	58	Grade 8	
Grade 3		Ahl, Allison	5
Fuentes, Mildred	21	Echeverria, Lushanya	7
Thompson, Angella	22	Frederick, Mack	33
Williams, Samuel (3rd)	5	Georges, Julia	13
TOTAL GRADE 3	48	Gerstner, Doug	30
Grade 4		Guzman, Jose	33
Campbell, Amelia	29	Kingsland, Mitchell	13
Schrey, Kaitlyn	28	Lindberg, Karen	17
TOTAL GRADE 4	57	Linn, Raymond	17
Grade 5		Naylor, Danielle	11
Tenijieth, Mia (5th grade)	30	Stachel, Allison	16
Weidner, Jordan (5th grade)	11	Urrutia, Beatrice	28
TOTAL GRADE 5	41	TOTAL GRADE 8	223
Grade 6		Special Education-Self Contained Cross Cat.	
Valentine, BJ	26	Cooper, Cody	6
Weidner, Jordan (6th grade)	18	Beccera, Chantel	6
TOTAL GRADE 6	44	TOTAL SPECIAL CLASSES	12
Special Education-Cross Cat		OMS TOTAL	
Kuri Noriega, Maria	9		452
Linton, Teola	8	DISTRICT TOTAL:	
Lorgrono, Renalyn	7		2327
TOTAL SPECIAL CLASSES	24		
SPED - PS			
Switalla, Erica (Prek)	19		
TOTAL PRESCHOOL	19		
SOLANO TOTAL	407		

ENROLLMENT BY GRADE AS OF: April 4th, 2024

Grade	Encanto	Clarendon	Longview	Montecito	OMS	Solano	TOTAL
K	141		47	9		62	259
1	144		71	13		54	282
2	151		49	6		58	264
3	148		56	3		48	255
4		128	67			57	252
5		136	65			41	242
6		115	62			44	221
7					217		217
8					223		223
SpEd.	16	8	9	0	12	24	69
Presch.			17			19	36
SEAS			7				7
CURRENT MONTH'S TOTALS	600	387	450	31	452	407	2327
Totals	606	395	451	31	458	395	2336
Change	-6	-8	-1	0	-6	12	-9

OSBORN SCHOOL DISTRICT ENROLLMENT BY MONTH - 2023-2024

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Last Day
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Encanto										
K	138	140	141	137	147	144	141			
1	147	145	146	144	143	143	144			
2	157	156	155	155	156	153	151			
3	148	148	152	149	149	149	148			
Spec. Ed.	15	15	17	18	18	17	16			
Pre-Sch.										
TOTAL	605	604	611	603	613	606	600	0	0	0

Clarendon										
4	135	133	134	134	131	132	128			
5	136	138	139	136	139	138	136			
6	118	118	113	113	114	117	115			
Spec. Ed.	11	9	10	10	8	8	8			
TOTAL	400	398	396	393	392	395	387	0	0	0

Longview										
K	48	48	45	45	47	48	47			
1	69	69	70	70	68	70	71			
2	48	47	49	48	49	50	49			
3	49	59	57	56	56	56	56			
4	65	66	67	66	67	68	67			
5	68	69	67	67	65	64	65			
6	62	61	62	63	63	63	62			
Spec. Ed.	11	7	8	9	9	9	9			
Pre-Sch.	11	10	15	17	17	16	17			
SEAS		7	5	7	8	7	7			
TOTAL	431	443	445	448	449	451	450	0	0	0

Montecito										
K	9	9	9	9	9	9	9			
1	13	13	13	13	13	13	13			
2	7	7	6	6	6	6	6			
3	2	3	3	3	3	3	3			
4										
5										
6										
TOTAL	31	32	31	31	31	31	31	0	0	0

OMS										
7	220	218	225	185	224	223	217			
8	213	214	214	184	223	223	223			
Spec. Ed.	17	15	13	13	12	12	12			
TOTAL	450	447	452	382	459	458	452	0	0	0

Solano										
K	66	69	62	60	63	61	62			
1	58	59	56	57	55	51	54			
2	64	62	59	59	57	58	58			
3	50	51	53	50	51	49	48			
4	51	53	58	56	56	56	57			
5	41	39	42	39	37	37	41			
6	48	48	48	47	43	41	44			
Spec. Ed.	20	20	22	23	22	23	24			
Pre-Sch.	12	13	14	15	19	19	19			
TOTAL	410	414	414	406	403	395	407	0	0	0
Dist. Totals	2327	2338	2349	2263	2347	2336	2327	0	0	0

Attendance - Multiple Year Comparison Chart

Encanto	Sept. '16	Sept. '17	Sept. '18	Sept. '19	Sept. '20	Sept. '21	Sept. '22	Sept. '23	Encanto	Oct. '16	Oct. '17	Oct. '18	Oct. '19	Oct. '20	Oct. '21	Oct. '22	Oct. '23	Encanto	Nov. '16	Nov. '17	Nov. '18	Nov. '19	Nov. '20	Nov. '21	Nov. '22	Nov. '23
K	168	192	178	175	158	168	148	138	K	167	189	179	175	155	168	147	140	K	169	185	180	177	154	162	144	141
1	160	160	174	174	160	149	161	147	1	154	161	171	174	158	148	158	145	1	148	163	172	176	153	149	157	146
2	163	149	164	155	157	145	152	157	2	162	149	167	155	152	148	155	156	2	164	149	162	156	149	147	152	155
3	174	169	140	160	142	131	142	148	3	172	170	139	161	145	129	142	148	3	175	170	138	159	140	124	143	152
TOTAL	665	670	656	664	617	593	603	590	TOTAL	655	669	656	665	610	593	602	589	TOTAL	656	667	652	668	596	582	596	594
Clarendon									Clarendon									Clarendon								
4	183	158	149	136	137	104	136	135	4	185	157	150	138	142	109	136	133	4	184	158	147	136	143	107	133	134
5	148	165	153	144	123	122	108	136	5	148	169	155	145	126	119	108	138	5	151	167	160	144	123	114	108	139
6	139	138	156	152	131	102	120	118	6	136	137	161	153	132	103	121	118	6	130	138	160	150	134	101	118	113
TOTAL	470	461	458	432	391	328	364	389	TOTAL	469	463	466	436	400	331	365	389	TOTAL	465	463	467	430	400	322	359	386
Longview									Longview									Longview								
K	66	81	68	82	61	57	57	48	K	68	81	79	81	61	62	58	48	K	73	84	68	77	62	55	56	45
1	68	74	76	75	76	46	56	69	1	72	73	74	81	77	58	50	69	1	73	74	70	81	74	57	48	70
2	83	74	65	75	68	68	63	48	2	84	74	64	77	69	71	65	47	2	82	78	65	74	70	67	70	49
3	74	74	67	68	66	59	67	49	3	76	76	69	69	68	64	64	59	3	77	73	71	71	68	59	65	57
4	75	77	67	76	74	56	66	65	4	80	76	67	78	73	55	65	66	4	83	79	71	76	73	56	63	67
5	87	70	65	60	66	59	73	68	5	89	70	64	60	65	60	55	69	5	91	71	65	58	64	58	55	67
6	61	89	75	69	58	54	40	62	6	63	89	77	71	57	53	64	61	6	60	91	75	68	55	49	65	62
TOTAL	514	539	483	505	469	399	422	409	TOTAL	532	539	494	517	470	423	421	419	TOTAL	539	550	485	505	466	401	422	417
Montecito									Montecito									Montecito								
K	1	0	1	0	0	1	9	9	K	0	1	1	1	0	4	15	9	K	0	1	1	2	0	5	15	9
1	3	1	2	2	1	2	13	13	1	3	1	2	4	2	1	8	13	1	3	1	1	4	2	1	8	13
2	3	8	1	1	3	1	1	7	2	2	8	1	1	3	1	5	7	2	2	8	2	1	3	1	5	6
3	3	0	4	1	2	4	2	2	3	4	2	4	2	2	4	2	3	3	3	2	4	2	2	4	2	3
4	6	3	1	4	1	1	3		4	6	4	1	6	1	1	3	0	4	6	5	1	6	1	1	3	
5	3	5	6	1	7	0	1		5	3	5	6	2	7	0	1	0	5	3	5	8	2	7	0	1	
6	2	4	3	5	0	6	3		6	2	4	3	5	0	5	3	0	6	2	5	3	5	0	5	3	
TOTAL	21	21	18	14	15	14	21	31	TOTAL	20	25	18	21	15	16	37	32	TOTAL	19	27	20	22	15	17	37	31
OMS									OMS									OMS								
7	282	275	306	302	274	249	224	220	7	296	275	306	301	278	250	227	218	7	276	276	301	302	277	246	224	225
8	284	284	284	291	302	281	252	213	8	268	279	287	286	300	282	262	214	8	274	284	286	283	298	273	259	214
TOTAL	566	559	590	593	576	530	476	433	TOTAL	564	554	593	587	578	532	489	432	TOTAL	550	560	587	585	575	519	483	439
Solano									Solano									Solano								
K	102	78	66	69	61	71	59	66	K	102	74	66	65	60	73	63	69	K	98	73	67	63	62	74	64	62
1	72	97	68	71	62	67	61	58	1	73	97	69	68	62	67	62	59	1	74	95	69	64	58	66	56	56
2	90	62	97	70	63	71	61	64	2	90	65	96	68	62	69	61	62	2	91	67	93	67	63	72	63	59
3	100	86	74	84	59	60	67	50	3	100	84	72	83	53	64	67	51	3	95	83	70	80	51	62	65	53
4	86	91	77	77	78	49	49	51	4	86	94	76	76	81	50	51	53	4	89	97	73	74	80	52	54	58
5	104	83	89	68	68	59	50	41	5	101	84	88	70	70	63	52	39	5	103	86	84	68	72	57	53	42
6	106	91	82	76	65	53	50	48	6	105	90	81	75	65	57	48	48	6	100	91	83	74	59	59	50	48
TOTAL	660	588	553	515	456	430	397	378	TOTAL	657	588	548	505	453	443	404	381	TOTAL	650	592	539	490	445	442	405	378
ISchool									ISchool									ISchool								
K						13	0									16	0							12	0	
1						27	5									27	5							19	5	
2						24	8									23	8							21	7	
3						34	10									30	11							29	11	
4						31	9									26	9							25	10	
5						31	18									29	17							28	18	
6						40	14									42	13							42	13	
Total						200	64									193	63							176	64	
SEAS									SEAS									SEAS								
Pre-Sch.	48	31	32	34	38	20	23		Pre-Sch.	51	34	35	36	32	19	21	23	Pre-Sch.	50	35	43	40	35	27	24	29
Spec. Ed.	88	54	79	86	86	48	58	74	Spec. Ed.	64	57	81	89	85	69	53	66	Spec. Ed.	64	57	79	88	86	70	68	70
Dist. Totals	3006	2923	2869	2843	2648	2562	2425	2327	Dist. Totals	3012	2929	2891	2856	2643	2619	2455	2338	Dist. Totals	2993	2951	2872	2828	2618	2556	2458	2349
	+74	-83	-54	-26	-195	-10	-98		+42	-83	-38	-35	-216	-24	-66			+1	-42	-79	-44	-210	-210	-98	-109	

Attendance - Multiple Year Comparison Chart

Encanto	Dec. '16	Dec. '17	Dec. '18	Dec. '19	Dec. '20	Dec. '21	Dec. '22	Dec. '23	Encanto	Jan. '15	Jan. '16	Jan. '17	Jan. '18	Jan. '19	Jan. '20	Jan. '21	Jan. '22	Jan. '23	Jan. '24	Feb. '21	Feb. '22	Feb. '23	Feb. '24		
K	170	179	180	179	152	164	146	137	K	162	180	166	181	179	180	150	162	145	145	147	150	164	145	144	
1	147	164	171	175	154	148	156	144	1	165	180	144	168	167	178	152	149	154	158	143	152	148	158	143	
2	167	144	163	156	147	148	149	155	2	170	175	165	144	158	155	146	147	150	156	146	148	150	153	153	
3	174	165	134	158	140	127	142	149	3	144	186	171	166	133	157	140	124	142	149	140	127	154	149	149	
TOTAL	658	652	648	668	593	587	593	585	TOTAL	641	721	646	659	637	670	588	582	591	607	595	588	587	607	589	
Clarendon									Clarendon																
4	179	156	147	135	141	102	131	134	4	146	140	181	157	144	137	140	107	132	134	131	140	102	134	132	
5	146	167	159	143	123	112	108	136	5	153	152	148	169	156	144	120	114	105	107	139	120	112	107	138	
6	133	138	161	150	131	100	119	113	6	124	152	131	138	161	151	131	101	119	124	114	131	100	124	117	
TOTAL	458	461	467	428	395	314	358	383	TOTAL	423	444	460	464	461	432	391	322	356	365	384	391	314	365	387	
Longview									Longview																
K	72	83	66	75	62	54	55	45	K	69	67	73	82	65	75	61	55	56	56	47	61	54	56	48	
1	74	72	72	81	75	59	49	70	1	92	74	73	69	72	73	75	57	48	47	68	75	59	47	70	
2	85	77	67	72	70	66	69	48	2	74	78	85	74	68	73	71	67	69	67	49	71	66	67	50	
3	78	73	72	71	70	61	62	56	3	88	73	77	71	71	75	71	59	66	63	56	71	61	63	56	
4	83	76	71	74	72	58	62	66	4	81	88	82	74	74	76	71	56	65	60	67	71	58	60	68	
5	90	72	65	55	64	58	54	67	5	63	68	93	71	66	57	65	58	55	54	65	65	58	54	64	
6	60	89	75	68	55	48	63	63	6	76	61	60	87	76	68	54	49	63	65	63	54	48	65	63	
TOTAL	542	542	488	496	468	404	414	415	TOTAL	543	509	543	528	492	497	468	401	422	412	415	468	404	412	419	
Montecito									Montecito																
K	1	1	1	2	1	5	15	9	K				1	1	1	3	0	5	13	13	9	0	5	13	9
1	4	1	0	5	2	2	8	13	1				5	1	0	4	1	1	9	9	13	1	2	9	13
2	2	7	2	1	3	1	5	6	2				2	7	2	2	3	1	4	4	6	3	1	4	6
3	3	2	4	3	2	3	2	3	3				5	2	3	3	2	4	2	2	3	2	3	2	3
4	6	5	1	6	1	1	3	0	4				6	5	1	6	1	1	2	2	0	0	1	2	0
5	3	5	7	2	6	0	1	0	5				3	5	7	2	6	0	1	1	0	6	0	1	0
6	2	6	3	4	0	5	3	0	6				2	7	3	5	1	5	2	2	0	3	5	2	0
TOTAL	21	27	18	23	15	17	37	31	TOTAL	24	28	17	25	14	17	33	33	31	15	17	33	31	17	31	
OMS									OMS																
7	286	278	302	301	265	247	221	185	7	281	272	288	274	301	306	265	246	208	211	224	265	247	211	223	
8	264	284	290	283	299	269	255	184	8	274	297	262	285	285	284	302	273	242	242	223	302	269	242	223	
TOTAL	550	562	592	584	564	516	476	369	TOTAL	555	569	550	559	586	590	567	519	450	453	447	567	516	453	446	
Solano									Solano																
K	95	71	66	62	60	70	65	60	K	85	77	93	76	68	62	60	74	60	61	63	60	70	61	61	
1	68	94	70	67	60	65	56	57	1	114	88	66	94	70	65	61	66	56	57	55	61	65	57	51	
2	88	67	91	63	61	71	62	59	2	80	101	89	68	89	60	60	72	62	62	57	60	71	62	58	
3	95	81	79	77	50	56	65	50	3	88	81	98	81	68	75	50	62	62	59	51	50	56	59	49	
4	88	98	72	76	76	50	54	56	4	108	98	91	98	74	74	76	52	53	50	56	76	50	50	56	
5	101	86	82	68	71	56	52	39	5	75	105	96	85	81	68	72	57	50	47	37	72	56	47	37	
6	102	89	85	75	57	60	48	47	6	59	74	101	87	85	75	59	59	46	48	43	59	60	48	41	
TOTAL	637	586	545	488	435	428	402	368	TOTAL	609	624	634	589	535	479	438	442	389	384	362	438	428	384	353	
iSchool									iSchool																
K						14	0		K								12	0	0			14	0		
1						24	6		1								19	6	7			24	7		
2						24	6		2								21	6	7			24	7		
3						28	10		3								29	10	11			28	11		
4						28	11		4								25	12	10			28	10		
5						28	18		5								28	18	18			28	18		
6						44	13		6								42	12	13			44	13		
						190	64		TOTAL								176	64	66			190	66	0	
SEAS									SEAS																
Pre-Sch.	53	39	43	43	36	32	24	32	Pre-Sch.	52	41	57	42	48	46	37	27	22	25	36	37	32	25	35	
Spec. Ed.	63	60	78	86	86	69	68	73	Spec. Ed.	90	74	64	59	79	85	84	70	66	64	69	84	69	64	69	
Dist.Totals	2982	2929	2879	2816	2592	2557	2436	2263	Dist. Totals	2913	2998	2978	2928	2855	2824	2587	2556	2393	2409	2347	2588	2557	2409	2336	
	-41	-53	-50	-63	-224	-35	-121	-173		-59	85	-20	-50	-73	-31	-237	-31	-163	-163	-62	-275	-31	-148	-73	

Mar. '17	Mar. '18	Mar. '19	Mar. '20	Mar. '21	Mar. '22	Mar. '23	Mar. '24	Encanto	Apr. '16	Apr. '17	Apr. '18	Apr. '19	Apr. '20	Apr. '21	Apr. '22	Apr. '23	May '16	May '17	May '18	May '19	May '20	May '21	May '22	May '23	Year End	Year End	Year End	Year End	Year End	Year End'21	Year End '22	Year end '23	Encanto		
167	179	179	176	149	163	148	141	K	169	169	176	182	108	108	165	147	171	165	175	180			165	146	169	162	173	180			165	146	K		
150	169	170	176	155	149	156	144	1	173	155	169	170	103	102	149	156	172	152	168	170			149	156	172	153	169	168			149	155	1		
169	145	160	156	147	149	150	151	2	172	165	147	159	97	95	152	150	171	165	146	160			154	152	170	160	147	160			154	149	2		
168	164	134	155	137	129	146	148	3	181	168	167	135	83	83	132	146	182	167	164	136			130	146	181	165	162	136			130	143	3		
654	657	643	663	588	590	600	584	TOTAL	695	657	659	646	391	388	598	599	696	649	653	646			598	600	692	640	651	644			598	593	TOTAL		
Clarendon																																			
180	156	145	135	142	102	133	128	4	143	187	158	148	95	97	106	133	143	186	156	146			104	132	139	187	156	144			104	130	4		
150	168	151	142	122	109	110	136	5	147	151	171	150	65	65	111	109	146	149	172	152			112	108	144	149	170	150			112	108	5		
133	143	160	152	133	100	126	115	6	153	135	142	160	83	84	100	126	153	133	144	159			100	124	149	130	143	158			100	123	6		
463	467	456	429	397	311	369	379	TOTAL	443	473	471	458	243	246	317	368	442	468	472	457			316	364	432	466	469	452			316	361	TOTAL		
Longview																																			
74	82	66	78	55	51	55	47	K	70	74	82	68	40	39	51	54	72	77	83	69			50	54	73	75	82	69			50	54	K		
76	64	72	76	67	60	52	71	1	73	76	66	73	48	47	58	52	73	79	66	74			56	52	72	79	67	74			56	51	1		
88	74	70	67	71	66	66	49	2	79	87	73	69	40	40	67	66	80	90	74	68			66	69	80	90	73	67			66	69	2		
78	70	70	75	61	60	63	56	3	71	77	70	72	33	32	60	64	72	78	72	72			59	64	71	77	71	72			59	64	3		
82	70	73	75	69	57	61	67	4	89	85	70	72	45	46	57	61	90	85	71	70			55	64	90	84	71	71			55	61	4		
94	72	66	73	60	59	55	65	5	69	94	71	67	40	41	60	56	70	95	74	67			59	58	70	94	74	67			59	58	5		
62	87	81	71	52	48	64	62	6	59	62	87	80	37	37	48	63	58	63	86	81			48	61	59	61	85	81			48	60	6		
554	519	498	515	435	401	416	417	TOTAL	510	555	519	501	283	282	401	416	515	567	526	501			393	422	515	560	523	501			393	417	TOTAL		
Montecito																																			
1	1	2	3	0	6	13	9	K		1	1	1	0	0	6	13		1	1	1			5	13		1	1	1			5	12	K		
6	2	0	5	1	2	8	13	1		6	2	0	1	1	2	9		7	2	1			2	9		7	2	1			2	9	1		
2	6	1	2	3	1	4	6	2		2	6	1	3	3	0	4		2	6	1			1	4		2	6	1			1	4	2		
5	2	3	3	2	4	1	3	3		5	2	3	2	1	4	1		5	2	3			5	1		4	3	3			5	1	3		
6	6	1	9	0	1	1		4		6	7	2	0	0	1	1		6	7	2			1	1		6	6	2			1	1	4		
3	5	8	2	6	1	0		5		5	5	7	6	6	2	1		6	5	7			2	1		6	5	7			2	1	5		
3	7	3	6	3	5	2		6		3	7	3	3	2	4	2		2	7	3			4	2		1	7	3			4	2	6		
26	29	18	30	15	20	29	31	TOTAL	28	30	17	15	13	19	31	29	30	18	13			20	31	27	30	18			20	30	TOTAL				
OMS																																			
287	276	305	304	264	250	228	217	7	263	283	276	308	145	150	250	225	260	284	275	307			242	228	257	283	274	303			242	229	7		
266	287	281	285	305	266	258	223	8	297	262	287	281	160	172	268	258	295	260	285	281			266	254	293	259	286	280			266	252	8		
553	563	586	589	569	516	486	440	TOTAL	560	545	563	589	305	322	518	483	555	544	560	588			508	482	550	542	560	583			508	481	TOTAL		
Solano																																			
93	75	67	63	58	70	61	62	K	82	93	75	67	48	45	70	59	79	93	75	28			70	58	78	92	75	68			70	60	K		
65	97	67	59	61	65	60	54	1	90	69	96	70	44	43	66	61	90	70	94	70			61	61	90	69	94	70			61	60	1		
91	70	85	59	57	69	63	58	2	108	90	71	83	43	41	69	62	104	88	70	85			65	62	104	87	70	82			65	62	2		
99	86	70	74	51	55	57	48	3	83	99	87	72	36	33	55	57	82	98	84	74			53	56	82	97	82	73			53	56	3		
91	97	69	73	76	51	51	57	4	104	89	95	71	40	43	54	51	104	89	93	71			54	49	104	89	92	71			54	47	4		
95	83	82	69	71	57	45	41	5	106	95	84	82	44	46	56	46	107	95	82	83			58	47	108	95	82	84			58	47	5		
97	88	82	74	59	61	48	44	6	77	99	91	80	33	32	61	49	76	99	90	81			61	48	76	98	90	81			61	47	6		
631	596	522	471	433	428	385	364	TOTAL	650	634	599	525	288	283	431	385	642	632	588	492			422	381	642	627	585	529			422	379	TOTAL		
ISchool																																			
					16	0		K							78	15	0							14	0							14	0	K	
					23	7		1							101	23	7							21	7							21	7	1	
					24	7		2							95	26	7							21	7							21	7	2	
					27	11		3							103	28	11							24	11							24	11	3	
					29	10		4							97	26	10							28	10							28	10	4	
					27	17		5							105	27	17							26	17							26	17	5	
					43	13		6							93	41	13							41	13							41	13	6	
															115	0																			
					189	65		TOTAL							916	186	65							175	65							175	65	TOTAL	
															129	0																			
								7																											
59	48	44	48	35	33	29	36	SEAS	64	62	49	51		41	36	30	64	62	50	52			38	37	63	63	50	52			38	36	Pre-Sch.		
62	63	78	88	81	68	58	69	Pre-Sch.	76	56	63	77		80	75	47	76	56	63	79			68	48	73	54	62	73			68	49	Spec. Ed.		
3002	2942	2845	2833	2553	2556	2437	2327	Dist. Total	2999	3010	2953	2864	1525	2571	2581	2424	2990	3007	2																

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-F

Agenda Item

Budget Committee Update

For Board: Action Discussion Information

Background –

The Budget Committee met on March 20th and April 3rd to review the FY25 revenue projections based on current year student counts and expenditure projections.

The Committee is looking at possible areas for adjustments and savings, in present a balanced budget recommendation to the Governing Board in May.

The Budget Committee’s next meeting is April 11th and April 17th.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8

Budget Committee Minutes 3.20.24

1. Review - Staffing Allocations include projected enrollment decline

Staffing allocations are based on current 100th day enrollment with a 5% decline factored in. With current year funding this allows for all contracts that are offered to be honored rather than overstaffing and having to cut positions after the first of the school year if enrollment drops. We realize factoring in a 5% decline can be challenging when working on building next year's class rosters and planning.

2. Working List - Updated Known Cost Increases

a. Health insurance Increase = 5%

- Cost to M&O will be \$65,000

b. Updated Professional Growth Costs

- \$55,000 cost to M&O

These costs bring the deficit Revenue Projections for 24-25sy to **(\$441,000)**.

3. Teacher Contract Return/ Retention Rate

- Teacher Contracts were due March 12
- 87.5% retention rate - (119 of 136 contracts were returned)
- Psychologist and Admin contracts are due on 3/21.

4. Questions and share out

- Due to sun setting ESSER funds the summer program will be reverting back to offerings prior to availability of ESSER funds. The program will be held at Longview this year with limited (invitation only) seats with funding from Title I, 21st Century and Tax Credit funds.
- PD & travel for PD is paid for predominately thru grant funds it doesn't come from the M&O budget.
- Admin team is discussing classified positions and potential position savings over the next couple of weeks
- Letters of intent will be issued to classified staff in the latter part of April after board approval on 4/16.

Next Meeting April 3rd at 3:45pm.

OSBORN SCHOOL DISTRICT #8

BUDGET COMMITTEE

1. Review Revenue Projections

Revenue projections were updated to reflect most recent 100th day ADM and weighted student counts. As a result the projected revenues for 24-25sy increased by \$54,304.

2. New Community Developments & Planning Needs

Dr. Robert shared exciting news about a **new apartment complex opening in the Solano neighborhood**. The complex will have 1, 2 & 3 bedroom units for income assisted families. The complex is required to have all units rented out by the end of August. **We don't know how many students will choose to enroll in Osborn until the heavier summer registration season, but we are going to heavily target enrollment campaigns at the complex.** Nor will we know what grade levels, or specific needs the new students may have until then. **But we can't wait for actual numbers, the District needs to begin planning now for an increase in enrollment at both Solano & OMS. Part of that preplanning will include posting for additional teaching positions, while also balancing the fiscal impact and unknowns involved in this type of pre-planning work.**

3. Other Funds – **The other (non-grant) funds that support positions, projected revenues and expenditure levels do not require any shifts to the M&O budget at this time.**

Indirect Cost Funds are generated from a portion of the federal grant dollars the district receives. Half of the Business Services department, along with a portion of the HR Director, Federal Programs Administrator and Operations Officer, are funded from indirect cost funds.

Instructional improvement funds are earmarked for teacher longevity and teacher endorsements.

Civic center funds are from our facility rentals and funds have declined since 2021 due to Covid prompting Facility closures and expenditures outpacing revenues. Annual revenues are picking back up though, projecting \$90,000 in revenues for FY25. Revenues cover the facility and custodial costs incurred when renting the space.

Medicaid revenues are generated from the billable medical services we provide to students per a student's IEP. These amounts dipped because there were not billable services during the 2021 school closures but revenues are rebounding well. We receive approx. \$250,000 per year in Revenues.

Prop 301 revenue PPA (per pupil amounts) funding per pupil this year was \$758 with **funding increasing to \$792 per pupil for FY25. This will generate just under \$100,000 in new revenue.**

4. Working List

On February 22, 2024, the Arizona Corporation Commission approved the latest APS Rate Case after a year-and-half-long process. Bill increases for schools in APS territory are expected to be between 6 and 10%. School Districts should account for this level of increase when budgeting for utility costs in APS territory for the next fiscal year.

The District has included an estimated 8% increase in the APS rates for FY25, which is an increased cost of \$44,800.

With the updated revenue projections & increased APS utility costs the FY25 M&O budget deficit is **(\$431,842)**. Additional expenditure savings are still needed to present a balanced budget recommendation to the governing board.

5. Homework

- Present revenue projections and talking points to your sites.

Next Meeting April 11th at 3:45pm **VIRTUAL!**

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII-A

Agenda Item

Approval and second review of ASBA Policy Revisions

For Board: Action Discussion Information

Background –

This is a second review of ASBA Policy revisions for the following policies

BEDB	Agenda
BGC-R	Policy Revision and Review
BGE	Policy Communications and Feedback
BGE-R	Policy Communications and Feedback
CCB-R	Line and Staff Relations
CFD	School Based Management
EB-R	Environmental and safety Program
EBAA	Reporting of Hazards/Warning Systems
EBC	Emergencies
ECB	Building and Grounds Maintenance
EEAA	Walkers and Riders
EEAE-R	Bus Safety Program
GBEF	Staff Use of Digital Communications and Electronic Devices
GDC	Support Staff Leaves and Absences
IHA	Basic Instructional Program
IKF	Graduation Requirements
IMA	Teaching Methods
IMA-R	Teaching Methods
JFABDA	Admission of Students in Foster Care
JH	Student Absences and Excuses
JHD	Exclusions and Exemptions from School Attendance
JIH	Student Interrogations, Searches and Arrests
JJE	Student Fund-Raising Activities
JK-EA	Student Discipline
KB-EB	Parental Involvement in Education
KEC	Public Concerns/Complaints about Instructional Resources

Legal

Financial

Governing Board Goals

Community Connectedness and Increased Enrollment

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve ASBA revisions to the policies as discussed.

Moved _____ Seconded _____ P/F

Alpha Code	Policy Name	Superintendent Notes	Additional Notes
BEDB	Agenda	Language, specifically the reference regarding a TDD telephone number, has been replaced with email as an acceptable method of communication.	Approve as presented
BGC-R	Policy Revision and Review	Language has been updated and revised to align with current practices.	Approve as presented
BGE BGE-R	Policy Communications and Feedback	Language has been updated and revised to align with current practices.	Approve as presented
CCB-R	Line and Staff Relations	A.R.S. 15-353 is no longer a statute, and thus its requirement for a parental satisfaction survey for parents is no longer relevant, so that statutory reference has been removed. However, the requirement for a parental satisfaction survey is required by A.R.S. 15-102(A)(1) and is noted in Policy KB.	Approve as presented
CFD	School Based Management	A.R.S. 15-351 does not specify the number of members on school councils. Thus, the Policy has been revised to mirror the requirements of the statute.	Approve as presented
EB-R	Environmental and Safety Program	The reference to A.R.S. 15-2002 has been removed as that statute was repealed; the current relevant statute is A.R.S. 41-5702(A)(9). Language has been updated and revised to comply with statute and A.A.C. R7-6-215.	Approve as presented
EBAA	Reporting of Hazards/Warning Systems	A.R.S. 32-2301, 32-2311.01, and 32-2307 have been repealed and thus those legal references have been removed. The current relevant statutes are A.R.S. 3-3606 and A.R.S. 15-152. The Policy has been edited to conform to the current statutory requirements.	Approve as presented
EBC	Emergencies	This Policy was updated to mirror language in A.R.S. 15-341 regarding emergency response plans.	Approve as presented
ECB	Building and Grounds Maintenance	The following legal references have been repealed: A.R.S. 15-2002, 15-2031, 15-2032, 15-2131, and 15-2132. Information similar to that in A.R.S. 15-2131 is in A.R.S. 41-5832. A.R.S. 41-5832 does not require an IAQ (Indoor Air Quality) Plan or Coordinator nor is there any EPA requirement for such. Thus, that language has been removed. A.A.C. R7-6-215 was also added as a legal reference.	Approve as presented
EEAA	Walkers and Riders	A.R.S. 15-816.01 states that a Governing Board may provide student transportation limited to thirty (30) miles each way. The mileage language was changed to conform with the statutory language.	Approve as presented
EEAE-R	Bus Safety Program	Language has been updated to conform with Arizona Administrative Code (A.A.C.) R13-13-104.	Approve as presented
GBEF	Staff Use of Digital Communications and Electronic Devices	Language has been updated and revised to align with current practices.	Approve as presented
GDC	Support Staff Leaves and Absences	ASBA has removed this reference-only Policy.	Approve as presented
IHA	Basic Instructional Program	Arizona Administrative Code (A.A.C.) R7-2-301 provides basic instructional program requirements for common schools (grades K-8). A.R.S. 15-710 requires common schools (grades K-8) and high schools (grades 9-12) to provide a total of one year instruction in state and federal constitutions, American institutions and ideals, and in the history of Arizona, including the history of Native Americans in Arizona. Policy language has been updated to align with current basic instructional program requirements.	Approve as presented
IKF	Graduation Requirements	A.R.S. 15-710 requires high schools (grades 9-12) to provide a total of one year instruction in state and federal constitutions, American institutions and ideals, and in the history of Arizona, including the history of Native Americans in Arizona. Policy language has been updated to conform with statutory language.	Do Not Approve--Applies to high schools
IMA IMA-R	Teaching Methods	Language in the Policy and Regulation have been updated and revised to align with current practice.	Approve as presented

JFABDA	Admission of Students in Foster Care	A.R.S. 8-530.04(B) states that an educational institution has two days in which to enroll a foster child when a change of placement is needed. "Within two days after it is determined that a change of educational placement is in the best interest of the child, the new educational institution shall enroll the child and the child's school of origin shall transfer the child's education records to the child's new educational institution within two days after notice of the child's change in educational placement." The current policy language ("immediately") has been revised to mirror statutory language. Immediate enrollment cannot be denied if a child does not possess the records normally required for enrollment or owes outstanding fees or fines to their school of origin.	Approve as presented
JH	Student Absences and Excuses	Language addition includes expanded definition of excused student absences per A.R.S. 15-807(D).	Approve as presented
JHD	Exclusions and Exemptions from School Attendance	Language has been updated to provide clarity and to add "mental, or behavioral" to the examples of a health professional.	Approve as presented
JIH	Student Interrogations, Searches, and Arrests	Language has been updated to reflect the language in A.R.S. 8-821(B)(E)(F) and A.R.S. 8-823(A), and to add the term "child welfare investigation" per statute.	Approve as presented
JJE	Student Fund-Raising Activities	Language has been revised for clarity regarding the requirements in A.R.S. 15- 1121 and AR.S. 15-1122.	Approve as presented
JK- EA	Student Discipline	The length of time student disciplinary records must be retained changed from two (2) years to four (4) years based on information received from the State Records Office Administrator based on the Arizona State Library, Archives and Public Records (ASLAPR).	Approve as presented
KB-EB	Parental Involvement in Education	Exhibit contains minor changes in "J" to mirror language in A.R.S. 1-602(A)(10).	Approve as presented
KEC	Public Concerns/Complaints About Instructional Resources	Language has been revised to clarify requirements of A.R.S. 15-721 and A.R.S. 15- 341. IJJ-R has also been added as a reference.	Approve as presented

Compare current to previous Policy Advisories for "BEDB © AGENDA"

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

BEDB © AGENDA

The agenda shall list the specific matters to be discussed, considered or decided at the meeting. Except for a meeting through technological devices, the agenda and notice shall also include the time that the public will have physical access to the meeting place. The Governing Board may discuss, consider or make decisions only on matters listed on the agenda and other matters related thereto. (*Subject to A.R.S. [38-431.02](#)*)

Unless changed by a majority vote of Board members present at a meeting, the order of business shall be as follows:

Regular meetings:

- A. Call to order
- B. Adoption of the agenda (*Discussion of items is not in order.*)
- C. Pledge of allegiance
- D. Board Meeting minutes not previously approved
- E. Information only items (*Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.*)
 - 1. Summary of current events
 - a. Superintendent
 - Celebrations and recognitions
 - b. Governing Board members
 - 2. Reports (*Notice must be specific as to type of report that will be given, subject matter and whom will be making the report.*)
- F. Public comments (*Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*)
- G. Action items (*Matters on which the Governing Board may take legal action during the meeting.*)
 - 1. Consent agenda items (*When so presented, should fully describe the matters on the agenda and inform the public where more information can be obtained.*)

2. Specific items of District business (*As listed for consideration, may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action.*)

H. Information and Discussion items (*Matters about which the Board may engage in discussion but will take no action during the meeting.*)

I. Information items (*The Board will not propose, discuss, or take legal action during the meeting.*)

Requests for future agenda items

J. Adjournment

Special meetings:

A. Call to order

B. Items for which the special meeting was called (*May include timely action, discussion, and information items as conditioned for regular meetings.*)

C. Announcements

D. Adjournment

Executive sessions:

An executive session may be scheduled, as necessary, during either a regular or special meeting. (*See Arizona Attorney General Agency Handbook Section 7.6.7.*)

1. When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.

2. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. [38-431.03](#)(A)(3).

Emergency meetings

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. [38-431.02](#). The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by [38-431.02](#). Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

Accommodations for the Disabled

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting [*name of designated ~~agency contact~~ District contact person*] at [*provide telephone number and ~~TDD telephone number~~-mail*]. Requests should be made as early as possible to allow time to arrange the accommodation.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

28 CFR § 35.163

CROSS REF.:

[BDB](#) - Board Officers

[BEC](#) - Executive Sessions/Open Meetings

Compare Policy Advisory "BGC-R ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

BGC-R ©

REGULATION

POLICY REVISION AND REVIEW

The District is a subscriber to the Policy Services Program of the Arizona School Boards Association (ASBA). This service will assist the District in the amendment of District policies or in the adoption of new policies originated by the District.

The procedure listed below will be followed to ensure the expeditious review and consideration of policy updates received from the ASBA Policy Services Program and all newly proposed policies:

- ~~A.~~ A master file of policy updates (Policy Services Advisories) will be kept by the Superintendent.
- ~~Upon B.~~ Upon receipt, a copy of each update will be forwarded to the appropriate member(s) of the Superintendent's ~~staffs~~ staff.
- ~~The C.~~ The designated staff ~~member~~ members may review and evaluate the update and recommend action to ~~the Superintendent~~ the Superintendent, including any proposed changes needed to adapt the update to specific ~~circumstances~~ within circumstances within the District.
- ~~If D.~~ If changes or new policies are recommended, the Superintendent ~~will~~ may send a copy of the update to ~~ASBA Policy~~ ASBA Policy Services for review or contact ASBA Policy ~~Services by phone to~~ Services to discuss the proposed changes.
- ~~Following review by ASBA Policy Services, the~~ E. The updated policy or any newly proposed policies will be ~~placed on~~ placed on the Board agenda for a first review by the Board.
- ~~Following F.~~ Following the first review, if any proposals are made for further changes, such changes ~~will~~ may be sent to ~~ASBA Policy~~ ASBA Policy Services for review or ~~discussed with them by phone~~ discussion.
- ~~If G.~~ If no changes are proposed, or after any such proposed changes have been reviewed by ASBA ~~Policy Services~~ Policy Services, the updated policy will be placed on the Board agenda a second time for action by the Board.
- ~~Following H.~~ Following adoption by the Board, the Superintendent will send a copy of the adopted policy and the date ~~of adoption of~~ adoption to ASBA Policy Services.
- ~~ASBA I.~~ ASBA Policy Services will ~~produce~~ electronically publish the final adopted copy of the policy ~~and return the final copy to the District.~~

- ~~● The Superintendent will reproduce sufficient copies of the new policy, as received from ASBA Policy Services, and forward a copy to each person who is assigned a policy manual, with instructions as to how it is to be incorporated into the policy manual.~~

Compare Policy Advisory "BGE © POLICY COMMUNICATION / FEEDBACK" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

BGE © POLICY COMMUNICATION / FEEDBACK

The Superintendent shall develop procedures to ensure that [constituents](#), employees, ~~patrons,~~ and Board members ~~shall~~ have access to a current policy manual that contains the policies and administrative regulations of the District. [A link to the online policy manual will be made available to all persons listed above.](#)

The manual is intended both as a tool for District management and as a source of information to ~~patrons~~[constituents](#), staff members, and others about how the District operates. To that end, ~~each Board member and administrator shall have ready access to a copy of the manual~~[the policy manual will be available for online access.](#) In addition, a [hard copy](#) manual shall be available at such places as the Superintendent may determine for use by ~~staff members, students, and patrons.~~[Each](#) those persons who do not have access to the manual online. Printed copies of the policy manual shall remain the property of the District and shall be subject to recall at any time.

[Any](#) administrative regulation shall be so designated and included in the manual ~~on a separate sheet(s) accompanying~~[immediately following](#) the policy with which it is associated.

~~All policy manuals shall remain the property of the District and shall be subject to recall at any time.~~

The Board's policy manual shall be considered a public record and shall be open for ~~inspection~~[inspection by accessing the online link on the District's website, or if needing a hard copy,](#) during regular business hours at the District administration office and at places designated by the Superintendent.

The [online](#) master copy of the manual will be securely maintained ~~in the Superintendent's office.~~[It is this](#) by the Superintendent, and archived as required by Records Management Standards adopted by the Arizona State Library, Archives and Public Records (ASLAPR). It is [this online](#) copy that will be used to resolve any discrepancies in language existing in other copies.

Adopted: ~~date of Manual adoption~~[<-- z2AdoptionDate -->](#)

LEGAL REF.:

A.R.S.
[15-341](#)

Compare Policy Advisory "BGE-R ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

BGE-R ©

REGULATION

POLICY COMMUNICATION / FEEDBACK

~~Each person to whom a policy manual is issued will be responsible for the maintenance, control, and updating of the~~ The District's Policy Manual is available to the public online at <https://policy.azsba.org/asba/browse/asbaall/welcome/root>. The online policy manual shall be maintained by the Superintendent, and supersedes any discrepancies in language that exist in hard copies of the policy manual.

All changes to the policy manual will be ~~issued~~ communicated by the Superintendent, with a change memorandum listing codes, pages to be removed, and pages to be inserted. After making the changes, a copy of the change memorandum shall be filed by the Superintendent. After the updated pages have been placed into a policy manual, the outdated pages that have been superseded must be removed and destroyed. All policy manuals are subject to recall and/or inspection at any time to ensure that they are properly updated.

~~The master copy of the policy manual shall be maintained by the Superintendent. It is this copy that shall be used to resolve any discrepancies in language existing in other copies.~~

~~The Superintendent will maintain one (1) copy of all outdated pages for historical and reference purposes~~ Superintendent to staff and Governing Board members, and will be archived as required by the Arizona State Library, Archives and Public Records (ASLAPR).

LEGAL REF.:

Uniform System of Financial Records

Compare Policy Advisory "CCB-R ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

CCB-R ©

REGULATION

LINE AND STAFF RELATIONS

(School Administration)

The primary duty of a principal is to administer and supervise the instructional program. A principal, as the educational leader of the school, will administer and supervise the school in accordance with policies and administrative regulations of the District.

A principal will be directly responsible to and will report only to the Superintendent and will keep the Superintendent informed of the conditions and needs of the school. All duties, authority, and responsibilities of the principal will be delegated only by the Superintendent. These duties include, but are not limited to, the following:

- A. A principal is responsible for the operation of the educational program of the school.
- A-B. A principal is responsible for the supervision and evaluation of the building staff members.
- A-C. A principal will maintain discipline on the part of personnel and students.
- A-D. A principal will care for and protect the building, the equipment, the grounds, and other school property.
- A-E. A principal will maintain school records and prepare reports.
- A-F. A principal will take reasonable precautions to safeguard the health and welfare of students and ~~staff members~~ staff members, will report accidents, will formulate plans for emergencies, and will conduct ~~evacuation drills~~ evacuation drills each school month and keep written records of such drills.
- A-G. A principal will be responsible for maintaining a close relationship with the community and should interpret ~~the educational~~ the educational program to the citizens of the District.
- A-H. A principal will, by advanced study, by visits to school systems in other areas, by attendance at ~~educational conferences~~ educational conferences, and by other means remain well informed relative to modern educational thought and practice.
- A principal will ~~distribute a parental satisfaction survey to the parent of every child enrolled at the school, pursuant to A.R.S. 15-353.~~

CFD ©
SCHOOL - BASED MANAGEMENT
(School Councils)

The Governing Board may delegate to a school council the responsibility to develop a curriculum and may delegate any additional powers that are reasonably necessary to accomplish decentralization.

The Board authorizes the establishment of a school council at each school site. The school council shall follow regulations promulgated by the Board. The authority extended to the school council(s) is to design curricular and instructional strategy/design models that promote the District mission/goals statement.

The school council shall provide input for the creation of curricular and instructional strategies/designs that meet the unique learning needs of the students served at each school.

A shared "vision" for curricular and instructional strategies/designs and the involvement of a variety of the members of the school and community who will be most affected by the results are essential.

Curricular and instructional strategies/designs that result from such shared decision making are limited only by the requirements that they be consistent with and fulfill the mission/goal statements, beliefs, and adopted Board policies of the District and comply with the laws and regulations of the state of Arizona and the United States.

This shared decision making shall not supersede Board/Superintendent decision-making responsibilities unless waived by the Board.

Membership

The school council at each school shall take into consideration the ethnic composition of the local community and initially shall be composed of:

- A. Parents or guardians of students enrolled in the school who are not employed by the District in the school of proposed membership.
- B. Teachers.
- C. Noncertificated employees.
- D. community members.
- E. Students if the school is a high school.
- F. The principal of the school.

Initially, each of the above school council members shall be selected in the manner and by the procedure specified in A.R.S. [15-351](#). The school council shall then adopt written guidelines that specify the number of school council members and the methods for the selection of school council members. Thereafter, representatives shall be selected by their groups in the manner determined. There must be an equal number of teachers and parents of pupils enrolled in the school on the council and they shall constitute a majority of the council members. The principal

will serve as chairperson of the school council unless another person is elected by a majority of the school council members.

Adopted: November 20, 2005

LEGAL REF.:

A.R.S.

[15-351](#)

[15-352](#)

[15-353](#)

[43-1089.01](#)

A.G.O.

I99-018

CROSS REF.:

[BDD](#) - Board-Superintendent Relationship

[CCB](#) - Line and Staff Relations

Compare Policy Advisory "EB-R ©" to Policy in Manual

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

EB-R ©

REGULATION

ENVIRONMENTAL ~~AND~~ AND

SAFETY PROGRAM

Responsibilities of the maintenance supervisor:

- ~~●~~ ~~Maintain~~-A. **Maintain** an overall safety program in maintenance and operation of buildings and grounds.
- ~~●~~ ~~Provide~~-B. **Provide** specialized assistance as requested by school principal.
- ~~●~~ ~~Coordinate with the District Indoor Air Quality Coordinator who will:~~
 - ~~■~~ ~~Monitor indoor air quality.~~

~~■~~ ~~Document~~

C. **Comply** with HVAC requirements listed in A.R.S. [41-5832](#) and A.A.C. [R7-6-215](#).

D. **Document** District responses to the biennial information on improving and maintaining the indoor air

~~quality~~

~~quality~~ (IAQ) in school buildings, which is required by A.R.S.

~~15~~

~~41-~~

~~2002~~

~~5702(A)(~~

~~14~~

~~9)~~ to be distributed to school districts

~~by the~~

~~by the~~ School Facilities Board.

Responsibilities of the school principals:

- ~~●~~ ~~Schedule~~-A. **Schedule** regular inspections.

- ~~Post~~-B. **Post** required state and federal safety regulations and maintain appropriate safety records.
- ~~Arrange~~-C. **Arrange** for the correction of defects reported to them by employees in the building by requesting ~~assistance from~~ **assistance from** the maintenance department.
- ~~Cooperate~~-D. **Cooperate** in the correction of defects reported by the maintenance department or other school administrators.
- ~~Implement~~-E. **Implement** procedures to monitor and maintain safe indoor air quality.

Responsibilities of the transportation supervisor:

- ~~Maintain~~-A. **Maintain** standards for certification of school bus drivers.
- ~~Maintain~~-B. **Maintain** standards for periodic inspection and maintenance of school buses.
- ~~Maintain~~-C. **Maintain** standards for school bus operation and idling procedures for gasoline, diesel, and alternative ~~fuel engines~~ **fuel engines** which minimize air pollution by buses.

Responsibilities of other employees:

- ~~Report~~-A. **Report** promptly to the principal of the school or immediate supervisor any events or situations which ~~may cause~~ **may cause** increased air pollution within the school or on the campus and any defects in buildings, grounds, ~~or equipment~~ **equipment** that might prove injurious to the safety, health, or comfort of students, employees, or ~~other persons~~ **other persons**.
- ~~Take~~-B. **Take** reasonable precaution for the safe use of buildings, grounds, and equipment by students.

Responsibilities of students:

- ~~Avoid~~-A. **Avoid** the following behaviors:
 - ~~Setting~~-1. **Setting** off a false fire alarm.
 - ~~Misusing~~-2. **Misusing** the fire alarm system, fire extinguishers, or other fire protection and safety equipment.
 - ~~Setting~~-3. **Setting** a fire in the building or on the school grounds.
 - ~~Taking~~-4. **Taking** any action or creating any situation which either directly or indirectly affects indoor air quality ~~in an~~ **in an** adverse manner.
- ~~Report~~-B. **Report** promptly to the principal of the school or other appropriate school employee any defects in buildings, ~~grounds~~ **grounds**, indoor air quality, or equipment that might prove injurious to the safety, health, or comfort ~~of employees~~ **of employees**, students, or other persons.

Responsibilities of other individuals utilizing school buildings:

- ~~Refrain~~-A. **Refrain** from abusing safety equipment, such as fire extinguishers, alarm systems, et cetera.

● ~~Report B.~~ Report promptly to the Superintendent or another school employee any defects in buildings, grounds, ~~indoor air~~ indoor air quality, or equipment that might prove injurious to the safety, health, or comfort of students, employees, ~~or other~~ or other persons.

Compare Policy Advisory "EBAA © REPORTING OF HAZARDS / WARNING SYSTEMS" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

EBAA © REPORTING OF HAZARDS / WARNING SYSTEMS

(Pesticide Application Notice)

The intent of this policy is to ensure that students, employees, and parents/guardians receive adequate notice prior to pesticide application.

In accord with A.R.S. [15-152](#), the District shall:

- A. Provide notice of pesticide application during a regular school session to students, employees, and parents/guardians, given in a form reasonably calculated to provide a warning at least forty-eight (48) hours prior to such application.
- B. Provide for oral notification to pupils and employees during the regular school session.
- C. Provide written, electronic or telephonic notification to parents or guardians at least forty-eight (48) hours prior to the application of pesticides.

Pest-control applicator(s) employed by the District shall provide the school contact person with notice at least seventy-two (72) hours prior to the date and time the application of pesticides is to occur, including in such notice ~~the brand name, concentration, rate of application, pesticide label, material safety data sheet, the area or areas where the pesticide is to be applied, and any use restrictions required by the pesticide label.~~ Prior to the application, the applicator shall provide the school contact person with a written preapplication notification containing the following information:

- A. The brand name ~~, concentration, rate of application, and any use restrictions required by the label of the herbicide or specific pesticide~~ pesticide(s) to be applied.
- B. ~~The~~ The location and area or areas where the pesticide is to be applied.
- C. The date and time the application is to occur.
- D. The ~~pesticide label and the material safety data sheet~~ name, address, phone number and contact person of the certified applicator.
- E. A statement that further information, such as the product label or safety data sheet, is available by contacting the certified applicator.

In case of pesticide applications performed for or by public health agencies or emergency applications because of immediate threat to the public health, the licensed applicator shall give the school office oral and, if possible, written notice, with posting of the area to be treated in accord with A.R.S. [3-3606](#).

The Superintendent may require the pest-control applicator to fill out and make all required postings in accord with statute and with District policy and regulation. The name and telephone number of the applicator shall be attached to any posting.

Only a certified applicator may apply pesticides at a school.

The Superintendent shall prepare regulations for the implementation of this policy.

Adopted: ~~November 15, 2016~~<-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[3-3606](#)

[15-15232-2301](#)

[32-2311.01](#)

CROSS REF.:

[IKEA](#) - Make Up Opportunities

Compare Policy Advisory "EBC © EMERGENCIES" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

EBC © EMERGENCIES

The ~~Superintendent~~ **Governing Board** will develop ~~and maintain~~ District emergency **response** plans **with the Superintendent** for each school, department, and other facilities in the District and will coordinate such plans with the local law enforcement, fire, medical and hospital authorities as necessary. Training components for staff and students shall be included in the ~~Superintendent~~ **District's** emergency **response** plans.

Emergency response plans are confidential and exempt from public disclosure. The District shall not release emergency response plans to the public as part of a public records request. [A.R.S. [41-1803\(G\)](#)]

The plans will be in accordance with minimum standards developed jointly by the Department of Education and the Division of Emergency Management within the Department of Emergency and Military Affairs. The plans will designate specific emergency drills to be conducted. Local responders shall periodically be invited to review the plan(s).

Emergency response plans developed by the Governing Board are required to address how the school and emergency responders will communicate with and provide assistance to students with disabilities. ~~Emergency plans~~

~~developed~~ **Internal regulations will be developed and maintained** by the Superintendent ~~will be presented annually to the Board.~~

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-341](#)

[41-1803](#)

Compare Policy Advisory "ECB © BUILDING AND GROUNDS MAINTENANCE" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

ECB © BUILDING AND ~~GROUNDS~~ GROUNDS MAINTENANCE

Adequate maintenance of buildings, grounds and property is essential to efficient management of the District.

The Board directs a continuous program of inspection and maintenance of school buildings and equipment. Wherever possible, maintenance shall be preventive and will focus on providing an on-going healthy learning environment for both students and school personnel. ~~Emphasis will be placed on the implementation of a District Indoor Air Quality (IAQ) Management Plan in order to minimize indoor air pollution.~~

The Superintendent shall appoint a ~~District IAQ Coordinator~~ maintenance supervisor who will develop and implement inspection, maintenance, repair, use, and disposal schedules as applicable for buildings, HVAC systems, new construction and renovations, chemicals and other materials.

Routine preventative maintenance means services that are performed on a regular schedule at intervals ranging from four (4) times a year to once every three (3) years, or on the schedule of services recommended by the manufacturer of the specific building system or equipment.

The Superintendent shall oversee the development and implementation of routine preventative maintenance guidelines covering the District's:

- ~~plumbing~~ A. plumbing systems, ~~electrical~~
- B. electrical systems,
- ~~heating~~ C. heating, ventilation and air conditioning systems,
- ~~special~~ D. special equipment and other systems, and
- ~~roofing~~ E. roofing systems, including visual inspections performed by District personnel to search for signs of ~~structural stress~~ structural stress and weakness.

A roofing inspection is required to be:

- ~~Accomplished~~ A. Accomplished prior to any repair or replacement of roof elements or roof mounted equipment performed ~~in accordance~~ in accordance with the requirements of the local building official requiring a permit.
- ~~Conducted~~ B. Conducted by a registered structural engineer or other professional with appropriate skills, training ~~and certification~~ and certification.

District preventive facilities maintenance guidelines shall be submitted to the School Facilities Board for review and approval.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-341](#)

[15-342.01](#)

~~[1541-2002](#)~~

~~[15-2031](#)~~

~~[15-2032](#)~~

~~[15-2131](#)~~

~~[15-2132](#)~~[5832](#)

A.A.C.

[R7-6-215](#)

CROSS REF.:

[EB](#) - Environmental and Safety Program

[JLIF](#) - Sex Offender Notification

Compare Policy Advisory "EEAA © WALKERS AND RIDERS" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

EEAA © WALKERS AND RIDERS

The Board authorizes the administration to provide regular school bus transportation to and from school for the following categories:

- ~~Students~~-A. **Students** with disabilities who require transportation, as indicated in their respective individual ~~education programs~~**education programs**.
- ~~Students~~-B. **Students** living within a one (1) mile radius of the school where hazardous or difficult routes exist and ~~where other~~**where other** arrangements cannot be provided.
- ~~Students~~-C. **Students** who are residents within a school attendance area and ~~who~~:
 1. If **common school students**, live more than one (1) mile from **the** school.

● ~~Transportation~~

2. If high school students, live more than a mile and a half (1 1/2) from the school.

D. **Transportation** for pupils who do not reside within an established school attendance area, limited to ~~no more than twenty (20)~~**no more than thirty (30)** miles each way to and from the school of attendance or to and from a pickup ~~point on a regular~~**point on a regular** transportation route or for the total miles traveled each day to an adjacent school for ~~eligible nonresident~~**eligible nonresident** pupils who meet the economic eligibility requirements established under the National ~~School Lunch and~~**School Lunch and** Child Nutrition Acts (42 United States Code sections 1751 through ~~1785~~**1793**) for free or reduced-~~price lunches~~**price lunches**.

- ~~Transportation~~-E. **Transportation** for homeless students to their school of enrollment, if it is the school of origin, will be ~~arranged as~~**arranged as** needed by the school liaison for homeless students.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-342](#)

[15-764](#)

[15-816.01](#)

[15-901](#)

[15-922](#)

[28-797](#)

[28-900](#)

[28-901](#)

A.G.O.

180-025

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,

as amended by the Every Student Succeeds Act (ESSA) of 2015

CROSS REF.:

[JFABD](#) - Admission of Homeless Students

Compare Policy Advisory "EEAE-R ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

EEAE-R ©

REGULATION

BUS SAFETY PROGRAM

A.A.C. ~~R17~~ [13-913-104](#) ~~states~~ states, with respect to the authority of bus drivers, "Passengers shall ~~Any person boarding or attempting to board a school bus, whether or not a passenger, shall comply with all instructions given to them~~ by a school bus driver. ~~A~~ If a passenger or nonpassenger ~~who has boarded the boards or attempts to board a school bus and refuses to comply with the school bus driver's instructions may be surrendered into the custody of a person who is authorized by the school to assume responsibility for the passenger or nonpassenger,~~ the school bus driver may seek emergency assistance to remove the passenger or non-passenger from the school bus, or prevent the passenger or non-passenger from boarding."

Student behavior on a school bus should be the same as that in a well-ordered classroom with the exception that students are free to talk, but with no screaming or shouting.

Compare Policy Advisory "GBEF © STAFF USE OF DIGITAL COMMUNICATIONS AND ELECTRONIC DEVICES " to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

**GBEF ©
STAFF USE OF DIGITAL COMMUNICATIONS
AND ELECTRONIC ~~DEVICES~~ DEVICES**

Social media is the use of web-based and mobile technologies to communicate through interactive dialogue. Social media technologies include but are not limited, to blogs, picture-sharing, vlogs, wall-postings, e-mail, instant messaging, music-sharing, crowdsourcing, voice over IP (VoIP), Facebook, LinkedIn, ~~My SpaceX~~, ~~Twitter~~, YouTube, and any successor protocol to transmit information. Mobile technologies are any devices that: transmit sounds, images, texts, messages, videos, or electronic information; electronically records, plays, or stores information; or accesses the Internet, or private communication or information networks. Current examples are Smartphones such as ~~BlackBerry~~, Android, iPhone, and other such mobile technologies and subsequent generations of these and related devices.

The Governing Board recognizes how web-based and mobile technologies are fundamentally changing opportunities to communicate with individuals or groups and how their use can empower the user and enhance discourse. The Board equally recognizes that the misuse of such technologies can be potentially damaging to the District, employees, students and the community. Accordingly, the Governing Board requires all employees to adhere to adopted policies and to utilize digital communications and electronic devices in a professional manner at all times.

The Board establishes the following parameters:

District employees

- ~~shall~~ **A. shall** adhere to all Governing Board policies related to technologies including but not limited to the use ~~of District of District~~ technology, copyright laws, student rights, parent rights, the Family Educational Rights ~~and Privacy~~ and Privacy Act (FERPA), staff ethics, and staff-student relations;
- ~~are~~ **B. are** responsible for the content of their posting on any form of technology through any form of communication;
- ~~shall~~ **C. shall only use District controlled and approved technologies when communicating with students or parents;**
- D. shall ensure that technologies used to communicate with students and District staff are maintained separate from personal technologies used to communicate with others;**
- E. shall not use District owned or provided technologies to endorse or promote a product, a cause or a ~~political position~~ political position or candidate;**
- ~~in~~ **F. in** all instances must be aware of his/her association with the District and ensure the related content of ~~any posting~~ any posting is consistent with how they wish to present

themselves to colleagues, community members, ~~parents and~~ parents and students;

- ~~shall~~ G. shall not use District logos or District intellectual property without the written approval of the Superintendent;
- ~~shall~~ H. shall use technologies to enhance and add value to communications with all recipients and be respectful ~~of these~~ of those with whom they communicate;
- ~~shall~~ I. shall immediately report all misuse or suspected misuse of technology to their direct supervisor/~~administrator who~~ administrator who in turn will immediately report to the Superintendent;
- ~~shall~~ J. shall comply with all applicable records management parameters established by Arizona State Library, ~~Archives~~ Archives and Public Records.

The Superintendent shall communicate the above to all employees of the District at the beginning of each school year and to newly hired employees as part of the hiring process.

The Superintendent shall establish which technologies are approved for use by employees to communicate with parents and students. Approved technologies shall be communicated to the Board and employees prior to the start of every school year, to newly elected Board members prior to taking office, and to newly hired employees as part of the hiring process.

The Superintendent shall determine which records retention and management guidelines as established by the Arizona State Library, Archives and Public Records are applicable to this Board policy and communicate these guidelines to the Board and employees prior to the start of every school year, to newly elected Board members prior to taking office, and newly hired employees as part of the hiring process.

Violations of this policy may result in disciplinary action up to and including termination and may constitute a violation of federal or state law in which case appropriate law enforcement shall be notified. The Superintendent shall report violations of this policy to the Board and shall make reports to the appropriate law enforcement agency when determined necessary.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-341](#)

[15-514](#)

CROSS REF.:

[GBEA](#) - Staff Ethics

[GBEB](#) - Staff Conduct

[GBEBB](#) - Staff Conduct With Students

[GCQF](#) - Discipline, Suspension, and Dismissal of Professional Staff Members

[GDQD](#) - Discipline, Suspension, and Dismissal of Support Staff Members

[IJNDB](#) - Use of Technology Resources in Instruction

[JIC](#) - Student Conduct

Compare Policy Advisory "GDC © SUPPORT STAFF LEAVES AND ABSENCES" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

GDC © SUPPORT ~~STAFF~~-STAFF LEAVES AND ABSENCES

~~Refer to GGC through GCCE and GGCH; the terms and conditions of these policies apply to support staff personnel unless a written policy stating a contrary intent is included.~~Removed per PA 775, February 2024 (**Reference Only**)

Compare Policy Advisory "IHA © BASIC INSTRUCTIONAL PROGRAM" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

IHA © BASIC INSTRUCTIONAL PROGRAM

The various instructional programs will be developed to maintain a balanced, integrated, and sequential curriculum that will serve the educational needs of all school-aged children in the District. The curriculum will be broad in scope and provide for a wide range in rate, readiness, and potential for learning.

The instructional program shall reflect the importance of language acquisition/reading-skill development as the basic element in each student's education. The first priority of the instructional program will be language acquisition through a planned sequence of reading skills and language experiences beginning in the kindergarten program. The improvement of specific reading skills of students should be continuous throughout their education. Each school educating students in kindergarten and grades one (1) through three (3) shall have a reading program as required by A.R.S. [15-704](#) and applicable State Board of Education rules.

The second priority of the instructional program will be mastery of the fundamentals of mathematics, beginning in the kindergarten program.

The instructional program will ensure that on or before July 1, 2022, at least one (1) kindergarten through third (K-3) grade teacher, literacy coach or literacy specialist in each school has received training related to dyslexia that complies with the requirements prescribed in A.R.S. [15-219](#) and A.R.S. [15-501.01](#) which includes enabling teachers to understand and recognize dyslexia and to implement structured literacy instruction that is systematic, explicit, multisensory and evidence-based to meet the educational needs of students with dyslexia.

Attention to the above-listed priorities shall not result in neglect of other areas of the curriculum. ~~The instructional program will include planned sequences in~~

Minimum Course of Study

for Students in the

Common Schools

Students shall demonstrate competency as defined by the State Board-adopted academic standards, at the grade levels specified, in the following required subject areas:

- A. ~~Language arts -- reading, spelling, handwriting, English grammar, composition, literature, and study skills.~~ English language arts (ELA);
- B. Mathematics ~~experiences~~;
- C. Social studies ~~history including Native American history, geography, civics, economics, world cultures, political science, and other social science disciplines.~~

~~D. Science experiences.~~

~~E. Fine and practical arts experience -- art education, vocal and instrumental music, and vocational/business education.~~

~~F. Technology skills.~~

~~G. Health and safety education.~~

~~H. Physical education.~~

~~I. Foreign or Native American language.~~

~~The planned program for all students shall also include library instruction, individual study, guidance, other appropriate instructional activities, and all instruction required under state law and State Board of Education regulations.~~

; including:

1. Civics; and

2. Instruction on the Holocaust and other genocides at least once in either the seventh (7th) grade or the eighth (8th) grade.

3. Instruction in the Constitutions of the United States and Arizona, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona for a total of one (1) year during kindergarten (K) through eighth (8th) grades.

D. Science;

E. Two (2) or more of the following:

1. Visual Arts

2. Dance

3. Theatre

4. Music

5. Media Arts

F. HealthPhysical education, including mental health. Mental health instruction may be included as part of other subject areas and shall comply with A.R.S. § [15-701.02](#).

Minimum Course of Study for

Graduation from High School

See Policy IKF.

Observance Days

September 11, in each year shall be observed as 9/11 Education Day. On 9/11 Education Day, each public school shall dedicate a portion of the school day to age-appropriate education on

the terrorist attacks of September 11, 2001.

September 25, in each year, shall be observed as Sandra Day O'Connor Civics Celebration Day. On Sandra Day O'Connor Civics Celebration Day, each public school in this state shall dedicate the majority of the school day to civics education.

If Sandra Day O'Connor Civics Celebration Day or 9/11 Education Day falls on a Saturday, Sunday or other day when a public school is not in session, the preceding or following school day shall be observed in the public school as the holiday.

The Superintendent is directed to emphasize the use of the resources developed by the State Board of Education relating to civics education which align with the academic standards in social studies pursuant to A.R.S. [15-701](#) and [15-701.01](#).

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[1-319](#)

[1-321](#)

[15-203](#)

[15-211](#)

[15-219](#)

[15-341](#)

[15-501.01](#)

[15-701](#)

[15-701.01](#)

[15-701.02](#)

[15-704](#)

[15-710](#)

[15-710.02](#)

[15-741.01](#)

[15-802](#)

A.A.C.

[R7-2-301](#) *et seq.*

CROSS REF.:

[IJNDB](#) - Use of Technology Resources in Instruction

[IKE](#) - Graduation Requirements

Compare current to previous Policy Advisories for "IKF © GRADUATION REQUIREMENTS"

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

IKF © GRADUATION REQUIREMENTS

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

- A. By successful completion of subject area course requirements.
- B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. [R7-2-302.02](#) and rules established by the Superintendent.
- C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. [15-701.01](#).
- D. By the transfer of credits as described in Policy JFABC.
- E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education ([R7-2-302.02](#)) and the District Governing Board are as follows:

English	4.0 units
Math	4.0 units*
Science	3.0 units**
Social Studies	3.0 units***
American Government and Arizona Government	0.5 unit
American History - including Arizona History	1.0 unit
World History and Geography	1.0 unit
Economics	0.5 unit****
Fine Arts or Career, Technical and Vocational Education	1.0 unit
Electives	<u>7.0 units</u>
Total	22.0 units

* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following [R7-2-302.03](#).

* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to [A.R.S. § 15-710](#), a total of one (1) year instruction in state and federal constitutions, American institutions and ideals and in the history of Arizona, including the history of Native Americans in Arizona is required during grades nine (9) through twelve (12).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

** Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

*** Through the graduating class of 2025, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services.

Beginning with the graduating class of 2026, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least seventy (70) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. The District school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test.

A pupil in grade seven (7) or eight (8) may take the test described in this paragraph, and if the pupil correctly answers at least seventy (70) of the one hundred (100) questions on the test:

a) The district school or charter school shall document on the pupil's transcript only a pass or fail designation that the pupil has passed or failed the test required by this paragraph.

b) The pupil is not required to take the test required by this paragraph again in high school.

**** The State Board requirement for economics is at least one-half (.5) of a course credit, which shall include financial literacy and personal financial management.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A pupil who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the pupil obtains a passing score.

Each school district and charter school shall report to the department of education all of the following aggregate data, organized by grade level, relating to the test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services required by subsection A, paragraph 3 of [§15-701.01](#):

1. The median score.
2. The percentage of pupils who passed by correctly answering the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of [§15-701.01](#).
3. The percentage of pupils who failed by correctly answering fewer than the minimum number of questions required to pass the test pursuant to subsection A, paragraph 3 of [§15-701.01](#).
4. Any other data required by the department relating to the test.

A school district or charter school may not include the personally identifiable information of any pupil in the data reported to the department of education under subsection L of [§15-701.01](#).

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. [15-701.01](#) and A.A.C. [R7-2-302](#).

Pupils who receive special education shall not be required to achieve passing scores on the test that is identical to the civics portion of the naturalization test under section [15-701.01](#) in order to graduate from high school unless the pupil is learning at a level appropriate for the pupil's grade level in a specific academic area and unless a passing score on the test that is identical to the civics portion of the naturalization test under section [15-701.01](#) is specifically required in a specific academic area by the pupil's individualized education program as mutually agreed on by the pupil's parents and the pupil's individualized education program team or the pupil, if the pupil is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements.

State Seal of Biliteracy. The School District may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

CPR Instruction and Training. School districts and charter schools shall provide public school pupils with one (1) or more training sessions in cardiopulmonary resuscitation, through the use of psychomotor skills in an age-appropriate manner, during high school.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-203](#)

[15-341](#)

[15-701.01](#)

[15-710](#)

[15-763](#)

A.A.C.

[R7-2-302.02](#)

[R7-2-302.03](#)

CROSS REF.:

[IGD](#) - Curriculum Adoption

[IGE](#) - Curriculum Guides and Course Outlines

[IHAMC](#) - Instruction and Training in Cardiopulmonary Resuscitation

[IHAMD](#) - Instruction and Training in Suicide Prevention

[IIE](#) - Student Schedules and Course Loads

[IKA](#) - Grading/Assessment Systems

[JFABC](#) - Admission of Transfer Students

Compare Policy Advisory "IMA © TEACHING METHODS" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

IMA © TEACHING METHODS (Lesson Plans)

The Board considers written lesson plans a useful tool to ensure continuity of instruction.

The Superintendent shall establish procedures that set forth the requirements for lesson plans and for their preparation and review. Such procedures shall reflect current standards of the profession and shall have as their primary objective the best possible educational program for the students of the District.

To facilitate more effective instruction, lesson plans should be prepared sufficiently in advance of the class presentation to allow ~~plan books~~ plans to be inspected and compared to the guidelines established by the Superintendent.

Teachers shall make thorough preparation for all daily lessons and shall prepare their plans to reflect such preparation.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

IMA-R ©**REGULATION****TEACHING METHODS****(Lesson Plans)**

Guidelines for the implementation of this administrative regulation shall include:

- A. Lesson plans shall be developed according to District-wide formats and shall reflect the scope and sequence of the courses of instruction. Acceptable alternatives may be approved by the principal.
- B. Lesson plans shall demonstrate the correlation of the lesson with State Board standards when applicable.
- C. Lesson plans should include information pertinent to the effective implementation of a lesson. When commercially prepared plans are in use, lesson plans may simply refer to the appropriate aspects of such plans.
- D. While teachers are required to be thoroughly prepared for each daily lesson, plans may be prepared for each lesson or on a long-term basis (i.e., unit of work), whichever is most appropriate. Supplementary materials to be used in a lesson(s) may serve as an integral part of the plan.
- E. Lesson plans for individualized programs should be consistent with the general overview and purpose of the instructional program. The progress of individual student(s) must be a consideration in the plan.
- F. Teachers are to provide adequate directions for substitutes, the purpose of which shall be to continue, if possible, the ongoing program or, if more appropriate, a meaningful educational alternative that relates to the subject area.
- G. The provision that copies of lesson plans must be available for substitute teachers.

Compare Policy Advisory "JFABDA © ADMISSION OF STUDENTS IN FOSTER CARE" to

first

Policy in Manual

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

JFABDA © ADMISSION OF STUDENTS IN FOSTER CARE

This policy is intended to direct compliance with Arizona State Laws, Arizona Administrative Code, and the Every Student Succeeds Act (ESSA) Foster Care provisions.

Purpose Statement

The implementation of this policy shall assure that:

- A. Within five (5) days after a child enters foster care or if a child's placement changes, the child, if appropriate, the child's caseworker, the child's parent, guardian, custodian, caregiver, or foster parent and representative from the local education agency or the child's school of origin shall determine if it is in the child's best interest to remain in the child's school of origin;
- B. Children in foster care remain enrolled in their school of origin for the duration of their time in care, unless a determination is made that it is not in such child's best interest to remain in their school of origin, which decision shall be based on all factors relating to the child's best interest, including consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement, among other factors listed in law (See list in JFABDA-R);
- C. If it is determined that a change of educational placement is in the best interest of the child, the educational institution shall enroll the child ~~shall be immediately in a new school within two (2) days.~~ A child shall be immediately enrolled in ~~a~~ the new school, even if the child is unable to produce records normally required for enrollment or owes any outstanding fines or fees to the school of origin; however, the student may be required to provide their Notice to Providers document;
- D. The enrolling school shall ~~immediately~~ contact the school ~~last attended by any such child to of origin within two (2) days to~~ obtain relevant academic and other records. Upon request for records for any such child from another school, every effort shall be made to provide records within two (2) business days.
- E. In collaboration with the state or local Child Welfare Agency, transportation is provided to and from the school of origin or school of placement for the foster child as applicable and found in the law and Policy JFAA. In ensuring a child receives transportation to the educational institution determined to be in the child's best interest, the Department of Child Safety may coordinate with the Department of Education and local education agencies and enter into necessary information sharing, data sharing and financial agreements.

F. The District will work with the Department of Child Safety (or tribal agency) to ensure that the provisions of ESSA relating to foster children are implemented, including assigning a District employee to serve as a Point of Contact (POC) to work in collaboration with the applicable child welfare agency and notify the Arizona Department of Education of the assigned POC.

Definitions

The term "children in foster care" means children who are under twenty-four (24) hour substitute care while placed away from their parents or guardians and for whom the Child Welfare Agency (Department of Child Safety [DCS] or tribal) has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, childcare institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed, and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is federal matching of any payments that are made. (45 C.F.R. § 1355.20(a)) In Arizona, if DCS has received placement care and responsibility, then the child is in "foster care" even if the parent or guardian is permitted to live in the home of placement, such as a kinship home.

The term "school of origin" means the school in which a child is enrolled at the time of placement in foster care, including preschool. If a child's foster care placement changes, the school of origin would then be considered the school in which the child is enrolled at the time of the placement change.

Point of Contact (POC) for Children in Foster Care - Responsibilities

The Superintendent will designate an appropriate staff person of authority as Point of Contact (POC) for children in foster care who will carry out duties as assigned and notify Arizona Department of Education's (ADE's) Statewide Foster Care Education Coordinator of the designated POC. Among those duties will be the responsibility to coordinate activities and programs to work in collaboration with the respective child welfare agency (either DCS or tribal), in the best interest of foster children that will include procedures to:

- A. Continue the student's education in the school of origin or placement;
- B. Collaborate with the Child Welfare Agency to implement the educational stability plan;
- C. Ensure the best interest is determined regarding school enrollment;
- D. Ensure necessary transportation is provided, funded, and arranged in collaboration with the Child Welfare Agency;
- E. Ensure immediate enrollment and transfer of records occurs when the student moves schools; and
- F. Ensure school staff are trained on the provisions and educational needs of children in foster care.

Other Relevant Policies and Procedures

Implementation of the Every Student Succeeds Act (ESSA) Foster Care provisions requires the coordination with a number of policies and procedures. These policies and procedures are listed below as cross references and are incorporated in this policy and these procedures by such reference.

Enrollment preference may be given to children who are in foster care.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[8-530.04](#)

[15-816](#) through [15-816.07](#)

[15-821](#)

[15-823](#) through [15-825](#)

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,
as amended by the Every Student Succeeds Act (ESSA) of 2015
(Foster Care Provisions)

CROSS REF.:

[EEAA](#) - Walkers and Riders

[IKEB](#) - Acceleration

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFABD](#) - Admission of Homeless Students

[JFB](#) - Open Enrollment

[JG](#) - Assignment of Students to Classes and Grade Levels

[JLCB](#) - Immunizations of Students

[JLH](#) - Missing Students

[JR](#) - Student Records

[JRCA](#) - Request for Transfer of Records

Compare Policy Advisory "JH © STUDENT ABSENCES AND EXCUSES" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

JH © STUDENT ABSENCES AND EXCUSES

The regular school attendance of a child of school age is required by state law. Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include illness, **mental or behavioral health**, bereavement, other family emergencies, and observance of major religious holidays of the family's faith.

In the event of a necessary absence known in advance, the parent is expected to inform the school; if the absence is caused by emergency, such as illness, the parent is expected to telephone the school office. When a student returns to school following any absence, a note of explanation from the parent is required.

When Absent from School

State law mandates that the school record reasons for all student absences. Therefore, when a student is absent, it will be necessary for the parent to call the school on or before the day of the absence in order to advise the school as to the reason for the absence. When it is impossible to call on the day of the absence, the school should be notified on the morning the student returns, in time for the student to obtain an admission slip prior to the student's first class. All absences not verified by parental or administrative authorization will remain unexcused.

If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.

For absences greater than one (1) day in length, the school should be notified each day of the absence.

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly in regard to the following:

- ~~The A.~~ **The** scheduling of medical and dental appointments after school hours except in cases of emergency.
- ~~The B.~~ **The** scheduling of family vacations during school vacation and recess periods.

The school may require an appointment card or a letter from a hospital or clinic when the parent has not notified the school of an appointment of a medical or dental nature.

School administrators are authorized to excuse students from school for necessary and justifiable reasons.

Adopted: ~~date of Manual adoption~~ <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-346](#)

[15-802](#)

[15-806](#)

[15-807](#)

[15-843](#)

[15-873](#)

[15-902](#)

CROSS REF.:

[JE](#) - Student Attendance

Compare Policy Advisory "JHD © EXCLUSIONS AND
EXEMPTIONS FROM SCHOOL ATTENDANCE" to Policy in
Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

**JHD ©
EXCLUSIONS AND ~~EXEMPTIONS~~ EXEMPTIONS
FROM SCHOOL ATTENDANCE**

(Chronic Health Conditions)

The District will provide appropriate educational opportunities for any student identified by ~~an appropriately certified health professional in the fields of podiatry, chiropractic medicine, naturopathic medicine, osteopathy,~~ a certified medical, mental, or behavioral health professional such as a physician, podiatrist, chiropractor, naturopathic doctor, osteopathist, psychologist, physician assistant, or registered nurse practitioner as having a chronic health condition requiring management on a long-term basis that will affect regular school attendance. Homework will be made available in a timely manner to ensure that such students have the opportunity to successfully complete assignments and avoid losing credit because of their absence from school. The assigned teacher(s) shall have the responsibility to provide, in a timely manner, homework for students designated as having chronic health conditions. Further, students with chronic health conditions shall be provided flexibility in physical education activity requirements so that they may participate in the regular physical education program to the extent that their health permits. Staff members responsible for physical education activities programs shall develop and implement such guidelines.

Nothing in this policy shall be construed to obstruct, interfere with or override the rights of parents or guardians concerning the education and health care of pupils with chronic health problems.

Nothing in this policy shall be construed to authorize school personnel to either:

- A. Authorize absences from school for a student with a chronic health problem without the prior consent of the student's parent or guardian.
- B. Recommend, prescribe or provide medication to a student with a chronic health problem without the prior consent of the student's parent or guardian.

The Superintendent shall develop regulations for meeting the requirements of this policy.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

LEGAL REF.:-

A.R.S.-

[15-346](#)

[15-761](#)

[15-843](#)

[15-902](#)

[32-801](#) et seq.

[32-900](#) *et seq.*

[32-1401](#) *et seq.*

[32-1501](#) *et seq.*

[32-1601](#) *et seq.*

[32-1800](#) *et seq.*

[32-2501](#) *et seq.*

CROSS REF.:-

[IHB](#) - Homebound Instruction

Compare Policy Advisory "JIH © STUDENT INTERROGATIONS, SEARCHES, AND ARRESTS" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

JIH © STUDENT INTERROGATIONS, SEARCHES, AND ARRESTS

Interviews

School officials may question students regarding matters incident to school without limitation. The parent will be contacted if a student interviewed is then subject to discipline for a serious offense. A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

When child abuse or abandonment of a student is alleged.

If a child ~~protective services worker~~ safety worker, a child welfare investigator, or peace officer enters the campus requesting to interview a student attending the school, the school administrator shall be notified. Access to interview shall be granted when the child to be interviewed is the subject of or is the sibling of or is living with the child who is the subject of an abuse or abandonment investigation. The personnel of the District shall cooperate with the investigating child ~~protective services worker~~ safety worker, a child welfare investigator, or peace officer. If a student is taken into temporary custody in accordance with A.R.S. [8-821](#), the child ~~protective services~~ safety worker or peace officer may be reminded to notify the student's parent of the custody, pursuant to A.R.S. [8-823](#). The child ~~protective services worker~~ safety worker, a child welfare investigator, or peace officer shall be requested to establish proper identification and complete and sign a "Form for Signature of Interviewing Officer." Six (6) hours following the relinquishment of custody by the school, school personnel may respond to inquiries about the temporary custody of the child and may, if considered necessary, call the parent.

*Abuse or abandonment is **not** alleged.*

No issue of student population safety is presented. If a peace officer enters the campus requesting to interview a student attending the school on an issue other than upon request of the school or for abuse or abandonment, the school administrator shall be notified. If the officer directs that parents are not to be contacted because the interview is related to criminal activity of the parent(s)/guardian, the school official shall comply with the request. Unless these circumstances exist the parent will be contacted and will be asked if they wish the student to be interviewed. If the parent consents the parent will be requested to be present or to authorize the interview in their absence within the school day of the request. Where an attempt was made and the parent(s) could not be reached or did not consent within the school day of the request, the peace officer will then be requested to contact the parent(s) and make arrangements to question the student at another time and place.

Safety of the student population is of concern. When a peace officer is present on the campus to interview students at the request of school authorities due to concerns for the safety of the students in the school population, parent contact shall only be made if a student is taken into custody or following the determination that the student may be subject to discipline for a serious

offense. The SRO, present at the request of the school for the continued maintenance of safety and order, may interview students as necessary regarding school related issues as determined by school officials and parents will be contacted if the student is to be taken into custody or if the student is subject to discipline for a serious offense.

Staff members are to report any suspected crime against a person or property that is a serious offense, involves a deadly weapon or dangerous instrument or that could pose a threat of death or serious injury and any conduct that poses a threat of death or serious physical injury to employees, students or others on school property. All such reports shall be documented and communicated to the Superintendent who shall be responsible for reporting to local law enforcement. Conduct that is considered to be bullying, harassment or intimidation shall be addressed according to Policy JICK as required in A.R.S. [15-341\(A\)\(36\)](#).

The District is to notify the parent or guardian of each student who is involved in a suspected crime or any conduct that is described above, subject to the requirements of federal law.

Searches

School officials have the right to search and seize property, including school property temporarily assigned to students, when there is reason to believe that some material or matter detrimental to health, safety, and welfare of the student(s) exists. Disrobing of a student is overly intrusive for purposes of most student searches and is improper without express concurrence from School District counsel.

Items provided by the District for storage (e.g., lockers, desks) or personal items are provided as a convenience to the student but remain the property of the school and are subject to its control and supervision. Students have no reasonable expectancy of privacy, and lockers, desks, storage areas, et cetera, may be inspected at any time with or without reason, or with or without notice, by school personnel.

Arrest

When a peace officer enters a campus providing a warrant or subpoena or expressing an intent to take a student into custody, the office staff shall request the peace officer establish proper identification, complete, and sign a form for signature of an arresting officer or interviewing officer. The school staff shall cooperate with the officer in locating the child within the school. School officials may respond to parental inquiries about the arrest or may, if necessary, explain the relinquishment of custody by the school and the location of the student, if known, upon contact by the parent.

Adopted: <-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[1-215](#)

[8-303](#)

[8-304](#)

[8-802](#)

[8-821](#)

[8-823](#)

[13-3881](#)

[13-3883](#)

[15-153](#)

[15-341](#)

[15-342](#)

A.G.O.
I04-003
I77-211
I82-094
I88-062
I91-035

Compare Policy Advisory "JJE © STUDENT FUND - RAISING ACTIVITIES" to Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

JJE © STUDENT FUND - RAISING ACTIVITIES

~~Fund~~The Governing Board shall approve fund-raising activities by students on school premises or elsewhere as representatives of the school ~~will be permitted only for the types of fund-raising activities approved by the Governing Board and when connected with specific school activities approved by the Superintendent.~~ The Governing Board may create a list of pre-approved fundraising activities the Superintendent may approve upon written request.

Participation in contests or fund-raising activities shall be governed by the following criteria:

- ~~The A.~~ The aim of the activity shall benefit youth in educational, civic, social, and ethical development.
- ~~The B.~~ The activity shall not be detrimental to the regularly planned instruction.

The proceeds of all fund-raising activities shall be deposited in the Student Activity Fund, and funds from such activities shall be used only as specified in the Uniform System of Financial Records.

Adopted: ~~date of Manual adoption~~`<-- z2AdoptionDate -->`

LEGAL REF.:

A.R.S.

[15-1121](#) through [1123](#)

CROSS REF.:

[DIC](#) - Financial Reports and Statements

[JJF](#) - Student Activities Funds

Compare Policy Advisory "JK-EA ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

JK-EA ©

EXHIBIT

STUDENT DISCIPLINE

Each principal shall establish and retain complete records of student disciplinary actions and procedures. Records regarding student disciplinary actions shall be retained for at least ~~two~~ **four** (24) years after last attendance date.

The accounting for students subject to disciplinary action on discipline record card shall contain an entry of:

- A. The full name of the student.
- B. The racial/ethnic and sex designations of the student.
- C. The time, place, and date of the offense or offenses, or observed behavior.
- D. Descriptions and dates of other offenses or observed behaviors if not previously reported.
- E. The names of witnesses or others involved.
- F. Specific measures taken by person or persons reporting the offense or offenses to ~~effect~~ **affect** an adjustment, including the specialized help secured before referral, such as conferences with parents, conferences with the principal, and conferences with other school personnel.
- G. The name and title of the person or persons reporting the offense or offenses.
- H. The alternatives, if any, that were considered prior to the imposition of the disciplinary action taken by the principal.
- I. – The final disposition of the case.
- J. ~~The~~ **The** name and title of the person or persons imposing the action or actions.

The kinds of disciplinary actions for which an accounting should be kept shall include, but not be limited to:

- A. Suspensions and/or expulsion.
- B. Corporal punishment.
- C. ~~Detention~~ **Detention** (for disciplinary reasons).
- D. Transfer to another class (for disciplinary reasons).

- E. Transfer to another school (for disciplinary reasons).
- F. Confinement with implementation of mandatory provisions.
- G. Referrals of cases to police and juvenile authorities.
- H. Others as required.

The ~~school principal~~ school principal shall have the responsibility of maintaining the necessary discipline records to include:

- A. Discipline record card (each reported incident). Student discipline list (cumulative).
- B. Log of corporal punishments (each incident).
- C. Summary of corporal punishments: monthly report, retained by the principal; yearly summary, copy to the District office.
- D. Log of suspensions (cumulative).
- E. Summary of suspensions: monthly report, retained by the principal; yearly summary, copy to the District office.
- F. Log of confinement with implementation of mandatory provisions.
- G. Summary of confinement with implementation of mandatory provisions: monthly report, retained by the principal; yearly summary, copy to the District office.
- H. Log of expulsions and referrals to courts (cumulative).
- I. ~~Log~~ Log of Governing Board expulsions (each incident).
- J. ~~Summary~~ Summary of expulsions: monthly report, retained by the principal; yearly summary, copy to the District office.
- K. Log of student withdrawals (cumulative).
- L. Summary of withdrawals: monthly report, retained by the principal; yearly summary, copy to the District office.
- M. Log of dropouts (cumulative): use only W5's as dropouts; use of this form is optional.

All monthly summary forms shall be completed at the close of each attendance month.

Compare Policy Advisory "KB-EB ©" to Policy in Manual

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

KB-EB ©

EXHIBIT

PARENTAL INVOLVEMENT IN EDUCATION

PARENTS' BILL OF RIGHTS*

**(Enacted by the 49th Arizona Legislature,
2nd Regular Session (2010)
Session Law SB1309, Chapter 307
Arizona Revised Statutes 1-601 and 1-602)**

Parents' Rights Protected

The liberty of parents to direct the upbringing, education, health care and mental health of their children is a fundamental right.

This state, any political subdivision of this state or any other governmental entity shall not infringe on these rights without demonstrating that the compelling governmental interest as applied to the child involved is of the highest order, is narrowly tailored and is not otherwise served by a less restrictive means.

Parents' Bill of Rights; definition

All parental rights are exclusively reserved to a parent of a minor child without obstruction or interference from this state, any political subdivision of this state, any other governmental entity or any other institution, including, but not limited to, the following rights:

- A. The right to direct the education of the minor child.
- B. All rights of parents identified in Title 15, including the right to access and review all records relating to the minor child.
- C. The right to direct the upbringing of the minor child.
- D. The right to direct the moral or religious training of the minor child.
- E. The right to make all health care decisions for the minor child, including rights pursuant to sections [15-873](#), [36-2271](#) and [36-2272](#), unless otherwise prohibited by law.
- F. The right to request, access and review all written and electronic medical records of the minor child unless otherwise prohibited by law or unless the parent is the subject of an investigation of a crime committed against the minor child and a law enforcement official requests that the information not be released.

G. The right to consent in writing before a biometric scan of the minor child is made pursuant to section [15-109](#).

H. The right to consent in writing before any record of the minor child's blood or deoxyribonucleic acid is created, stored or shared, except as required by section [36-694](#), or before any genetic testing is conducted on the minor child pursuant to section [12-2803](#) unless authorized pursuant to section [13-610](#) or a court order.

I. The right to consent in writing before this state or any of its political subdivisions makes a video or voice recording of the minor child, unless the video or voice recording is made during or as a part of a court proceeding, by law enforcement officers during or as part of a law enforcement investigation, during or as part of an interview in a criminal or child safety services investigation or to be used solely for any of the following:

1. Safety demonstrations, including the maintenance of order and discipline in the common areas of a school or on pupil transportation vehicles.
2. A purpose related to a legitimate academic or extracurricular activity.
3. A purpose related to regular classroom instruction.
4. Security or surveillance of buildings or grounds.
5. A photo identification card.

J. The right to be notified promptly if an employee of this state, any political subdivision of this state, any other governmental entity or any other institution suspects that a criminal offense has been committed against the minor child by someone other than a parent, unless the incident has first been reported to law enforcement and notifying the parent would impede a law enforcement or child ~~protective-safety~~ services investigation. This paragraph does not create any new obligation for school districts and charter schools to report misconduct between students at school, such as fighting or aggressive play, that ~~are routinely~~ is routinely addressed as student disciplinary matters by the school.

K. The right to obtain information about a child safety services investigation involving the parent pursuant to section [8-807](#).

L. This section does not authorize or allow a parent to engage in conduct that is unlawful or to abuse or neglect a child in violation of the laws of this state. This section does not prohibit courts, law enforcement officers or employees of a government agency responsible for child welfare from acting in their official capacity within the scope of their authority. This section does not prohibit a court from issuing an order that is otherwise allowed by law.

M. Any attempt to encourage or coerce a minor child to withhold information from the child's parent shall be grounds for discipline of an employee of this state, any political subdivision of this state or any other governmental entity, or any other institution, except for law enforcement personnel.

N. Unless those rights have been legally waived or legally terminated, parents have inalienable rights that are more comprehensive than those listed in this section. This chapter does not prescribe all rights of parents or preempt or foreclose claims or remedies in support of parental rights that are available under the constitution, statutes or common law of this state. Unless otherwise required by law, the rights of parents of minor children shall not be limited or denied.

O. Except as prescribed in subsections P and Q of this section, this state, a political subdivision of this state or any other governmental entity, or any official of this state, a political subdivision of this state or any other governmental entity acting under color of law, shall not interfere with or usurp the fundamental right of parents to direct the upbringing, education, health care and mental health of their children. A parent may bring suit against a governmental entity or official described in this subsection based on any violation of the statutory rights set forth in this chapter or any other action that interferes with or usurps the fundamental right of parents to direct the upbringing, education, health care and mental health of their children in the superior court in the county in which the violation or other action occurs or in federal court, if authorized by federal law, or before an administrative tribunal of appropriate jurisdiction. A parent may raise a violation of this chapter as a claim or a defense.

P. In any action under subsection O of this section, the governmental entity or official described in subsection O of this section has the burden of proof to demonstrate both of the following:

1. That the interference or usurpation is essential to accomplish a compelling government interest of the highest order, as long recognized in the history and traditions of this state in the operation of its regulatory powers.
2. That the method of interference or usurpation used by the government is narrowly tailored and is not otherwise served by a less restrictive means.

Q. A governmental entity or official described in subsection O of this section may interfere with or usurp the fundamental right of parents to direct the upbringing, education, health care and mental health of their children only if the governmental entity or official successfully demonstrates both elements described in subsection P of this section. If the governmental entity or official is unsuccessful, the court shall grant appropriate relief, such as declaratory or injunctive relief, compensatory damages and attorney fees, based on the facts of the case and the law as applied to the facts.

R. For the purposes of this section, "*parent*" means the natural or adoptive parent or legal guardian of a minor child.

***Note:** *The literal language of the Parents' Bill of Rights is retained as enacted by the Legislature. However, the layout and style has been modified to be consistent with that of the other documents in the District's Manual of Governing Board Policies and Administrative Regulations. Where the term "section" appears, it is to be understood as the identified section of the Arizona Revised Statutes (A.R.S.).*

Compare Policy Advisory "KEC © PUBLIC CONCERNS /
COMPLAINTS ABOUT INSTRUCTIONAL RESOURCES" to
Policy in Manual

first

last

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

KEC ©
PUBLIC CONCERNS / ~~COMPLAINTS~~ COMPLAINTS
ABOUT INSTRUCTIONAL RESOURCES

Occasional objections to the selection of instructional materials may be made by the public despite the care taken to select materials most valuable for the student and the teacher. The complainant will be asked to complete the form "Citizen's Request for Reconsideration of Instructional Material." Upon receipt of a request for reconsideration, the Superintendent will review the work in question and prepare a report. After review by the Superintendent, copies of the request form and the report will be sent to the principal and the citizen.

If not satisfied with the decision contained in the report, the citizen may appeal the decision to the Board.

Should a complaint reach the Board, the Board may refer the matter back to the Superintendent for further review, or the Board may review the materials in question in the light of its policy establishing criteria for the selection of materials, utilizing the criteria for selection established in Regulation IJJ-R as a guide.

Adopted: ~~date of Manual adoption~~<-- z2AdoptionDate -->

LEGAL REF.:

A.R.S.

[15-341](#)

[15-721](#)

CROSS REF.:

[IJJ-R](#)

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VIII-B

Agenda Item

Approval of E-rate Vendor Selection 2024

For Board: Action Discussion Information

Background –

The Technology Department is seeking approval on two e-rate RFP awards.

The E-rate RFP winners are:

- 1- **Logicalis** for Basic Maintenance of Internal Connection (BMIC) for one year, the total amount is: \$12,125.76 and Osborn’s portion is 15% or \$1,818.86. The saving is \$10,306.90
- 2- **Wyebot** for Managed Internal Broadband Services (MIBS) for three years, the total amount is: \$30,600 and Osborn’s portion is 15% or \$4,590.00. The saving is \$26,010.00

Both items will have a total saving of \$36,316.90.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the E-rate Vendor Selection 2024

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII- C

Agenda Item

Approval of initiation of performance pay to preschool employees for Quality First formal assessment outcomes.

For Board: Action Discussion Information

Background –

Osborn School District preschool programs have been a recognized Quality First provider for several years. Quality First supports preschool providers to improve the quality of early learning opportunities for children through a variety of ways including scholarships, professional development and coaching, and financial incentives based on performance. Quality First financial incentives are eligible to be used to recognize staff through supplemental performance pay based on formal classroom assessment outcomes.

As our district is committed to recognizing the hard work and dedication of our staff, it is requested that incentives funds be used to provide performance pay to our certified and classified teachers within our preschool programs.

Legal

Financial

Quality First incentive funds provided through First Things First grant funds in the amount of \$500 per employee within a 4-star recognized preschool classroom and \$1000 per employee within a 5-star recognized classroom based on Quality First formal assessments and program performance ratings. This structure will be used for the 2023-24 school year and consecutive years moving forward unless amended by the First Things First/Quality First organization.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve initiation of performance pay to preschool employees for Quality First formal assessment outcomes.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VIII-D

Agenda Item

Reduction in Force Support Staff

For Board: Action Discussion Information

Background –

A reduction in force (RIF) has become necessary due to a decrease in funding and declining student enrollment and the related need to effectuate economies in the District’s operations.

Legal

Governing Board Policy GDQA, Support Staff Reduction in Force

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approves the reduction in force for the 2024-2025 school year for the following support staff positions:

- Behavior Technicians (non-SEAS)
- Bus Driver Trainer
- Floater Substitutes
- Computer Technicians
- Gen Ed Educational Assistants
- Sped Educational Assistants

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII-E

Agenda Item

Approval of Issuance of classified exempt and classified notices of appointment

For Board: Action Discussion Information

Background –

Administration is recommending issuing classified exempt contracts and classified notices of appointment for current salary amounts and issuing amendment letters if increases are later funded.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve issuing 2024-25sy Classified Exempt contracts and classified notices of appointment.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
NOTICE OF APPOINTMENT

Name: «Name»

Grade: «Grade» **Step:** «Step»

You are hereby notified that the Osborn School District No.8 intends to employ you for the position of «Description», beginning «Start_Date». The wage and hour information included in this notice of appointment is used for budget and payroll purposes only and does not create a contract. Additionally, the Superintendent shall have the responsibility for the assignment of all personnel throughout the District. The procedure for assignment and transfer of classified staff members will be based on the needs of the instructional program. As such, no right to school, position or subject assignment shall be inferred from the Notice of Appointment.

Position: «Description»

School/Dept: «School»

FTE: «FTE» **Hours Per Day:** «Hours_Per_Day»

Grade/Step: «Grade» / «Step»

Rate of Pay: \$ «FY24_Base» + Longevity \$ «Longevity» + Differential «Differential» = **Total Pay:** \$«Rounded_Total»

Retention Stipend: \$«Total_Retention_Stipend»

Your employment is "at will" and may be terminated by the District, or by you, with or without cause. Termination shall become effective upon Board action. No legitimate expectation of continued employment is created by this notice of appointment, understandings with the District or its agents, interpretations of Board policies, salary/compensation schedules, job descriptions or documents generated by the District. You are expected to comply with the District's policies, regulations and rules while you are employed.

This appointment is contingent upon final approval of the 2024-2025 budget as required by Arizona Law (A.R.S. § 15-905). The above wage is subject to the condition that funding to the District, as provided in the Arizona Revised Statutes or otherwise, is not reduced. In the event of a budget shortfall the Governing Board may, in its discretion, reduce wages (although not below the minimum wage), reduce hours, or reduce the number of staff.

You shall not discriminate against any employee, student, parent, contractor or other individual with whom you come in contact while working for the District because of that person's sex, race, religion, color, national origin, age or disability.

This appointment is subject to cancellation pursuant to A.R.S. § 38-511.

This offer of appointment is contingent upon the following:

- a. Possession of a valid fingerprint clearance card issued pursuant to A.R.S § 41-1758.03 or provision of proof of compliance with A.R.S. § 15-512(D) and A.R.S. § 15-534(A)(2);
- b. Absence of any charge or conviction of any non-appealable offence listed in A.R.S. § 41-1758.03(B) or of any charge or conviction of any dangerous crime against children as defined in A.R.S. § 13-604.01 or A.R.S. § 15-512 and agreement to notify immediately your supervisor of any criminal charge or conviction which has occurred prior to or occurs during your employment;
- c. Completion of a satisfactory background investigation, reference checks and verification of previous experience;
- d. Satisfactory clearance through the federal E-Verify program; and
- e. Possession of any certificates, endorsements, or licenses requisite for the position.

In addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate you for work performed during any period when such contingencies have not been met and the District may deduct amounts paid to you attributable to such period from any other monies owed to you by the District.

If the notice of appointment is not returned to the District's Human Resources Office or Principal by **Friday, May 24, 2024** or includes terms in addition to those authorized by the Governing Board, the undersigned has not accepted employment with the District, and this appointment shall be null and void.

Employee's Signature

Date

Date Issued _____, **2024** Date Returned _____

DATE ISSUED: _____, 2024

NAME: «Last_First_Name»
LOCATION: «Pay_Location» FTE: «FTE».00
PLACEMENT/LEVEL: «Initial_Placement»/«Level»
Longevity: «Longevity»
JOB TITLE: «Primary_Job_Title»
TOTAL CONTRACT: \$«Total»

DATE RETURNED TO D.O. /INITIALS

OSBORN ELEMENTARY SCHOOL DISTRICT NO. 8
1226 WEST OSBORN ROAD
PHOENIX, AZ 85013

CLASSIFIED EXEMPT CONTRACT

This CONTRACT for 20242/2025 is made and entered into, between OSBORN ELEMENTARY SCHOOL DISTRICT NO. 8 of MARICOPA COUNTY, ARIZONA, acting by and through its Governing Board hereinafter referred to as "School District" and «Last_First_Name» hereinafter referred to as "Employee".

1. The Employee being duly qualified, hereby agrees for a period of one year commencing July 1, 2024 through June 30, 2025, to devote Employee's full-time attention to duties as assigned and such other duties in the Osborn Elementary School District as the Governing Board or Superintendent of the School District may assign and in accordance with all of the policies, rules, regulations, and standards prescribed with Osborn Elementary School District, by the State Board of Education, or by law, throughout the term of this contract.

2. Employee understands and agrees that Employee is not entitled to compensation for any period during which such fingerprint clearance, certificate(s) and/or endorsement(s) and/or approved area(s) is/are not maintained and in effect as required; and in addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Employee for work performed during such period and District may deduct any of that paid to Employee attributable to such period from any other monies owed to Employee by District.

3. In consideration of said services rendered, it is agreed that the salary for the **2024/2025** fiscal contract year shall be \$«Total», in addition to any fringe benefits provided by District policy and supplemental pay stipends or additional pay as expressly authorized by the Governing Board pursuant to Governing Board policy or specific Board action. The annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of salary to other members of the professional staff.

4. Employee shall receive benefits (such as but not limited to paid leave, vacation, legal holidays and other benefits) in accordance with his or her employment status (i.e. part time, retired, ten month, or twelve month, certificated or support staff) and pursuant to the applicable Governing Board Policies. If eligible, Employee shall receive supplemental pay stipends or additional pay as expressly authorized by the Governing Board pursuant to Governing Board policy or specific Board action.

5. The above salary is based on an estimate of available budget funds made prior to finalization of the District's budget for the coming year, under A.R.S. 15-901, et seq. The above salary is subject to the condition that funding to the School District, as provided in the Arizona Revised Statutes or otherwise, is not reduced. In the event that the estimate of funds proves to be too high or funding is reduced and/or not appropriated or available from the State, federal government, or any other source (including but not limited to grant funding), then the Governing Board may, in its discretion, reduce salaries or reduce the number of Employees. Employee's salary is contingent upon final approval of the 2024-2025 budget as required by Arizona Law (ARS 15-905).

6. Employee agrees that any time after the execution of this contract, the Base Salary specified above may be reduced by an amount not to exceed ten percent (10%) if any of the following occurs: 1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2024-2025 fiscal year is less or becomes less than that authorized at the beginning of the 2023-2024 fiscal year; 2) the District fails to receive or be authorized to use funds during the 2024-2025 fiscal year in the amount initially budgeted for such year; or 3) the District does not receive funds or is not authorized to use funds (federal or otherwise) that, as of May 30, 2024, the District anticipates receiving for use in the 2024-2025 fiscal year. Employee shall be given not fewer than ten (10) calendar days' notice of any reduction in Base Salary that occurs as a result of this paragraph.

7. District reserves the right, as part of a salary reduction to decrease employee's salary by furloughing Employee for up to thirteen (13) days. Employee will not be required to perform any duties on any days of furlough and will receive no compensation for such days. Employee may not use paid sick leave or other paid leave time on such furlough days.

8. To the extent appropriate for the occasion and as part of the compensation, the District may provide incidental food and beverages at mandatory staff meetings, including in-services and staff development activities/trainings, in order to foster good working relations and encourage and reward staff participation.

9. Any employee resignation without prior Governing Board approval shall be deemed to be an unprofessional act. Employee recognizes that the District will incur expenses securing a replacement and possible costs for a substitute in the event that the Employee does not fulfill his/her obligations under the contract. In the event that the Employee fails to report to his/her assignment or resigns from employment with the District, effective prior to the end of the term of this contract, Employee agrees to pay the District the amount of \$750 if contract is broken between May 1 and June 30; \$1,250 if contract is broken July 1 or after as liquidated damages, and not as a penalty. This payment may be waived if the Employee's non-performance results from circumstances beyond his/her control or from an agreement for a resignation in lieu of dismissal. The District may withhold all or any part of these liquidated damages from any amount payable to the Employee after receipt of the resignation or failure to report for duty, and may take action, including filing suit, to collect the liquidated damages. Employee shall reimburse the District for any collection fees, attorney fees, court costs or other reasonable expenses incurred by the District to collect the amount owed as liquidated damages.

10. If the Employee has retired with the Arizona State Retirement System, Employee acknowledges that the Employee shall not accrue credited service, retirement benefits or long-term disability program benefits pursuant to Article 2.1 of Title 38 for the period the Employee returns to work.

11. If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2024-2025 school year, Employee may be given a raise in salary, if so approved by the Governing Board in its sole discretion. Any such salary increase shall be apportioned to Employee in a manner that will be determined by the Governing Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Employee must be currently employed by the District to receive any increase.

12. This contract is conditioned upon the school or other work location to which Employee is assigned remaining open and in full operation for the entire term of this contract. In the event that, pursuant to court order, lack of appropriated or available funds or for any other reason beyond the control of the District, either the assigned school or other work location is not open in operation for the full contract term or school operations are suspended or reduced below the anticipated level, there shall be a pro rata reduction of compensation under this contract corresponding to the portion of the contract term that suspended or reduced school District operations require suspension or reduction of the services of Employee.

13. Employee represents and warrants that he or she has not committed or been convicted of molestation of a child, sexual conduct with a minor, child abuse or any other dangerous crime against children as defined in A.R.S. § 13-604.01 or any offense described in A.R.S. § 15-534(B). This contract of employment shall immediately terminate and Employee shall be dismissed without any right to a hearing if Employee is arrested for or charged with a non-appealable offense listed in A.R.S. § 41-1758.03(B) and fails to immediately report the arrest or charge to the Employee's supervisor.

14. This contract is subject to cancellation pursuant to A.R.S. § 38-511.

15. The entire agreement between the parties shall consist of this contract, District's salary schedule, the District's performance pay plan, approved supplemental pay and such fringe benefits as the Governing Board approves for this fiscal year. Any prior or contemporaneous agreements, whether written or oral, are superseded by the execution of this contract. Any subsequent amendment or addendum to this contract must be in writing and signed by both parties.

16. This contract shall be governed by the laws of the United States and the State of Arizona, together with District policies, rules, and regulations now in force or as they may be modified. Employee agrees that the Arizona State and Federal courts shall exercise exclusive jurisdiction over any and all matters arising out of this contract.

17. This contract must be received by the District Office Human Resources Department within fifteen (15) calendar days from the date of the employee's receipt of the written contract or the offer is revoked. Receipt will be deemed to have occurred when the written contract is personally delivered, placed in the employee's school provided mailbox, including electronic mail, or two days after being placed in a United States postal service mailbox. If the contract is returned and includes terms in addition to the terms of contract offered by the board or is not returned within fifteen (15) calendar days, this Contract shall be null and void.

Contract to become effective **July 1, 2024** and expires with the end of business on **June 30, 2025**.

Signature

Date

GOVERNING BOARD SIGNATURES

_____ Board President

Date

_____ Member

_____ Member

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII-F

Agenda Item

**To Consider and, if Deemed Advisable, to Adopt a Resolution Authorizing the Issuance
and Sale of School Improvement Bonds of the District.**

For Board: Action Discussion Information

Background –

The following documents are included for Governing Board review:

Certificate of Meeting
Bond Resolution

Legal

Financial

Increased Debt Service Schedule, to be fully funded by local tax rate.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve a resolution authorizing the issuance and sale of school improvement bonds of the district.

Moved _____ Seconded _____ P/F

CERTIFICATE

The undersigned is the duly appointed and qualified President of the Governing Board of Osborn Elementary School District No. 8 of Maricopa County, Arizona, and hereby certifies that attached hereto is a true and correct copy of: (i) the agenda for the meeting of the Governing Board held on April 16, 2024 (the “*Meeting*”), and that said agenda was on file in the administration office and posted in the usual place of posting notices for the District, including the District’s website, for not less than twenty-four (24) hours prior to the call to order of the Meeting; and (ii) a resolution of said Board adopted at such Meeting; and further certifies that the resolution was passed and adopted by the Governing Board on April 16, 2024; that a quorum was present at such Meeting and at the time the resolution was adopted; that said resolution was adopted by a vote of ____ ayes, ____ nays, ____ abstained and ____ was/were absent; that said resolution has been executed by the proper officer(s) of the District; and said resolution, as executed, is on file in the District administration office and further certifies that the District’s website also states where public notices and agendas are physically and electronically posted.

Dated: April 16, 2024.

President, Governing Board

RESOLUTION

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF OSBORN ELEMENTARY SCHOOL DISTRICT NO. 8 OF MARICOPA COUNTY, ARIZONA SCHOOL IMPROVEMENT BONDS, PROJECT OF 2023, SERIES A (2024), AND CERTIFICATES OF OWNERSHIP OF SUPPLEMENTAL INTEREST; DELEGATING THE AUTHORITY TO APPROVE CERTAIN MATTERS WITH RESPECT TO THE BONDS AND THE CERTIFICATES; PROVIDING FOR THE ANNUAL LEVY OF A TAX FOR THE PAYMENT OF THE BONDS AND THE CERTIFICATES; AUTHORIZING THE APPOINTMENT OF AN UNDERWRITER OR A PLACEMENT AGENT, AS APPLICABLE, AND A BOND REGISTRAR, TRANSFER AGENT AND PAYING AGENT; AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FOR THE PURCHASE OF THE BONDS PROVIDING FOR THE DISPOSITION OF THE PROCEEDS OF THE BONDS; APPROVING THE FORM OF THE BONDS AND CERTAIN DOCUMENTS AND AUTHORIZING COMPLETION, EXECUTION AND DELIVERY THEREOF; DELEGATING THE AUTHORITY TO APPROVE THE METHOD OF SALE AND TO APPROVE AND DEEM FINAL A FORM OF PRELIMINARY OFFICIAL STATEMENT, IF APPLICABLE; AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.

WHEREAS, Osborn Elementary School District No. 8 of Maricopa County, Arizona (the “*District*”), held a special bond election in and for the District on November 7, 2023 (the “*Election*”), at which a majority of the qualified electors voting at the Election authorized the issuance of school improvement bonds; and

WHEREAS, the Governing Board of the District (the “*Board*”) intends to issue bonds in the aggregate principal amount of not to exceed \$30,000,000 (the “*Bonds*”), on a tax-exempt or taxable basis, for the purpose of making school improvements in accordance with the authority granted at the Election and certificates of ownership of supplemental interest payments on the Bonds (the “*Certificates*”) in the aggregate payment amount not exceeding the amount of premium allowed by law and for the purpose of paying a portion of the costs of issuance of the Bonds and, if applicable, the Certificates; and

WHEREAS, the Board intends to issue the Bonds and, if applicable, the Certificates, through any or all of the following methods as determined by the Superintendent of the District (the “*Superintendent*”) or Chief Operations Officer of the District (the “*Chief Operations Officer*”): (i) a negotiated sale to Stifel, Nicolaus & Company, Incorporated, as underwriter (the “*Underwriter*”), and not acting as a municipal advisor (as defined in the Securities and Exchange Commission’s Municipal Advisor Rule), and pursuant to the Strategic Alliance for Volume Expenditures (SAVE) Cooperative Response Proposal #C-005-2223 (the “*SAVE Contract*”); (ii) a sale directly to one or more banks or financial institutions submitting a lending proposal in response to a request for proposals, prepared by Stifel, Nicolaus & Company, Incorporated, as placement agent (the “*Placement Agent*”), not acting as a municipal advisor (as defined in the Securities and Exchange Commission’s Municipal Advisor Rule) and pursuant to the SAVE Contract and/or (iii) a private placement by the Placement Agent with any Arizona County Treasurer (the “*Treasurer*”), and pursuant to the SAVE Contract, in each case on such terms as may hereafter be approved by the Superintendent or Chief Operations Officer; and

WHEREAS, by this resolution, the Board is hereby authorized and directed to determine on behalf of the District one or more of the following: (i) which of the Bonds and, if applicable, the Certificates, if any, will be sold through a negotiated sale to the Underwriter pursuant to a bond purchase agreement (the “*Bond Purchase Agreement*”), in substantially the form submitted to and on file with the Board, and (ii) which of the Bonds and, if applicable, the Certificates, if any, are placed pursuant to the terms of a placement agent agreement between the District and the Placement Agent (the “*Placement Agent Agreement*”), in customary form as approved by the District’s bond counsel, Gust Rosenfeld P.L.C. (“*Bond Counsel*”); and

WHEREAS, the Bonds and, if applicable, the Certificates, will be sold by negotiation to the Underwriter pursuant to the Bond Purchase Agreement or placed with other bond purchaser(s) (collectively, with the Underwriter, the “*Purchaser*”) pursuant to the terms of the placement provided in the Placement Agent Agreement, the terms of such placement may be evidenced by a written certificate, receipt or other purchase commitment (collectively, with the Bond Purchase Agreement, the “*Purchase Contract*”) when the final terms of the sale have been determined for the sale or placement of the Bonds and, if applicable, the Certificates, to the Purchaser; and

WHEREAS, within and by the parameters set forth in this resolution, the Board shall authorize the execution, issuance and sale of the Bonds and, if applicable, the Certificates, and their delivery to the Purchaser in accordance with the Purchase Contract, and at such prices, interest rates, maturities and redemption features as may be hereafter determined;

NOW, THEREFORE, IT IS RESOLVED BY THE GOVERNING BOARD OF OSBORN ELEMENTARY SCHOOL DISTRICT NO. 8 OF MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Authorization. The Board hereby authorizes the Bonds to be executed, issued and sold in an aggregate principal amount of not to exceed \$30,000,000 and, if applicable, the Certificates in a payment amount not exceeding the amount of premium allowed by law in one or more series on one or more issuance dates. The Bonds shall be designated Osborn Elementary School District No. 8 of Maricopa County, Arizona School Improvement Bonds, Project of 2023, Series A (2024), and the Bonds and, if applicable, the Certificates, shall be executed, issued and sold in accordance with the provisions of this resolution and delivered against payment therefor by the Purchaser. The series designation of the Bonds and, if applicable, the Certificates, may change if the Bonds are not sold in calendar year 2024, or are sold in more than one series, and all or a portion of the Bonds and, if applicable, the Certificates may be designated as “tax-exempt” or “taxable” under the Code (as hereinafter defined) as provided in Section 12 hereof.

Section 2. Terms.

A. **Bonds.** The Bonds shall be dated as of the date set forth in the Purchase Contract, shall mature on January 1 or July 1 in some or all of the years 2025 through 2043, inclusive, and shall bear interest, which interest rate may vary within a maturity, from their date to the maturity or earlier redemption of each of the Bonds, provided that the yield represented by the Certificates, if applicable (as determined pursuant to the regulations of the Internal Revenue Code

of 1986, as amended (the “Code”), shall not exceed 5.50%. The Bonds shall be classified as “Class B” bonds for all purposes of Arizona Revised Statutes (“A.R.S.”), Title 15, Chapter 4, Article 5, and Chapter 9, Article 7.

The principal amount maturing in each year, the interest rates applicable to each maturity, the optional and mandatory redemption provisions and any other final terms of the Bonds shall be as set forth in the Purchase Contract and approved by the Board President (the “President”), any other member of the Board or the Superintendent or Chief Operations Officer (collectively, the “Authorized Officers” and each an “Authorized Officer”), and such approval shall be evidenced by the execution and delivery of the Purchase Contract. The Bonds shall be issued in fully registered book-entry-only form in denominations of \$5,000 of principal amount each or integral multiples thereof (or in denominations of \$100,000 or integral multiples of \$1,000 in excess thereof in the event the Bonds are issued in a private placement), equal to the respective year’s maturity amount. If the Book-Entry-Only System (as defined herein) is discontinued or not used, the Bonds shall be issued in fully registered book-entry-only form in denominations of \$5,000 each or integral multiples thereof if sold to the Underwriter in a negotiated sale. Interest on the Bonds shall be payable semiannually on each January 1 and July 1 (each an “Interest Payment Date”) during the term of the Bonds, commencing January 1, 2025 (or such other date as set forth in the Purchase Contract).

Notwithstanding any other provisions of this resolution, so long as the Bonds, or any portion thereof, are owned by the Treasurer, or any other entity for which such Treasurer acts as Treasurer, the Treasurer may without notice to the District set off any amount of interest that has come due or principal that has matured, from the District’s debt service account.

B. Certificates. If applicable, the Bonds may also bear variable supplemental interest which shall be payable to persons who are the registered owners of the detached Certificates. Ownership of the supplemental interest payments shall be evidenced by Certificates. Interest payments to the registered owners of the Certificates are hereby designated as supplemental interest payments. For purposes of any disclosure document interest payable to the registered owners of the appertaining Bonds may be designated as “A” interest and supplemental interest payments may be designated “B” interest.

If applicable, the Certificates shall be paid on the dates and in the amounts and have such other final terms as shall be set forth in the Purchase Contract and approved by any of the Authorized Officers, such approval shall be evidenced by the execution and delivery of the Purchase Contract. The supplemental interest represents interest on the outstanding Bonds commencing on July 1, as applicable, immediately preceding the specified payment date and ending on the day immediately prior to the specified payment date (except that any Certificates that are payable less than six months after their date of initial issuance and delivery shall represent interest on Bonds from the date of such Certificate’s initial issuance and delivery to the day immediately preceding its payment date), at the interest rates set forth in the Purchase Contract. The Certificates, if applicable, are expected to be initially issued in fully registered Book-Entry-Only form in denominations equal to the respective payment amount due on the payment date. If the Book-Entry-Only System is discontinued, or not used, the Certificates shall be in the denominations of \$1,000 each or integral multiples thereof.

C. Book-Entry-Only System. So long as the Bonds and, if applicable, the Certificates, are administered under the book-entry-only system (the “*Book-Entry-Only System*”) described in the Letter of Representations (as defined herein), the District shall pay periodic principal and interest payments to Cede & Co. or its registered assigns in same-day funds no later than the time established by The Depository Trust Company, a New York Corporation (“*DTC*”) on each interest or principal payment date or, if applicable, Certificate payment date (or in accordance with then-existing arrangements between the District and DTC). The District has previously entered into an agreement (the “*Letter of Representations*”) with DTC in connection with the issuance of the District’s bonds including the Bonds (if sold to the Underwriter in a negotiated sale or otherwise requiring the use of a securities depository) and, while the Letter of Representations is in effect, the procedures established therein shall apply to the Bonds and, if applicable, the Certificates (if sold to the Underwriter in a negotiated sale or otherwise requiring the use of a securities depository).

D. Registration. If the Book-Entry-Only System is discontinued or not used, the Registrar’s (as defined herein) registration books shall show the registered owner or owners of the Bonds and also show, on a separate register, the registered owners of the Certificates, if applicable (collectively, the owner or owners of the Bonds and the Certificates, if applicable, as shown on the Registrar’s registration books shall be referred to as “*Owner*” or “*Owners*”). While the Bonds and, if applicable, the Certificates, are subject to the Book-Entry-Only System, the Bonds and, if applicable, the Certificates, shall be registered in the name of Cede & Co. or its registered assigns. The Bonds and, if applicable, the Certificates shall be administered by the Registrar in a manner which assures against double issuance and provides a system of transfer of ownership on the books of the Registrar in the manner set forth in the Bonds and, if applicable, the Certificates. The District recognizes that Section 149(a) of the Code requires the Bonds and, if applicable, the Certificates to be issued and to remain in fully registered form in order that interest thereon is exempt from federal income taxation under laws in force at the time the Bonds and, if applicable, the Certificates are delivered, if applicable. In this connection, the District agrees that it will not take any action to permit the Bonds and, if applicable, the Certificates to be issued in or converted into bearer or coupon form, if applicable.

E. Payment. If the Book-Entry-Only System is discontinued or not used, interest on the Bonds (other than supplemental interest represented by the Certificates, if applicable) shall be payable on each Interest Payment Date by check mailed to the owner or owners thereof at the Owner’s address all as shown on the registration books maintained by the Registrar as of the fifteenth (15th) day of the month preceding an Interest Payment Date (the “*Record Date*”).

If the Book-Entry-Only System is discontinued or not used, principal of the Bonds and the payment amount evidenced by the Certificates and representing supplemental interest on the Bonds shall be payable, when due, only upon presentation and surrender of the Bond or the Certificate at the designated corporate trust office of the Paying Agent (as defined herein). Upon written request of a registered owner of at least \$1,000,000 in principal amount of Bonds not less than twenty (20) days prior to an Interest Payment Date, all payments of interest and, if adequate provision for surrender is made, principal shall be paid by wire transfer in immediately available funds to an account within the United States of America designated by such Owner. Regardless of any other provision of this resolution, the Bonds, or any other related document, is not required to be presented or surrendered to the Paying Agent by the Owner as a condition to any sinking

fund payment due on the Bonds, except upon final maturity of the Bonds.

Notwithstanding any other provision of this resolution, payment of principal of and interest on any Bond and, if applicable, the payment amount of any Certificate, if applicable, that is held by a securities depository of Bonds and Certificates or that is subject to the Book-Entry-Only System may be paid by the Paying Agent by wire transfer in “same-day funds.”

F. Other Terms. The Bonds and, if applicable, the Certificates, shall have such other terms and provisions as are set forth in substantially the form attached as Exhibit A and Exhibit B, respectively, hereto and shall be sold under the terms and conditions set forth in the Purchase Contract.

Section 3. Prior Redemption.

A. Optional Redemption. The Bonds may be subject to optional redemption as set forth in the Purchase Contract. The Certificates, if applicable, shall not be redeemed prior to their respective payment dates.

B. Mandatory Redemption. The Bonds may be subject to mandatory redemption as set forth in the Purchase Contract.

Whenever Bonds subject to mandatory redemption are purchased, redeemed (other than pursuant to mandatory redemption) or delivered by the District to the Registrar for cancellation, the principal amount of the Bonds so retired shall satisfy and be credited against the mandatory redemption requirements for such Bonds for such years as the District may direct.

C. Notice of Redemption.

(1) So long as the Bonds are held under the Book-Entry-Only System, notices of redemption will be sent to DTC in the manner required by DTC. If the Book-Entry-Only System is discontinued or not used, notice of redemption of any Bond will be mailed to the registered owner of the Bond or Bonds being redeemed at the address shown on the bond register maintained by the Registrar not more than sixty (60) nor less than thirty (30) days prior to the date set for redemption. Notice of redemption may be sent to any securities depository by mail, facsimile transmission, wire transmission or any other means of transmission of the notice generally accepted by the respective securities depository. Neither the failure of any registered Owner of Bonds to receive a notice of redemption nor any defect therein will affect the validity of the proceedings for redemption of Bonds as to which proper notice of redemption was given.

(2) If the Bonds are sold to the Underwriter, notice of any redemption will also be sent to the Municipal Securities Rulemaking Board (the “MSRB”), if applicable, currently through MSRB’s Electronic Municipal Market Access system, in the manner required by the MSRB, but no defect in said further notice or record nor any failure to give all or a portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed above.

(3) If moneys for the payment of the redemption price and accrued interest are not held in separate accounts by the District, the Treasurer of Maricopa County, Arizona (the

“*Maricopa County Treasurer*”), or the Paying Agent prior to sending the notice of redemption, such redemption shall be conditional on such moneys being so held on the date set for redemption and if not so held by such date, the redemption shall be cancelled and be of no force and effect.

D. Effect of Call for Redemption. On the date designated for redemption by notice given as herein provided and if sufficient moneys are then available to pay the full redemption prices on the Bonds then subject to redemption, the Bonds so called for redemption shall become and be due and payable at the redemption price provided for redemption of such Bonds on such date, and, if moneys for payment of the redemption price are held in separate accounts by the Paying Agent, interest on such Bonds or portions of such Bonds so called for redemption shall cease to accrue, such Bonds shall cease to be entitled to any benefit or security hereunder and the Owners of such Bonds shall have no rights in respect thereof except to receive payment of the redemption price thereof and such Bonds shall be deemed paid and no longer outstanding.

E. Redemption of Less than All of a Bond. The District may redeem an amount which is included in a Bond in the denomination equal to or in excess of, but divisible by \$5,000 if sold as negotiated sale by the Underwriter, or \$1,000 if placed by the Placement Agent. In that event, the Owner shall submit the Bond for partial redemption and the Paying Agent shall make such partial payment and the Registrar shall cause to be issued a new Bond of the same series in a principal amount equal to the unpaid amount remaining on such Bond after the redemption to be authenticated and delivered to the Owner thereof.

F. Defeasance. Any Bond or portion thereof in authorized denominations shall be deemed defeased and thereafter shall have no claim on ad valorem taxes levied on taxable property in the District if (i) there is deposited with a bank or comparable financial institution, in trust, obligations issued by or guaranteed by the United States government (“*Defeasance Obligations*”) or moneys, or both, which, with the maturing principal of and interest on such Defeasance Obligations and the moneys so deposited will be sufficient, as evidenced by a certificate or report of an accountant, to pay the principal of, premium, if any, and interest on such Bond or portion thereof as the same matures, comes due or becomes payable upon prior redemption and (ii) such defeased Bond or portion thereof is to be redeemed prior to maturity, notice of such redemption has been given in accordance with provisions hereof or the District has submitted to the Registrar and Paying Agent instructions expressed to be irrevocable as to the date upon which such Bond or portion thereof is to be redeemed and as to the giving of notice of such redemption. If the maturing principal on the Defeasance Obligations or other moneys, or both, is sufficient to pay the principal of, premium, if any, and interest on such Bond or portion thereof as the same matures, comes due or becomes payable upon prior redemption, a certificate or report of an accountant shall not be required. Bonds, the payment of which has been provided for in accordance with this section, shall no longer be deemed payable or outstanding hereunder and thereafter such Bonds shall be entitled to payment only from the moneys or Defeasance Obligations deposited to provide for the payment of such Bonds.

Section 4. Security. For the purpose of paying the principal of, premium, if any, and interest on and costs of administration for the Bonds, including interest represented by the Certificates, if applicable, there shall be levied on all the taxable property in the District a continuing, direct, annual, ad valorem tax sufficient to pay all such principal, interest and costs of administration for the Bonds, including interest represented by the Certificates, if applicable, as the same becomes due, such taxes to be levied, assessed and collected at the same time and in the same manner as other taxes are levied, assessed and collected. The proceeds of the taxes shall be deposited to an account kept by the Maricopa County Treasurer and accounted for either electronically or in books as a special fund entitled the “Debt Service Fund” of the District and shall be used only for the payment of principal of, interest on, premium, if any, or costs of administration as above-stated. If, for any reason, the amount on deposit in the District’s Debt Service Fund is insufficient to pay the principal of, interest on and premium, if any, due on the Bonds and, if applicable, the Certificates, on the date of payment, the District hereby authorizes the Maricopa County Treasurer to pay such deficiency from any District funds lawfully available therefor.

Section 5. Use of Proceeds. Upon the delivery of and payment for the Bonds and, if applicable, the Certificates in accordance with the terms of their sale, the proceeds from the sale of the Bonds and, if applicable, the Certificates after payment of any Underwriter’s discount and the cost of any bond insurer or credit enhancement, shall be set aside and deposited by the Maricopa County Treasurer, in a separate fund entitled the “Bond Building Fund” of the District.

The proceeds of the Bonds shall be expended only for the purpose set forth in the ballot and informational pamphlet used at the Election wherein issuance of the Bonds was approved (except for such changes allowed by law) and to pay the costs of issuance of the Bonds and the cost of bond insurance or credit enhancement, if applicable. Any premium received from the sale of the Bonds (including proceeds generated from the sale of the Certificates, if applicable) shall be used to pay (i) the Underwriter’s compensation (if applicable), (ii) any other costs of issuance lawfully payable from such proceeds, (iii) as a deposit to the District’s Debt Service Fund and used only to pay interest on the Bonds and, if applicable, the Certificates, and/or (iv) for the purpose set forth in the ballot and informational pamphlet used at the Election so long as (a) the District has voter authorization and available capacity under its debt limitations and (b) the amount of such premium used for such purpose will reduce in an equal amount both the available aggregate indebtedness capacity of the District and the principal amount authorized at the Election.

Section 6. Form of Bonds. Pursuant to A.R.S. § 35-491, a fully registered bond form and, if applicable, a fully registered certificate form is adopted as an alternative to the form of bond and, if applicable, the certificate, provided in A.R.S. § 15-1023. So long as the Book-Entry-Only System is in effect, the Bonds and, if applicable, the Certificates shall be in substantially the form of *Exhibit A* and *Exhibit B*, respectively, attached hereto and incorporated by reference herein, with such necessary and appropriate omissions, insertions and variations as are permitted or required hereby or by the Purchase Contract and are approved by those officers executing the Bonds and, if applicable, the Certificates; execution thereof by such officers shall constitute conclusive evidence of such approval.

The Bonds and, if applicable, the Certificates may have notations, legends or endorsements required by law, securities exchange rule or usage. Each Bond and each Certificate,

if applicable, shall show both the date of the issue and the date of such Bond's authentication and registration. The Bonds are prohibited from being converted to coupon or bearer form without the consent of the Board and approval of Bond Counsel. If the Book-Entry-Only System is used and at any time discontinued, the Bonds and, if applicable, the Certificates shall be reissued and transferred in the form of Bond and, if applicable, Certificate, to be prepared at that time.

Section 7. Execution of Bonds and Other Documents.

A. Bonds and Certificates. The Bonds and, if applicable, the Certificates shall be executed for and on behalf of the District by its President by manual or facsimile signature. If an officer whose signature is on a Bond and, if applicable, a Certificate, no longer holds that office at the time the Bond or Certificate is authenticated and registered, such Bond and, if applicable, such Certificate shall nevertheless be valid.

A Bond and, if applicable, a Certificate shall not be valid or binding until authenticated by the manual signature of an authorized representative of the Registrar. The signature of the authorized representative of the Registrar shall be conclusive evidence that such Bond and, if applicable, such Certificate has been authenticated and issued pursuant to this resolution.

B. Bond Purchase Agreement and Placement Agent Agreement. The form of the Bond Purchase Agreement, in substantially the form submitted to and now on file with the Board, between the District and the Underwriter is hereby approved. If the Bonds and, if applicable, the Certificates are sold to the Underwriter, the Authorized Officers are each hereby directed to cause the Bond Purchase Agreement to be completed and are each hereby authorized to execute the Bond Purchase Agreement to reflect the terms of the Bonds and, if applicable, the Certificates, including the price at which the Bonds and, if applicable, the Certificates are sold and provisions for original issue premium or original issue discount with respect thereto on behalf of the District. The execution and delivery of the Bond Purchase Agreement as completed shall be conclusive evidence of such approval of the final terms and provisions.

If the Bonds and, if applicable, the Certificates are placed by the Placement Agent, the Authorized Officers are each hereby directed to cause the Placement Agent Agreement to be completed and are each hereby authorized to execute the Placement Agent Agreement to reflect the terms of the Bonds and, if applicable, the Certificates, including the price at which the Bonds and, if applicable, the Certificates are sold and provisions for original issue premium or original issue discount with respect thereto on behalf of the District. The execution and delivery of the Placement Agent Agreement as completed shall be conclusive evidence of such approval of the final terms and provisions.

C. Registrar Contract. The form of registrar's contract concerning duties of the Registrar and Paying Agent for the Bonds and, if applicable, the Certificates, in substantially the form submitted to and on file with the Board, is hereby approved and the Authorized Officers are each authorized and hereby directed to execute such contract on behalf of the District with such necessary and appropriate omissions, insertions and variations as are permitted or required hereby and are approved by those officers executing the documents and cause such respective contract to be delivered. Execution by any such officer shall constitute conclusive evidence of such approval.

D. Continuing Disclosure Undertaking. In order to comply with the provisions of Section 240.15c2-12, General Rules and Regulations, Securities Exchange Act of 1934 (the “Rule”), unless an exemption from the terms and provisions of the Rule is applicable to the Bonds and, if applicable, the Certificates, the Superintendent or the Chief Operations Officer is hereby authorized and directed to prepare, execute and deliver on behalf of the District a written agreement or undertaking for the benefit of the Owners (including beneficial owners) of the Bonds and, if applicable, the Certificates, in substantially the form submitted to and on file with the Board. The written agreement or undertaking shall contain such terms and provisions as are necessary to comply with the Rule including, but not limited to (i) an agreement to provide to MSRB the financial information or operating data presented in the final official statement, as determined by mutual agreement between the Superintendent or the Chief Operations Officer and the Underwriter, and audited financial statements of the District and (ii) an agreement to provide listed events disclosure to MSRB.

E. Official Statement. If applicable, the preparation and dissemination of a preliminary official statement with respect to the Bonds and, if applicable, the Certificates, is hereby authorized and approved. Its distribution by the Underwriter is hereby authorized and approved, in substantially the form submitted to and on file with the Board and will be used if the Bonds are sold in a negotiated sale. The preliminary official statement shall be in a form that is approved and deemed as “final” for all purposes of the Rule, by any of the Authorized Officers. The Authorized Officers are each hereby authorized and directed to approve and cause a final official statement (the “*Official Statement*”) in substantially the form of the preliminary official statement referred to above to be prepared and distributed in connection with the sale of the Bonds and, if applicable, the Certificates. The Authorized Officers are each hereby authorized and approved to execute and deliver the Official Statement on behalf of the District, and such execution shall be conclusive evidence of such approval.

Section 8. Mutilated, Lost or Destroyed Bonds. In case any Bond and, if applicable, any Certificate, becomes mutilated or destroyed or lost, the District shall cause to be executed, authenticated and delivered a new Bond or, if applicable, a new Certificate of like date and tenor in exchange and substitution for and upon the cancellation of the mutilated Bond and, if applicable, the Certificate or in lieu of and in substitution for the Bond and, if applicable, the Certificate destroyed or lost, upon the Owner’s paying the reasonable expenses and charges of the Registrar and the District in connection therewith and, in the case of the Bond and, if applicable, the Certificate destroyed or lost, filing with the Registrar and the Maricopa County Treasurer of evidence satisfactory to the Registrar and the Maricopa County Treasurer that such Bond and, if applicable, such Certificate was destroyed or lost, and furnishing the Registrar and the Maricopa County Treasurer with a sufficient indemnity bond pursuant to A.R.S. § 47-8405.

Section 9. Acceptance of Offer; Sale of Bonds; Purchase Contract Approval. If the Bonds and, if applicable, the Certificates are sold to the Underwriter, the Underwriter will propose to purchase the Bonds pursuant to the Bond Purchase Agreement, in substantially the form submitted to and now on file with the Board. Such proposal as supplemented by the final terms as contemplated by this resolution is hereby accepted. When the final terms of the Bonds and, if applicable, the Certificates are known, the Bond Purchase Agreement shall be finalized. The Authorized Officers are each hereby authorized and directed to cause the Bond Purchase Agreement to be completed and/or executed; provided, however, that the parameters of

this resolution shall govern the Bond Purchase Agreement and none of the Authorized Officers are authorized to insert in the Bond Purchase Agreement any terms or conditions which would be contrary to this resolution. Upon the completion, execution and delivery of the Bond Purchase Agreement, the Bonds and, if applicable, the Certificates, are ordered sold to the Underwriter pursuant to the Bond Purchase Agreement.

If the Bonds and, if applicable, the Certificates are placed by the Placement Agent, the Placement Agent will place the Bonds and, if applicable, the Certificates pursuant to the Placement Agent Agreement, in customary form as approved by Bond Counsel. Such proposal as supplemented by the final terms as contemplated by this resolution is hereby accepted. When the final terms of the Bonds and, if applicable, the Certificates are known, the Placement Agent Agreement shall be finalized. The Authorized Officers are each hereby authorized and directed to cause the Placement Agent Agreement to be completed and/or executed; provided, however, that the parameters of this resolution shall govern the Placement Agent Agreement and none of the Authorized Officers are authorized to insert in the Placement Agent Agreement any terms or conditions which would be contrary to this resolution. Upon the completion, execution and delivery of the Placement Agent Agreement, the Bonds and, if applicable, the Certificates, are ordered to be placed with the Purchaser pursuant to the Placement Agent Agreement.

The Maricopa County Treasurer is hereby authorized and directed to receive payment for the Bonds and, if applicable, the Certificates in accordance with the terms of the Purchase Contract. Any other provisions of this resolution to the contrary notwithstanding, the Bonds and, if applicable, the Certificates, in aggregate, shall not be sold for less than par and any net premium on the Bonds and, if applicable, the Certificates, shall only be used in the manner permitted by Arizona law.

The Board hereby directs the Superintendent or the Chief Operations Officer to take any action and make any modifications to the documents described in Section 7 hereof to accomplish the purposes of this resolution.

Section 10. Registrar and Paying Agent. The District shall maintain an office or agency where the Owners of the Bonds and, if applicable, the Certificates shall be recorded in the registration books and the Bonds and, if applicable, the Certificates may be presented for registration or transfer (such entity performing such function shall be the “*Registrar*”). The District shall maintain an office or agency where Bonds and, if applicable, the Certificates may be presented for payment (such entity performing such function shall be the “*Paying Agent*”). Bonds and, if applicable, Certificates shall be paid by the Paying Agent in accordance with Section 2(D) of this resolution. The District may appoint one or more co-Registrars or one or more additional Paying Agents. The Registrar and Paying Agent may make reasonable rules and set reasonable requirements for their respective functions with respect to the Owners of the Bonds and, if applicable, the Certificates.

The Superintendent or Chief Operations Officer shall solicit pricing quotes to act as Registrar and Paying Agent with respect to the Bonds and, if applicable, the Certificates and shall select a Registrar and Paying Agent in the best interests of the District. If the Treasurer purchases all or a portion of the Bonds and, if applicable, the Certificates, the Treasurer may act as Registrar and Paying Agent with respect to such portion of the Bonds and, if applicable, the

Certificates. The District or the Treasurer may change the Registrar or Paying Agent without notice to or consent of Owners of the Bonds and, if applicable, the Certificates and the District may act in any such capacity.

Each Paying Agent shall be required to agree in writing that the Paying Agent shall hold in trust for the benefit of the Owners of the Bonds and, if applicable, the Certificates all moneys held by the Paying Agent for the payment of principal of and interest and any premium on the Bonds and payment of the interest on the Certificates, if applicable.

The Registrar may appoint an authenticating agent acceptable to the District to authenticate Bonds and, if applicable, the Certificates. An authenticating agent may authenticate Bonds and, if applicable, the Certificates whenever the Registrar may do so. Each reference in this resolution to authentication by the Registrar includes authentication by an authenticating agent acting on behalf and in the name of the Registrar and subject to the Registrar's direction.

If the Bonds and, if applicable, the Certificates are privately placed, the Bonds or Certificates may not be transferred unless (i) any transferee is an Approved Investor (as defined herein) and (ii) such transferee provides the Registrar with a completed Investor Letter, in customary form and approved by Bond Counsel and in substantially the form of *Exhibit C* (the "Investor Letter"). For the purposes of the Bonds and, if applicable, the Certificates, "Approved Investor" means a "qualified institutional buyer," as such term is defined in Rule 144A of the Securities Act of 1933, as amended (the "Securities Act"), or an "accredited investor" (excluding natural persons) as defined in 501(a)(1), (2), (3), or (7) under the Securities Act, who executes the Investor Letter. The District and Purchaser may provide other terms and provisions for signatures, authentication, registration, transfer and exchange of the Bonds and, if applicable, the Certificates in the Purchase Contract.

The Registrar shall keep a separate register for the Bonds and, if applicable, the Certificates. If the Book-Entry-Only System is discontinued or not used, the Registrar shall keep separate registers for the Bonds and, if applicable, the Certificates. One register shall show the Owners of the Bonds, and any transfer of the Bonds and one register shall show the Owners of the Certificates, if applicable, and any transfer of the Certificates. If the Book-Entry-Only System is discontinued or not used, when Bonds or, if applicable, Certificates are presented to the Registrar or a co-Registrar with a request to register a transfer, the Registrar shall register the transfer on the proper registration books if its requirements for transfer are met and shall authenticate and deliver one or more Bonds or, if applicable, Certificates registered in the name of the transferee of the same principal or payment amount, maturity, series or payment date and rate of interest as the surrendered Bonds or, if applicable, Certificates. All transfer fees and costs shall be paid by the transferor.

If the Book-Entry-Only System is discontinued or not used, the Registrar may, but shall not be required to, transfer or exchange any Bonds or, if applicable, Certificates during the period commencing on the Record Date to and including the respective Interest Payment Date. The Registrar may but need not register the transfer of a Bond which has been selected for redemption and need not register the transfer of any Bond for a period of fifteen (15) days before a selection of Bonds to be redeemed; if the transfer of any Bond which has been called or selected for call for redemption in whole or in part is registered, any notice of redemption which has been

given to the transferor shall be binding upon the transferee and a copy of the notice of redemption shall be delivered to the transferee along with the Bond or Bonds. If the Registrar transfers or exchanges Bonds or, if applicable, Certificates within the period referred to above, interest on such Bonds or, if applicable, Certificates shall be paid to the person who was the Owner at the close of business of the Registrar on the Record Date as if such transfer or exchange had not occurred.

The Registrar shall authenticate Bonds for original issue up to \$30,000,000 in aggregate principal amount authorized herein and, if applicable, Certificates for original issue up to the aggregate payment amount approved hereunder upon the written request of the Maricopa County Treasurer. The aggregate principal amount of Bonds and, if applicable, the payment amount of Certificates outstanding at any time may not exceed that amount except for replacement Bonds or, if applicable, Certificates as to which the requirements of the Registrar and the District are met.

Section 11. Resolution a Contract. This resolution shall constitute a contract between the District and the Owners of the Bonds and, if applicable, the Certificates and shall not be repealed or amended in any manner which would impair, impede or lessen the rights of the Owners of the Bonds and, if applicable, the Certificates then outstanding. The performance by the Board of the obligations in this resolution and in the Bonds and, if applicable, the Certificates and the Bond Purchase Agreement or Placement Agent Agreement is hereby authorized and approved.

Section 12. Tax Covenant. All or a portion of the Bonds may be issued as “tax-exempt” bonds or “taxable” bonds for purposes of the Code, as determined by the Superintendent or the Chief Operations Officer with the assistance of the Underwriter and/or Placement Agent, as applicable. This Section shall only apply to such Bonds designated by the District as “tax-exempt.”

In consideration of the purchase and acceptance of the Bonds and, if applicable, the Certificates by the owners thereof and, as authorized by A.R.S. Title 35, Chapter 3, Article 7, and in consideration of retaining the exclusion of interest income on the Bonds (including interest income represented by the Certificates, if applicable) from gross income for federal income tax purposes, the Board covenants with the Owners from time to time of the Bonds and, if applicable, the Certificates to neither take nor fail to take any action which action or failure to act is within its power and authority and would result in interest income on the Bonds and, if applicable, the Certificates becoming subject to inclusion as gross income for federal income tax purposes under either laws existing on the date of issuance of the Bonds and, if applicable, the Certificates or such laws as they may be modified or amended.

The Authorized Officers are each hereby authorized to execute and deliver all closing documents incorporating the District’s representations necessary to exclude the interest on the Bonds from gross income for federal income tax purposes and other matters pertaining to the sale of the Bonds as required by Bond Counsel. The Superintendent or the Chief Operations Officer, the Maricopa County Treasurer or a partner of Bond Counsel are each authorized to execute and file on behalf of the District information reporting returns and to file or deliver such other information as may be required by Section 149(e) of the Code.

The Board further authorizes the employment of such experts and consultants to make, as necessary, any calculations in respect of rebates to be made to the United States of

America in accordance with Section 148(f) of the Code. The Authorized Officers are each hereby authorized to make any applicable elections necessary to avoid the rebate to the federal government of certain of the investment earnings attributable to the Bonds and, if applicable, the Certificates.

The District shall comply with such requirements and shall take any such actions as in the opinion of Bond Counsel are necessary to prevent interest income on the Bonds (including interest income represented by the Certificates, if applicable) from becoming subject to inclusion in gross income for federal income tax purposes. Such requirements may include but are not limited to making further specific covenants; making truthful certifications and representations and giving necessary assurances; complying with all representations, covenants and assurances contained in certificates or agreements to be prepared by Bond Counsel; paying to the United States of America any required amounts representing yield reduction payments or rebates of arbitrage profits relating to the Bonds and, if applicable, the Certificates; filing forms, statements and supporting documents as may be required under the federal tax laws; limiting the term of and yield on investments made with moneys relating to the Bonds and, if applicable, the Certificates; and limiting the use of the proceeds of the Bonds and, if applicable, the Certificates and property financed thereby.

The Board hereby authorizes the Chief Operations Officer, or his or her designee, to represent and act for the District in all matters pertaining to the District's tax-exempt bonds, as may be necessary to comply, on a continuing basis, with the Internal Revenue Service, Securities and Exchange Commission and other governmental entities' requests, reporting requirements and post-issuance compliance policies and matters.

Section 13. Certifications. This section shall only apply to such Bonds and, if applicable, the Certificates designated by the District as "tax-exempt." The District certifies as follows:

- A. The District is a governmental unit with general taxing powers;
- B. No bond which is a part of the Bonds and, if applicable, the Certificates to be issued in accordance with this resolution is a private activity bond as defined in Section 141 of the Code; and
- C. Ninety-five percent (95%) or more of the net proceeds of such issue are to be used for local government activities (i.e., school facilities) of the District.

The officers of the District charged with issuing the Bonds and, if applicable, the Certificates shall determine if the facts and conclusions stated in this Section are correct as of the date of issuance of the Bonds and, if correct, are authorized and directed to execute a certificate to that effect and cause the same to be delivered to the Purchaser of the Bonds and, if applicable, the Certificates.

Section 14. Bonds Not Qualified Tax-Exempt Obligations. The Bonds are not "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code.

Section 15. Investment of Moneys. Pursuant to A.R.S. §§ 15-1024 and 15-1025, subject to the provisions of Section 12 hereof, this resolution shall be construed as a request

and continuing consent of the Board to invest moneys in the Debt Service Fund established for the Bonds and, if applicable, the Certificates and the proceeds of the Bonds and, if applicable, the Certificates deposited in the Bond Building Fund pending use in (i) any of the securities allowed by A.R.S. § 15-1025 and (ii) the local government investment pool established under A.R.S. § 35-326, so long as the pool only invests in securities allowed by A.R.S. § 15-1025. This resolution shall constitute the continuing consent of the Board to such investment and no further annual consent need be given; provided, however, that the District, acting through its Superintendent or Chief Operations Officer, may at any time provide written investment instructions to the Maricopa County Treasurer during any fiscal year and the Maricopa County Treasurer, to the extent such investments are lawful, is hereby directed to invest the moneys designated in the written instructions in the investments set forth in such instructions.

Section 16. Ratification of Actions. All actions of the officers and agents of the District which conform to the purposes and intent of this resolution and which further the issuance and sale of the Bonds and, if applicable, the Certificates as contemplated by this resolution whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

The Board hereby acknowledges Bond Counsel's representation of the Underwriter and/or Purchaser, as applicable, in matters not involving the District or the Bonds and, if applicable, the Certificates and hereby consents to Bond Counsel's representation of the District in the matters set forth in this resolution.

Section 17. Severability. If any section, paragraph, subdivision, sentence, clause or phrase of this resolution is for any reason held to be illegal, invalid or unenforceable, such decision shall not affect the validity of the remaining portions of this resolution. The Board hereby declares that it would have adopted this resolution and each and every other section, paragraph, subdivision, sentence, clause or phrase hereof and authorized the issuance of the Bonds and, if applicable, the Certificates pursuant hereto irrespective of the fact that any one or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this resolution may be held illegal, invalid or unenforceable.

Section 18. Bond Insurance or Credit Enhancement. The Authorized Officers are each hereby authorized and directed to purchase municipal bond insurance, surety bonds or other credit enhancement as may be deemed appropriate and beneficial to the District by the Chief Operations Officer and to enter into any obligations or agreements on behalf of the District to repay amounts paid thereon by the providers thereof and pay any delinquent interest at a rate not to exceed the yield set forth above. The Maricopa County Treasurer is hereby authorized to expend or cause to be expended Bond and, if applicable, Certificate proceeds for the purchase of bond insurance or other credit enhancement for the Bonds and, if applicable, the Certificates or the Maricopa County Treasurer may receive an acknowledgement from the Purchaser that the premium or purchase price for the bond insurance or other credit enhancement has been paid from Bond and, if applicable, the Certificate proceeds as a portion of the purchase price of the Bonds.

Section 19. **Canvass of Election.** The Board has received a copy of the canvass of the Election at which the Bonds were approved and directed that a Certificate of Result of Special Election be recorded in the office of the County Recorder of Maricopa County, Arizona.

[Signature on following page]

PASSED, ADOPTED AND APPROVED by the Governing Board of Osborn Elementary School District No. 8 of Maricopa County, Arizona, on April 16, 2024.

President, Governing Board

[Signature page to Authorizing Resolution]

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IX

Agenda Item

Board Development

For Board: Action Discussion Information

Background –

A. 10th Annual Teacher Leadership Summit June 19-20, 2024

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –X

Agenda Item

Reflections/Feedback on Meeting

For Board: Action Discussion Information

Background –

Reflect on the business of tonight’s meeting. You may comment on how it aligns to our goals.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

April 16, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – XI

Agenda Item

Future Agenda Items

For Board: Action Discussion Information

Future

Mrs. Greenberg

- Discuss revision of policy GCCA (To be brought to the Governing Board by the May 2024 regular meeting. This policy is one of the items being discussed and revised by the Personnel Policy Review Committee.)

Agenda Item Number – XII

Adjournment

Moved _____ Seconded _____ P/F